



# **RULES 2017**

(These Rules supercede the Rules 2005 as amended)

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## **CODE OF ETHICS**

### **OF RESPONSIBLE DOG OWNERSHIP, INCLUDING KEEPING, WELFARE, BREEDING, SELLING AND DISPOSING OF DOGS BY MEMBERS OF THE CANINE CONTROL COUNCIL (QUEENSLAND) LTD.**

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#### **1 – COMPLIANCE WITH CODE OF ETHICS**

- 1.1 Each member, upon signing an Application for Membership of the CCCQ Ltd and being duly accepted to membership of the CCCQ Ltd shall, in addition to agreeing to be bound by the Constitution and Rules of the CCCQ Ltd be also bound by the CCCQ Ltd's Code of Ethics relating to responsible dog ownership, including the keeping, welfare, breeding, selling and disposing of dogs by members to the effect of the terms and conditions set under Section 2 hereof and complemented by the Code of Practice for Financial Members and the Code of Practice for Breeders (copies available at <http://www.dogsqueensland.org.au> or hardcopy on request).

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#### **2 – CODE OF ETHICS AND UNDERTAKING**

- 2.1 In consideration of the CCCQ Ltd accepting me to membership, I undertake to abide by this Code of Ethics that:

- (1) I shall ensure that at all times, all dogs under my control are properly contained within a fenced area or suitable enclosure, properly housed, fed, watered, exercised and receive proper veterinary attention if and where required;
- (2) I shall permit any person authorised in writing by the CCCQ Ltd Secretary pursuant to a resolution of the Board of Directors to enter and inspect any premises owned or occupied by me for the purposes of investigating compliance with Section 2.1 of this Code;
- (3) I shall not allow any dogs under my care to roam at large or to cause a nuisance or be aggressive to neighbours, other dogs, members of the public or persons carrying out official duties. I will ensure that my dogs wear properly tagged collars (unless an appropriate exemption from a Local or State authority has been granted) and when in public or open areas be leashed or otherwise under effective control. If I live in a koala habitat area, I shall keep any dogs under my care enclosed in a building or pen at night to reduce the likelihood of attacks on koalas;
- (4) Should I be required to leave a dog in the care of another person for any period of time, I will ensure that the other person is aware of the requirement that the dog is to be kept leashed or under effective control at all times;
- (5) I agree not to breed from a bitch or a dog in a way that is detrimental to the dog or the bitch or to the breed. I further acknowledge that I shall breed only with the intent of maintaining and/or improving the standard of the breed and welfare, health and soundness of my dogs and I shall strive to eliminate hereditary diseases within my dogs and from within the breeds;

Further:

- (i) I shall not mate any bitch kept or owned by me before it has reached the age of twelve (12) months at the time of mating. This is not intended to reduce minimum age requirements for breeding set out in the Rules of National Breed Councils and/or Breed Clubs;
- (ii) I shall not breed from any bitch kept or owned by me causing it to whelp more than twice in eighteen (18) months;
- (iii) I shall not breed any bitch kept or owned by me causing it to whelp more than four (4) times without prior veterinary certification of fitness for breeding. This certification must be forwarded to the CCCQ Ltd for each mating after the fourth (4th);
- (iv) I shall not breed any bitch kept or owned by me aged eight (8) years or over at the time of a mating unless I have a current Veterinary Certificate stating that the bitch is in good health at the time of breeding. This Certificate must be presented at the time of registration of the litter resulting from this mating. A current Veterinary Certificate is defined as being within three (3) months prior to the mating;
- (iv) I shall not breed from any male dog under nine (9) months of age; and

- (vi) (a) I shall not mate my bitch or dog to a close relative, i.e. mother/son, father/daughter or brother/sister. Notwithstanding the above, progeny as a result of these matings will not be registered without first gaining pre-approval from the CCCQ Ltd for the mating for scientifically proven welfare or veterinary reasons;
- (b) any breach of this clause will constitute an offence by the member/s who are the owners of either the sire or dam of the litter. The progeny resulting from such a breach will be registered on the Limited Register and endorsed "never to be upgraded" and any further penalties may be determined by the CCCQ Ltd.
- (6) I agree that when selling any dog that my primary obligation must be for the welfare of the dog specifically and for the breed generally and I further undertake that if I dispose of any dog either by sale, commission or on consignment to any reseller of dogs in Australia or Overseas that transaction must comply with Rule 26 and such registration must comply with Rule 28.4 and be identified by Microchip before disposal;
- (7) I shall not directly or indirectly give a dog as a prize or donation in any contest or raffle of any kind;
- (8) I agree with the principle that any veterinary surgeon performing an operation on a dog that changes the natural conformation of the dog may report such operation to the CCCQ Ltd;
- (9) I shall adhere to all the current ANKC Ltd Regulations (Parts 6.2 4-8, 6.8 2-11, 6.9.1 and 6.9.19) and any subsequent amendments (see Appendix 1 hereto) if specified for my particular breed. I shall record such information/scores for my breeds as required by any ANKC Ltd Regulations;
- (10) I shall breed only for the purpose of improving the standard of the breed;
- (11) I shall be bound by the CCCQ Ltd Rules applying to the Limited Register. I further agree to be bound by any decision of the CCCQ Ltd in respect to registrations on the Limited Register, with such decision/s of the CCCQ Ltd being binding and final without right of appeal;
- (12) I shall not permit any of my purebred dogs to be mated:
- (i) to a dog of a different breed;
- (ii) to a crossbred dog;
- (iii) to an unregistered dog of the same breed;
- (iv) to a purebred registered dog of the same breed that is not the property of a current financial member of the CCCQ Ltd or other State/Territory Controlling Body and in the case of a bitch, where that aforementioned member does not hold a valid Breeder's Prefix; or
- (v) to a dog not on the Main Register.
- (13) I agree to only sell a dog where there is a reasonable expectation of a happy and healthy life and I will assist in the rehoming of a dog if the initial circumstances change;
- (14) I shall not:
- (i) sell or otherwise transfer from my care any puppy under eight (8) weeks of age. I will liaise with my veterinary surgeon to determine a vaccination regime appropriate for my dogs and shall provide a current Vaccination Certificate, signed by a veterinary surgeon registered under the Law of Queensland or another State/Territory, with any dog leaving my care; and
- (ii) export any puppy under (11) weeks of age. When exporting, I accept that it is my responsibility to have the dog Microchipped and obtain an Export Certificate before the dog leaves Australia and comply with all current requirements of the relevant Government body or its successor;
- (15) I shall ensure that all persons acquiring dogs from me are given clear written information as to their responsibility for the care and welfare of the dog, as detailed in item 2.1 of the Code of Ethics;
- (16) I shall provide to all purchasers of dogs sold or placed by me, written details of all dietary and immunisation requirements and details relating to responsible dog ownership as well as the responsibility to abide by Local Laws;

