

# DOGS QUEENSLAND

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## HERDING EVENT MANAGER'S REPORT – Part A

The Event Manager's instructions are: All decisions on the day must be made in accordance with the rules of Dogs Queensland. Any matter of protest must be made in writing, with the necessary written statements from witnesses and must be referred to the Secretary of the responsible Club for prompt action.  
This report is to be in duplicate, with the original to be forwarded to Dogs Queensland in the time prescribed.

Event Date: \_\_\_ / \_\_\_ / 20\_\_\_ CLUB: .....

EVENT HELD AT: .....

Instinct Test  Herding Test  Pre Event Test  Event  .....

Scheduled Start Time: ..... Actual Start Time: ..... Actual Finish Time: .....

Total Number of Entries: ..... Total Absent: ..... Total Completed: .....

JUDGE	TOTAL No. Dogs	ABSENT	START TIME	FINISH TIME	ASSEMBLY STEWARD	SCRIBE

### Event Manager to complete immediately after the event:

1. Time the Event Manager arrived:	2. Time the Stewards arrived:
3. Time the Judges arrived:	4. Were there sufficient catalogues available:
5. Compliance to Event Manager's Report Part B:	6. Were Judges' hand washing facilities available:
7. Were chairs and shade available for officials:	8. Was a First Aid kit available:
9. Was the entry area kept well clear at all times:	10. Did event commence as advertised:
11. What time was meal break taken:	12. What time did the event recommence after meal break:
13. What time did the event finish:	14. Was adequate parking available:
15. Was a PA System available / needed:	16. Were there sufficient trophies / prizes, qualifying certificates:
17. Was judging completed as per catalogue:	18. Were Judges' fees paid:
19. Did any area of the event require attention: If yes, please elaborate .....	20. Were any incidents reported: <b>If yes, please supply on the appropriate incident report.</b>
21. Were there any concerns with the health and / or treatment of the stock used at the event. <b>If yes, attach a full report.</b>	22. Were there any incidents involving the stock. <b>If yes, attach a full report.</b>

Event Manager: ..... Event Secretary: ..... Date: \_\_\_ / \_\_\_ / 20\_\_\_

Signature: ..... Signature: .....

## **HERDING EVENT MANAGER'S REPORT – Part B**

### **RESPONSIBILITIES OF THE EVENT MANAGER / CLUB IN RELATION TO STOCK**

*The accountabilities set out below have been established to ensure the safety and well being of the stock used in this event and allow for the safest and fairest conditions for all competitors and dogs taking part.*

- ❖ Arena's are to be set as per The Herding Rules and Regulations with no variations.
- ❖ Minimum \* "no go" zone area of three (3) metres around the exterior of the ring to minimise distractions to stock, dog and handler.
- ❖ Construction of the arena's to be such that the animals cannot accidentally protrude their heads through the wire, thereby eliminating this source of injury.
- ❖ Minimum of stock requirements as per The Herding Rules and Regulations.
- ❖ Sufficient shade to be available to stock.
- ❖ Sufficient water to be made available to stock.
- ❖ Sufficient feed to be made available for stock.
- ❖ Veterinarian to be present or "on call" (with minimum response of thirty (30) minutes) at all times.
- ❖ Sufficient (minimum of two (2)) experienced stock handlers to be available.

\* The only exceptions to the "no go" area are made with the permission of the Event Manager and only made in conjunction with the Judge and Competitors – e.g. Photographer, Trainee Judge, etc.

These conditions are set out as minimum requirements and were developed by the Herding Sub-Committee and will be the accountability of the Event Manager to ensure compliance.