- (17) I shall display my CCCQ Ltd membership number on any advertisement for sale of dogs, whatever the media and I will include the following wording in the advertisement:
- “Please contact Dogs Queensland to verify my membership”.
- (18) I shall ensure that all dogs sold or disposed of by me are in the best possible state of health. Where I dispose of a dog with a health issue or disability, I shall obtain from the recipient written and signed acknowledgement of the condition of the dog.
- (19) I shall be honest regarding the characteristics of the breed and shall not falsely advertise a dog or mislead any person regarding the performance or quality of any dog on offer;
- (20) I shall comply with all provisions of the Animal Care and Protection Act 2001 (Qld) and with the Laws relating to the keeping of dogs promulgated by my local authority. I accept that it is my responsibility to keep abreast of any changes to the local Laws;
- (21) I accept that, should I become aware that any of my dogs have any contagious disease, I will notify the office of the CCCQ Ltd within seven (7) days of becoming so aware. I acknowledge that I will be unable to exhibit or dispose of any dogs that are within my kennel for a period of three (3) months of such notification unless cleared to do so by a registered veterinary surgeon. Furthermore, I acknowledge that the CCCQ Ltd may, at the expiration of the said three (3) month period, require me to provide a veterinary clearance in respect of the dogs contained within my kennel;
- (22) I accept the following:
- (i) the objective of the CCCQ Ltd is to promote in every way the standing and improvement of purebred dogs in the wider Queensland community;
  - (ii) as a consequence, membership of the CCCQ Ltd extends certain responsibilities;
  - (iii) as a member, it is incumbent on me to also abide by the following requirements;
    - (a) conduct myself politely and with integrity at CCCQ Ltd approved events;
    - (b) conduct myself in a sportsmanlike manner at such events and in any related activities or communications;
    - (c) respect the reputations of other members, including Judges at CCCQ Ltd approved events and comply with the Dogs Queensland Social Media Policy and Guidelines (see Appendix 18); and
  - (iv) in reference to the matters outlined below, I acknowledge that my involvement in any of the matters listed will affect my standing as a member and could result in disciplinary action and suspension of membership:
    - (a) committed an offence involving cruelty to animals;
    - (b) committed an indictable offence or summary offence;
    - (c) being found liable for defamation or libel in civil court proceedings instituted as a result of conduct in the dog world context;
    - (d) threatening or abusive behaviour, whether verbal or physical;
    - (e) harsh treatment of dogs; or
    - (f) use of the name of the CCCQ Ltd in an unauthorised manner.
- (23) I shall not register a dog with a Registry Body not recognised by ANKC Ltd.

### **3 – COMPLIANCE**

- 3.1 Any member failing to observe any provision of the Code of Ethics may be dealt with under Part 6 of the Rules of the CCCQ Ltd.

#### 4 – JUDGES CODE OF PRACTICE

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4.1 A Judge accepted to membership of the CCCQ Ltd shall, in addition to agreeing to be bound by the Constitution and Rules of the CCCQ Ltd, be also bound by the Code of Ethics of the CCCQ Ltd and the Judges Code of Practice as detailed herein.

4.2 Judges should:

- (1) Act honestly, with integrity and impartiality when undertaking judging appointments; and
- (2) Conduct themselves in a manner compatible with the standing of a Judge at all times whilst at an Exhibition and in any other capacity which might have a bearing on the interests of the canine world.

Judges shall:

- (3) Give every exhibit and exhibitor a fair and equal opportunity in each and every class. A dog should only be placed on merit according to the breed standard or competition regulations. Judges should be prepared to provide a critique on placings;
- (4) Give value to the exhibitor/competitor and ultimately the breed/sport in question to the best of their ability;
- (5) Act in a polite manner whilst carrying out each judging assignment, present themselves in attire that is acceptable, appropriate and comfortable for each judging assignment and be punctual in availability to fulfil their judging assignment;
- (6) Whilst in the ring, Judges must not:
  - (i) smoke at any time;
  - (ii) consume or have available alcoholic drinks;
  - (iii) use or activate a mobile telephone; and
  - (iv) present themselves for their judging appointment whilst in any way affected by alcoholic drinks or drugs;
- (7) If, in the judging procedures, an exhibit displays an obvious physical impediment or illness or is unable to be handled or can be regarded as savage, vicious or aggressive, the exhibit should be excused from the ring and reported to the Event Manager in accordance with the Rules;
- (8) Should an exhibitor offer information to the Judge that may be regarded as designed to influence the Judge, the Judge shall excuse the exhibitor from the judging ring and report the incident to the Event Manager. In the event that such an approach is made prior to the date of the judging appointment, whether in person or by other means of communication, including email and any form of social media, the Judge is required to report the incident to the relevant governing body;
- (9) Should a Judge be approached with an inducement and/or bribe to advantage or disadvantage an exhibit or exhibitor, whether before the event or at the event itself, the Judge is to report the matter to Club officials or the Event Manager and report the matter in writing to the State/Territory Member Body where the incident occurred;
- (10) Not solicit a judging appointment or seek the entry of a particular dog or dogs; and
- (11) Not allow entries for an Exhibition at which they are judging to be received at the Judge's address and/or to be processed at the Judge's address.
- (12)
  - (i) complete all requirements of the Judge's contract, including the section requiring information about other accepted appointments. Any verbal acceptance of an assignment by a Judge will be subject to receipt of the contract within fourteen (14) days;
  - (ii) at the time of completing a Judge's contract, inform the inviting body of any disability or limitation that could restrict them carrying out in full the reasonable handling of all exhibits to be judged;
  - (iii) honour each contract and Judges are not free to accept an alternative contract that will affect their availability to fulfil the original contract, except with the written dispensation of the initial



contracting body. A Judge who withdraws from a contracted appointment shall not be permitted to participate at any other canine event, wherever held, on a date which would have prevented them from attending the original contracted event;

- (iv) be provided with accommodation for them only or for them and their partner where any additional cost for the partner is met by them; and
  - (v) be responsible for the cost of personal telephone calls, alcoholic beverages and personal laundry except where prior agreement has been reached with the sponsoring body.
- (13) Judges are referred to the factors set forth below that could affect their standing and may result in exclusion from judging lists or future contracts or withdrawal from agreed appointments:
- (i) failure to complete all requirements of the Judge's contract, including the section requiring information about other accepted appointments. Any verbal acceptance of an assignment by a Judge will be subject to receipt of the contract within fourteen (14) days;
  - (ii) a finding against the Judge of threatening or abusive behaviour;
  - (iii) a finding against the Judge of misrepresenting or abusing authority;
  - (iv) not judging in accordance with the CCCQ Ltd Rules and Code of Ethics;
  - (v) not judging in accordance with the ANKC Ltd Breed Standards;
  - (vi) harsh handling of an exhibit;
  - (vii) using the name of the CCCQ Ltd in an unauthorised manner; and
  - (viii) being found civilly liable in defamation proceedings arising from conduct in a dog related context.
- (14) All Judges must judge exhibits in accordance with their relevant ANKC Ltd Breed Standards.

# CANINE CONTROL COUNCIL (QUEENSLAND) LTD

## PART 1 – PREAMBLE

### 1 – REPEAL OF FORMER RULES

- 1.1 These Rules shall come into operation on 01/02/2017 and any former Rules of the CCCQ Ltd repugnant to or inconsistent with these Rules shall be repealed as from and including that day, but such repeal shall not:
- (1) Affect the previous operation of any Rule so repealed or anything duly done or suffered thereunder;
  - (2) Affect any right, privilege, obligation or liability acquired, accrued or incurred under any Rule so repealed;
  - (3) Affect any penalty or disqualification or debarring incurred or imposed under or in respect of any Rule so repealed; or
  - (4) Affect any investigation, proceeding or remedy in respect of any such right, privilege, obligation, liability or penalty as aforesaid.
- 1.2 Any such investigation, proceeding or remedy may be instituted, continued or enforced and any such penalty or disqualification or debarring may be imposed as if these Rules had not been passed.

### 2 – INTERPRETATION

- 2.1 In these Rules, unless the context otherwise indicates or requires, the masculine gender shall include the feminine gender, the singular, the plural and vice versa.
- 2.2 The affairs and undertakings of the CCCQ Ltd are managed by the Board of Directors in accordance with the Constitution and Rules of the CCCQ Ltd. The Board of Directors is elected in accordance with Clause 27 of the Constitution of the CCCQ Ltd.

### 3 – DEFINITIONS

- 3.1 The following terms, when used in these Rules, shall be defined as:
- **“Affairs and Undertakings of the CCCQ Ltd”** means to conduct all daily business of the CCCQ Ltd and includes the investigation of allegations against affiliates or members of the CCCQ Ltd, the conduct of inquiries, preferment of charges, the conduct of proceedings of any nature and the imposition of penalties under the Constitution and Rules of the CCCQ Ltd. This list is not exhaustive. All actions on behalf of the CCCQ Ltd are undertaken by the Board of Directors.
  - **“Affiliate”** means a Canine Club, Canine Society or Canine Association or any Agricultural Society or Association admitted by the CCCQ Ltd as an affiliated body.
  - **“All Breeds Club”** means a Club recognised as such by the CCCQ Ltd which conducts Exhibitions at which all breeds of dogs contained within any of the Groups referred to in Rule 38.1 are eligible to exhibit.
  - **“ANKC”** means the Australian National Kennel Council Ltd.
  - **“Assembly Steward”** means the person appointed by the body conducting an Exhibition to assist in the assembly of the exhibits for classes about to enter the judging ring.
  - **“Associate Register”** means the Register kept by the CCCQ Ltd listing dogs considered by the CCCQ Ltd as eligible for registration in accordance with their Rules and are limited in their activities to Sports Disciplines (as defined).
  - **“Board”** means The Board of Directors.
  - **“Board of Directors”** means The Directors of the CCCQ Ltd as elected in accordance with the Constitution of the CCCQ Ltd.
  - **“Breeder”** in relation to a dog means the registered owner of its dam at the time of its whelping, provided that, for such purpose, a person shall be deemed to be the owner of the dam (to the exclusion of the

registered owner) if at the time of whelping the dam is duly leased to that person in accordance with a lease registered under these Rules prior to the time of whelping (see also “Registered Owner”).

- **“CCCQ Ltd”** means the Canine Control Council (Queensland) Ltd.
- **“Certificate of Registration”** is the official standard extract of information contained in the Registers of the CCCQ Ltd and recognises the Registration of the dog concerned. This Certificate remains the property of the CCCQ Ltd, is not an item to be sold by any member, does not confer legal ownership and does not necessarily reflect the details of legal ownership.
- **“Challenge Certificate”** means a Certificate awarded at a Championship Show and having a points value as prescribed by the ANKC Ltd.
- **“Championship Show”** means an Exhibition which has been granted such Title by the CCCQ Ltd and at which Challenge Certificates may be awarded.
- **“Conformation Exhibition”** means an Exhibition in which a Judge, licenced to judge a specific dog breed, evaluates individual purebred dogs for how well the dogs conform to the established Breed Standard.
- **“Contagious Diseases”** Notification of contagious diseases is a responsibility of the member under the CCCQ Ltd Code of Ethics. Contagious diseases include, but are not limited to the following: Canine Flu, Coronavirus, Distemper, Kennel Cough – Bordetella, Kennel Cough – Tracheobronchitis, Leptospirosis In Dogs, Lyme Disease in Dogs and Parvovirus.
- **“Cryptorchid”** means a male dog which, once having become six (6) months of age, has no normal testicles in the scrotum (also see “monorchid” and “non-entire”).
- **“Development Register”** means a Register which is maintained for the development of a breed or the improvement of a breed prior to admission of the breed or individual dogs of the breed to the General or Limited Registers.
- **“Disqualification”** in respect to a member, means the expulsion and exclusion of the person concerned from membership of the CCCQ Ltd and Exhibitions or activities of any kind conducted under the auspices of the CCCQ Ltd. At the end of any period of disqualification, the person concerned must re-apply for membership in accordance with the CCCQ Ltd Constitution (see also Rule 79.3).
- **“Disqualification”** in respect to a dog, means the removal of eligibility for Exhibition and exclusion from all activities under the Rules of the CCCQ Ltd.
- **“Dog”** includes both sexes where the context reasonably permits.
- **“Dogs Queensland”** is the business or trading name of the CCCQ Ltd.
- **“Domicile”** means, in relation to Registered dogs the place where the dog is normally kept. Temporary situations, such as a stay at a boarding kennel or being cared for by a friend while the owner is absent, do not constitute a change of domicile. The term “resident”, in relation to registered dogs and the Rules of the CCCQ Ltd or competitions conducted by the CCCQ Ltd, has the same meaning as ‘domicile’. In either case, the fact is established by the physical presence of the dog for the first time in a particular location.
- **“Entire Male Dog”** means, for the purpose of these Rules, a male dog which, once having become six (6) months of age, exhibits two (2) apparently normal testicles fully descended in the scrotum.
- **“Event Manager”** means the person appointed by the body conducting an Exhibition to be responsible for the conduct of the Exhibition. All Event Managers appointed to Conformation Exhibitions shall be accredited by passing an examination on the Rules of Stewarding and procedures in the conduct of Exhibitions.
- **“Exhibit”** means a dog which is registered in the appropriate Register maintained by the CCCQ Ltd and which has been entered in an Exhibition by an exhibitor.
- **“Exhibition”** includes any Championship Show, Open Show, or Sports Disciplines (as defined), Puppy Match or Training event, assessment event or any other canine activity approved by the CCCQ Ltd.
- **“Exhibition Schedule”** means the Schedule, as approved by the Board of Directors of the CCCQ Ltd, of the classes of dogs to be judged at an Exhibition and containing the information concerning such Exhibition as is prescribed from time to time by the CCCQ Ltd.

- **“Exhibitor”** A person in whose name an exhibit is entered for Exhibition in an Exhibition but where the context reasonably permits, shall be deemed to include a person by whom such exhibit is displayed or handled or the person in whose charge the exhibit is whilst on the Showground or Exhibition ground.
- **“General Register”** means the Register kept by the CCCQ Ltd listing dogs considered by the CCCQ Ltd as eligible for registration in accordance with these Rules, and which are not limited in their activities (see also Limited Register).
- **“Group”** means a Group of breeds of dogs as referred to in Rule 38.1 of these Rules.
- **“Group Club”** means a Club affiliated with the CCCQ Ltd, which conducts Exhibitions of only dogs contained in a certain Group, referred to in Rule 38.1 of these Rules.
- **“Handler”** means a person who is, or has been, in control of an exhibit in the judging ring.
- **“Immediate Family”**
  - (1) The Judge's spouse;
  - (2) A child, ex-nuptial child, stepchild, adopted child, ex-foster child of the Judge or Judge's spouse;
  - (3) Parent, grandparent, grandchild, sister or brother of the Judge and of the Judge's spouse (such as the Judge's mother-in-law, father-in-law, grandparent-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law); or
  - (4) Step-father, step-mother, half-brother, half-sister, step-brother and step-sister of the Judge.
- **“Imported Dog”** means one that has been born outside the Commonwealth of Australia and imported into Australia. Dogs whelped on vessels of transport travelling from Overseas to Australia shall be deemed to be imported.
- **“Judges”** are defined as persons who are licensed or otherwise approved by the Controlling Body to judge within the following disciplines:
  - (1) Conformation Exhibitions (Championship or Open Show or associated Sweepstake);
  - (2) Obedience Trials, Tracking, Track & Search, Dances with Dogs or associated Sweepstake);
  - (3) Agility Trials (Novice, Excellent, Open, Masters, Games or associated Sweepstake);
  - (4) Field Trials (Retrieving Trials for Gundogs, Pointer and Setter Field Trials, Spaniel and Retriever Field Trials, Utility Field Trial and Utility Gundog Ability Tests or associated Sweepstake);
  - (5) Endurance Tests;
  - (6) Earthdog Tests;
  - (7) Herding Trials and Tests;
  - (8) Lure Coursing;
  - (9) Sled Sports; or
  - (10) Any other ANKC Ltd approved discipline.
- **“Junior Member”** Aged seven (7) to under eighteen (18) years (see Rule 13.1(1)) (from 01/01/2012).
- **“Lease”** means and includes for the purpose of these Rules any arrangement entered into between the registered owner of a dog and another party whereby the registered owner agrees to pass absolute possession and control of the dog to that other party for a limited time (see Rule 30).
- **“Limited Register”** means a Register, kept by the CCCQ Ltd, listing dogs which are otherwise eligible for registration on the General Register but are nominated by the breeder for inclusion on the Limited Register or subsequently transferred to the Limited Register in accordance with these Rules or as approved by the Board of Directors. The activities of dogs which are registered on the Limited Register are subject to limitations. Dogs which have been previously registered on the Obedience and Field Trials Register are deemed to be included in the Limited Register.

- **“Monorchid”** means a male dog which, once having become six (6) months of age, has only one (1) normal testicle in the scrotum (see also “cryptorchid”/“non-entire”).
- **“Neuter”** means any male or female dog that has been de-sexed either by castration or ovarian hysterectomy and is rendered infertile. This does not include vasectomies (neuters may compete in Veteran Class or optional Neuter Classes 15, 15a, 16, 16a, 17, 17a, 18, 18a – see Rule 35.1).
- **“Non-Entire”** means a male dog which is either cryptorchid or monorchid.
- **“Online”** means connected to, served by, or available through a system and especially a computer or telecommunications system (as the internet).
- **“Open Show”** means an Exhibition at which dogs are exhibited but at which Challenge Certificates are not awarded. Champions are eligible to compete at Open Shows.
- **“Owner”** means the registered owner as shown in CCCQ Ltd records.
- **“Parent”** includes natural parent, step-parent, foster-parent or a legally appointed guardian.
- **“Person”** The term “person” in the context of these Rules shall be deemed to mean a natural person unless otherwise stated. It is expressly intended that where the Rules relate to issues of dog registrations and the approval of a Breeder’s Prefix, the term ‘person’ is intended to mean a natural person.
- **“Recognised Show”** means an Exhibition conducted by an Affiliate of the CCCQ Ltd and approved as a recognised Exhibition by the CCCQ Ltd.
- **“Registered Owner”** means the person shown in the records of the CCCQ Ltd as the owner of the dog for the time being.
- **“Resident”** see “Domicile”.
- **“Ring Steward”** means that person appointed by the body conducting an Exhibition to be responsible for the control of the ring.
- **“Secretary”** means the Secretary of the CCCQ Ltd and where the context reasonably permits, includes any other person for the time being appointed by the CCCQ Ltd to exercise secretarial functions of the CCCQ Ltd.
- **“Show”** means any Exhibition at which dogs compete and are judged and at which awards are made.
- **“Show Committee”** means the Committee of the body responsible for the conduct of a Show and/or a Sub-Committee appointed by an Agricultural Society to conduct the Dog Section on its behalf.
- **“Social Club”** means a Club or Association which the CCCQ Ltd has recognised as a Social Club.
- **“South East Queensland”** means the area South from and including Gympie to the New South Wales border and West to and including Dalby.
- **“Specialist Club”** means a Club, affiliated with the CCCQ Ltd, which conducts Exhibitions at which only a specified breed or breeds of dog/s contained within one (1) of the Groups referred to in Rule 44.1 hereof is/are eligible for Exhibition.
- **“Sponsored Junior”** means a Junior Handler aged seven (7) to under eighteen (18) years as defined in Rule 13.1(2).
- **“Sporting Register”** means the Register kept by the CCCQ Ltd listing dogs considered by the CCCQ Ltd as eligible for registration in accordance with their Rules and are limited in their activities to Sports Disciplines (as defined).
- **“Sports Disciplines”** include the disciplines of Obedience, Agility, Retrieving & Field, Herding, Endurance Tests, Tracking, Track & Search, Earthdog Tests, Sled Sports, Dances with Dogs, Lure Coursing and Draft Test.
- **“Suspension”** in relation to membership of the CCCQ Ltd means the stoppage of all rights and privileges normally conferred by membership of the CCCQ Ltd for a period of time. Membership is reinstated

automatically on completion of the period of suspension, provided that membership fees have been paid throughout the period.

- **“Suspension”** in relation to a dog, means that the dog’s eligibility for participation in any activity under the Rules of the CCCQ Ltd is removed for the period of suspension.
- **“Suspension” from Exhibition** in relation to a dog means that the dog’s eligibility to be exhibited is removed for the period of suspension. Eligibility for breeding is not affected.
- **“Sweepstakes”** means a class open to all breeds of dogs and bitches judged together at one (1) time that are entered in the appropriate Breed Classes at which no challenge points are awarded.
- **“Trial Manager”** means that person appointed by the body conducting a Trial to be responsible for the conduct of that Trial.
- **“Unrecognised Event”** means an event which the Board of Directors of the CCCQ Ltd declares to be unrecognised. Such events will normally be proposed or conducted by organisations which are not affiliated with the CCCQ Ltd. On rare occasions, the activity will be proposed by an affiliate of a Controlling Body under terms or conditions which are not in accordance with these Rules or Regulations or Policies of the CCCQ Ltd and/or the ANKC Ltd (see also Rule 34.4).
- **“Unrecognised Organisation”** means any organisation or body which the Board of Directors of the CCCQ Ltd declares to be unrecognised for reasons specified or unspecified.
- **“Writer”** means the person appointed by the body conducting an Exhibition to be responsible for the official recording of judging results, preparation of relevant breed and Group Certificates and other appropriate tasks determined by the Show Committee.

## **PART 2 – AFFILIATED BODIES**

### **4 – ELIGIBILITY FOR AFFILIATION**

- 4.1 The CCCQ Ltd may admit, at its discretion, as an affiliate of the CCCQ Ltd any Agricultural Show Society or any canine Club, Canine Society, or Canine Association, or any other body established for the purpose of educating persons to act as judges of dogs, or for the purpose of promoting interest in any pure breed of dog.
- 4.2 (1) Affiliation of a Club is not automatic and a Club must have been a Social Club for at least twelve (12) months before any application for affiliation will be considered. A Club must have a sufficient number of members resident in an area to permit them to attend meetings and to enable the Club to be viable.
- (2) Social Clubs seeking affiliation are also required to have demonstrated their ability to hold an Exhibition by having maintained an average of at least six (6) dogs per Exhibition for two (2) Exhibitions per month at Affiliated Club Exhibitions in the prior twelve (12) months to their application being lodged.

### **5 – APPLICATION FOR AFFILIATION**

- 5.1 A Club seeking to be admitted as an affiliate shall lodge such application in writing, signed by the Secretary of the applicant Club. Such application shall be lodged with the Secretary of the CCCQ Ltd and shall be accompanied by:
- (1) Such annual subscription fee as may be prescribed;
  - (2) A statement signed by both the President and Secretary of the Club confirming that the Club has accepted and adopted the Standard Club Constitution (either incorporated or unincorporated);
  - (3) A statement signed by both the President and Secretary of the applicant stating that the applicant has at least fifteen (15) financial members in the case of a Specialist Club, at least twenty-five (25) financial members in the case of an All Breeds Club or a Group Dog Club, twenty-five (25) financial members in the case of a Club for Sports Disciplines (as defined) if located in the metropolitan area and fifteen (15) financial members if located in a country area;
  - (4) A memorandum signed by the Secretary of the applicant setting out the name and address of each member of the applicant; this list is to show whether each person is a financial member of the CCCQ Ltd;

- (5) An undertaking in writing signed by both the President and Secretary of the applicant that upon its admission as an affiliate, it will annually thereafter furnish to the CCCQ Ltd a certified copy of its Balance Sheet and an audited statement of Income and Expenditure, together with the Auditor's report signed by the Auditor stating that such Balance Sheet and statement of Income and Expenditure do, in his/her opinion, reflect the true financial position of the affiliate and that proper financial records have been kept by the affiliate and a copy of any report of its activities submitted to its Annual General Meeting, together with a list of current financial members, showing name, address and whether each person is a financial member of the CCCQ Ltd; and
- (6) An undertaking in writing signed by all members of the Committee of the applicant that the body will be bound by the standard Club Constitution and Rules of the CCCQ Ltd on affiliation being granted.

Note: Rules 5.1(2) to 5.1(6) do not apply to Agricultural Show Societies seeking affiliation.

- 5.2 Such application shall be brought before the Board of Directors of the CCCQ Ltd which may grant or withhold affiliation at its absolute discretion. If affiliation is not granted, the fee shall be refunded.

## **6 – AFFILIATION FEE**

- 6.1 The CCCQ Ltd may charge such annual subscription for affiliation as the CCCQ Ltd may from time to time determine. Such subscription shall be payable at the date to be fixed by the CCCQ Ltd and if an Affiliate shall fail to pay such subscription prior to the date so fixed, it shall not be entitled to any of the privileges to which an Affiliate would otherwise be entitled under the Constitution and Rules of the CCCQ Ltd, but, nevertheless, it shall be subject to all obligations imposed upon an Affiliate under these Rules. The CCCQ Ltd may also impose a financial penalty for any payments not received by the due date.
- 6.2 When affiliation commences during the currency of a financial year, the Affiliate shall pay the subscription in respect of that entire year upon admission as an Affiliate.

## **7 – OBLIGATIONS OF AN AFFILIATE**

- 7.1 An Affiliate, other than an Agricultural Show Society, shall:
  - (1) Submit any proposed alterations to its Constitution and/or Rules or Regulations or By-Laws to the CCCQ Ltd for approval or rejection;
  - (2) Notify the CCCQ Ltd of any changes in its office bearers within fourteen (14) days from the date of such change;
  - (3) Submit a copy of all its publications (other than routine correspondence) to the CCCQ Ltd within fourteen (14) days of their publication;
  - (4) Appoint a duly qualified Auditor/Auditors or prescribed person, (see Appendix 2, as determined by the CCCQ Ltd from time to time and submit to the Annual General Meeting of its members an audited or verified financial statement;
  - (5) In addition to any documentation required under the standard Club Constitution and/or Rules, present to its members at each General Meeting a copy of the affiliate's current bank statement, reconciled with the cashbook and signed by the President or, if the meeting was not chaired by the President, by the Chairman of the meeting;
  - (6) Compile financial statements using Australian Accounting Standards and accrual accounting principles. Financial Statements are to comprise and include:
    - (i) Income and Expenditure (Profit and Loss Statements);
    - (ii) Balance Sheet;
    - (iii) Statement of Source and Application of Funds;
    - (iv) Notes to Accounts, as appropriate;
    - (v) adequate disclosure about mortgages, bank charges, etc. and recognise and include on the basis of historical cost accounting principles, depreciation of non-current assets and the record

of any transactions in specie or in kind at fair market value. Designated donations should be indicated by note. Grants and subsidies should be properly disclosed.

- (7) Ensure that Financial Statements are signed by the auditor or prescribed person stating whether, in his opinion the Balance Sheet, Statements of Income and Expenditure do reflect the true financial position of the Affiliate and that proper financial records have been kept by the Affiliate.

7.2 An affiliate, other than an Agricultural Show Society, shall also, within one (1) month of its Annual General Meeting in each year, forward to the Secretary of the CCCQ Ltd, in addition to any returns required by any appropriate Government Department, the following documents:

- (1) A copy of its current Balance Sheet and Statement of Income and Expenditure, together with a copy of the Auditor's or prescribed person's report referred to in Rule 7.1(7);
- (2) A copy, signed by its President or Secretary, of any and all other reports submitted by the affiliate to its members at its Annual General Meeting;
- (3) A complete list, signed by its President or Secretary, showing the names and addresses of all financial members of the affiliate as at the date of the Annual General Meeting; and
- (4) Any other information which the Secretary of the CCCQ Ltd shall have requested the affiliate to furnish.

NOTE: Incorporated Clubs are reminded that financial reports must be submitted to the relative Government Department each year in accordance with the appropriate Act and that failure to do so may result in significant penalties being imposed by Government bodies.

7.3 An affiliate (including an Agricultural Show Society in matters pertaining to canine affairs) shall be bound by the Constitution and Rules of the CCCQ Ltd and shall observe the provisions thereof and give effect thereto.

7.4 A person must be a financial member of the CCCQ Ltd and a resident of Queensland in order to hold office as President, Vice-President, Secretary, Treasurer, or a Committee Member of an affiliate other than an Agricultural Show Society.

7.5 The CCCQ Ltd may:

- (1) Require an affiliate or an applicant for affiliation to adopt the standard Constitution for Affiliates as provided by the CCCQ Ltd, and/or adopt such provisions governing its affairs and/or management as the CCCQ Ltd may at its absolute discretion determine;
- (2) Require, at any time and from time to time, the attendance before the CCCQ Ltd of any office bearer of an affiliate or any member to give such information and/or explanation pertaining to his conduct in relation to or concerning the affairs and/or management of an Affiliate as the CCCQ Ltd shall require;
- (3) Direct by notice in writing to an affiliate and without necessarily assigning any reason therefor, the removal of any office bearer of such affiliate or that the resignation of such office bearer be obtained from the office to which he has been elected or appointed;
- (4) Direct an affiliate to do or not to do such act, matter or thing in relation to its affairs and/or management as the CCCQ Ltd in its absolute discretion may determine;
- (5) Carry out such investigations of the affairs and/or management of an affiliate as the CCCQ Ltd may determine from time to time;
- (6) Give such directions to and make such determinations in relation to any affiliate on any matter arising out of such investigation or from any appeal made to the CCCQ Ltd pursuant to the Constitution; Provided, however, that in the case of an Agricultural Show Society, the powers vested in the CCCQ Ltd by this Rule shall be exercised only in relation to the activities or proposed activities of such Society in canine affairs. Rule 7.5(1) above does not apply to Agricultural Show Societies.

7.6 Each Affiliate (including an Agricultural Show Society) shall be deemed to be responsible to provide all prizes or the monetary value thereof offered for competition at its Exhibition.

7.7 All Affiliates, including Agricultural Show Societies, conducting Championship Shows shall pay a surcharge as set by the CCCQ Ltd from time to time.



## **8 – CANCELLATION OR SUSPENSION OF AFFILIATION**

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- 8.1 The CCCQ Ltd may at any time and without assigning any reason therefore cancel or suspend the affiliation of a Club.
- 8.2 Notwithstanding the foregoing, an Affiliate which fails to notify the CCCQ Ltd that it has complied with a direction of the CCCQ Ltd or not given effect to a direction or determination of the CCCQ Ltd, within the time specified shall become liable to a penalty as determined by the CCCQ Ltd.
- 8.3 Notice of cancellation or suspension of affiliation shall be given to the affiliate concerned by the Secretary of the CCCQ Ltd.

## **9 – WINDING UP OF AFFILIATES**

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- 9.1 In the event that an affiliate is to be wound up, the winding up is to occur in accordance with the appropriate clauses of the affiliate's approved Constitution.

## **10 – RIGHTS OF AGRICULTURAL SHOW SOCIETIES**

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- 10.1 Agricultural Show Societies affiliated with the CCCQ Ltd may, with the approval of the CCCQ Ltd, conduct a Championship Show provided that such Show is conducted in accordance with the Rules of the CCCQ Ltd. A surcharge will be payable to the CCCQ Ltd. Approvals will be dependent on the Society providing passes to exhibitors on the scale of one (1) or two (2) exhibits – one (1) pass, three (3) or more exhibits – two (2) passes.

## **PART 3 – MEMBERSHIPS**

### **11 – CATEGORIES OF MEMBERSHIP**

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- 11.1 The membership of the CCCQ Ltd shall consist of:

- (1) Ordinary Membership, being a natural person of at least eighteen (18) years of age resident in Queensland;
- (2) Joint Membership, being two (2) natural persons who would, in ordinary circumstances, be eligible to be Ordinary members and who are resident at the same address;
- (3) Life Membership, being a natural person who has been awarded the status of Life Member by the Board of Directors of the CCCQ Ltd.

Criteria for Dogs Queensland Life Membership:

Life Membership may be granted to any member of the CCCQ Ltd who has rendered outstanding or special services to Dogs Queensland. That person shall retain membership of the CCCQ Ltd for their life unless otherwise determined by virtue of any exercise of disciplinary proceedings under the CCCQ Ltd Rules.

Any financial member may nominate any member for Life Membership. That person will have a minimum of fifteen (15) years continuous full membership of the CCCQ Ltd and must have been a member of a Club or Clubs during that time. Such nominations are to include a citation, which provides the justification for the nomination. Citations for those Life Memberships awarded will be published in the Dog World magazine and, where possible, presentations will be made at an appropriate function or event. The CCCQ Ltd Board of Directors will consider all nominations on their merit and with strict confidentiality.

The Board sees the granting of Life Membership as honouring a member who has been truly outstanding in his/her support of canine affairs, particularly beyond that of a single Club.

All nominations for the CCCQ Ltd Life Memberships should be received in the CCCQ Ltd office no later than the first Monday in March every year;

- (4) Junior Membership (see Rule 13.1(1));
- (5) Sponsored Junior Handler (see Rule 13.1(2)).

## **12 – PRIVILEGES OF MEMBERSHIP**

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12.1 Subject to the restrictions, limitations and requirements of the Rules of the CCCQ Ltd and any Regulations made by the Board of Directors of the CCCQ Ltd from time to time, the Code of Ethics and Codes of Practice, the privileges of membership shall be:

- (1) The right to exhibit or handle a dog at approved Exhibitions; and for the child, stepchild or grandchild (aged between ten (10) and under eighteen (18) years) of a member to handle a dog at approved Exhibitions, provided that only one (1) grandchild per grandparent membership shall be eligible under this Rule;
- (2) The right to register a Prefix and to register in the Registers of the CCCQ Ltd such dogs bred or purchased by the member as are eligible for such registration;
- (3) The right to apply for the Judges Training Programme, including performing the functions of an Exhibition Official as approved;
- (4) The right to be included in the list of Judges;
- (5) The right to compete for any prize available for competition by members of the CCCQ Ltd;
- (6) The right to nominate for appointment to the Board of Directors of the CCCQ Ltd;
- (7) The right to nominate for appointment to any Committee of the CCCQ Ltd; and
- (8) The right to hold an office bearer position on the Committee of an Affiliated Club.

## **13 – RESTRICTIONS ON MEMBERSHIP**

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### **Junior Member**

- 13.1 (1) Age – seven (7) to under eighteen (18) years:
- (i) must have a parent or guardian who is a responsible CCCQ Ltd member;
  - (ii) may be a member of a Club but cannot vote or hold office;
  - (iii) is entitled to show or trial dogs, other than Lure Coursing, where the minimum age is sixteen (16) years (see Rule 37.2);
  - (iv) may make application for Championship or other Titles; and
  - (v) may hold a Prefix in partnership with a parent or guardian who is a responsible CCCQ Ltd member.

### **Sponsored Junior Handler Membership**

- (2) Age – seven (7) to under eighteen (18) years, not a family member of a financial member:
  - (i) sponsored by a financial member who is present at or near the ring and accepts responsibility for supervising the Sponsored Junior Handler;
  - (ii) application must be made in writing to the CCCQ Ltd by sponsor and be accompanied by a written consent signed by parent/s of the sponsored Junior Handler.

By authorising and sponsoring a person under eighteen (18) years of age to handle a dog, the owner of the dog and supervising adult shall:

- (a) warrant to the CCCQ Ltd, Show Committee and all Officials conducting the Exhibition that the Sponsored Handler is competent to handle the dog safely;
- (b) agree to accept full responsibility for Sponsored Handler and the dog for the duration of the Exhibition; and
- (c) indemnify the CCCQ Ltd, Show Committee and all Officials conducting the Exhibition, for any injury, harm, loss or damage arising out of the handling of the dog by the Sponsored Junior Handler.

- 13.2 Members whose membership is not financial shall not be entitled to the privileges of membership during the period that the membership is not financial.

#### **14 – CESSATION OF MEMBERSHIP**

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14.1 Membership of the CCCQ Ltd shall cease ipso facto:

- (1) Upon the expiration of the period of membership, whether by the expiration of time or otherwise, unless the member shall be readmitted by the Board of Directors for a further period of membership;
- (2) If the member resigns, by notification in writing;
- (3) If the member dies;
- (4) If the member's annual subscription remains unpaid on the second day after the Annual General Meeting in March first ensuing after the year in which the person was a financial member; or
- (5) If the member is suspended from membership of the CCCQ Ltd or disqualified or otherwise declared ineligible to take part in any capacity in an Exhibition for the term of such suspension, disqualification or ineligibility;

#### **15 – APPLICATION FOR MEMBERSHIP**

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- 15.1 Application for Membership shall be made on the form as prescribed from time to time and shall be accompanied by photographic identification, proof of residency, an application fee and the initial membership subscription. Proof of residency is also required with any change in membership address details. Except current financial members of another ANKC Ltd Member Body or a child of a member of the CCCQ Ltd (if that child has been active as a handler of exhibits), will not be required to pay an application fee. Membership of the CCCQ Ltd is subject to the application being submitted to, and being approved by, the Board of Directors of the CCCQ Ltd.
- 15.2 Upon the acceptance or rejection of an application for any class of membership, the Secretary must, as soon as practicable, give the applicant notice in writing of the Board's decision and in the case of rejection, written reasons for such rejection, together with notice of the right of an appeal under Rule 18.

#### **16 – RENEWAL OF MEMBERSHIP**

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- 16.1 Members' subscriptions become due and payable on the first day of January in each year and the financial year shall end on 31 December each year. The membership year is, therefore from 1 January to 31 December each year. All membership renewal applications shall be made on the prescribed form and must be accompanied by the appropriate fees.
- 16.2 Membership subscriptions and fees for Judges, membership and Breeders' Directory may be required to be paid in advance in order to process and print publications by due dates.

#### **17 – TERMINATION OF MEMBERSHIP**

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17.1 The Board of Directors may terminate a member's membership if the member:

- (1) Is convicted of an indictable offence or summary offence resulting in a term of imprisonment or an offence involving cruelty to animals;
- (2) Has membership fees in arrears for a period not less than three (3) months;
- (3) Fails to comply with any of the provisions of this Constitution or Rules of the CCCQ Ltd; or
- (4) Conducts himself/herself in a manner considered to be injurious or prejudicial to the character or interests of the CCCQ Ltd.

17.2 Before the Board of Directors terminates a member's membership, the Board of Directors must give the member notice in writing of the proposed decision and invite the member to show cause why his or her membership should not be terminated.

17.3 If, after considering all representations made by the member, the Board of Directors decides to terminate the member's membership under Rules 17.1(3) or 17.1(4), the Secretary must give the member written notice of

the decision and of the member's right to lodge an appeal under Rule 18. No right of appeal will attach to a decision to terminate the member's membership made under Rules 17.1(1) or 17.1(2).

## **18 – APPEAL TO THE APPEAL PANEL REGARDING A DECISION TO REJECT/SUSPEND/DISQUALIFY/TERMINATE MEMBERSHIP** (refer to Appendix 16)

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18.1 Each year, the Board of Directors shall appoint:

- (1) A Legal Chairperson List, which shall comprise persons who are lawyers of more than ten (10) years post admission experience, including retired eminent lawyers, who may or may not have a current or former association with the CCCQ Ltd; and
- (2) A Dogs Queensland Specialist Member List, which comprises persons with specialist knowledge of one (1) or more of the CCCQ Ltd discipline areas and/or canine matters more generally, but will not include current members of the Board of Directors. Each year, the Executive of each of the Clubs affiliated with the CCCQ Ltd shall be requested to nominate members of the CCCQ Ltd to be appointed to this list. The final composition of this list will be determined by the Board of Directors, provided that the members on the Dogs Queensland Specialist Member List shall have the following qualifications:
  - (i) they shall be members of the CCCQ Ltd of no fewer than fifteen (15) years active membership and shall be either; or
  - (ii) experienced Judges; or
  - (iii) active Club Committee member with undoubted experience; or
  - (iv) active exhibitors with undoubted experience and standing as such.
- (3) The Board of Directors may waive the requirement of fifteen (15) years membership in the case of specialists in certain fields, i.e. veterinary surgeons, solicitors, etc.

18.2 A person whose application for membership has been rejected or whose membership has been suspended, disqualified or terminated ("the Appellant") may give the Secretary written notice of the person's intention to appeal the decision.

18.3 A notice of intention to appeal must be given to the Secretary in the prescribed form; and within fourteen (14) days of being notified of the decision to reject, suspend, disqualify or terminate the person's membership.

18.4 The Appellant must lodge a formal appeal in accord with the Dogs Queensland Appeal Procedure within fourteen (14) days of the notice of intention to appeal. Then, the Secretary must appoint an Appeal Panel.

18.5 The Appeal Panel will comprise one (1) person from the Legal Chairperson List and two (2) persons from the Dogs Queensland Specialist Member List. The three (3) persons comprising this Panel will have a decision-making role. In each appeal instance, the Secretary must nominate the next person on the Legal Chairperson List and the next two (2) persons from the Dogs Queensland Specialist Member List. If a potential conflict of interest or bias is identified or the person is excused for another reason, the next person on the relevant list is to be nominated by the Secretary.

18.6 Within seven (7) days of nominating the Appeal Panel, the Secretary must notify the Appellant of the persons comprising the Appeal Panel. Within seven (7) days of receiving notice from the Secretary, the Appellant may have the initial and once only right to reject any or all members of the Appeal Panel, in which event the Secretary must appoint the next person or persons on the relevant list and within seven (7) days, notify the Appellant of the revised Appeal Panel. The Appellant must not contact any members of the Appeal Panel. In the event this occurs, it will be considered a breach of these Rules.

18.7 Before the appeal is determined, the Appellant must be given a full and fair opportunity to submit evidence to the Appeal Panel. Thereafter, the Respondent be provided with such evidence and may submit rebuttal evidence detailing reasons for the decision to reject, suspend, disqualify or terminate membership. The Appeal Panel will be guided by the principles of procedural fairness and natural justice in determining the appeal.

18.8 The decision of the Appeal Panel shall be final except where the Board of Directors is advised and subsequently determine the decision of the Appeal Panel is unconstitutional, wrong in law or a denial of natural justice, then such decision of the Appeal Panel will be vacated and the matter determined *denovo*.

18.9 The Secretary shall advise the Appellant in writing of the decision of the Appeal Panel as soon as practicable.

## **PART 4 – REGISTRATION OF DOGS**

### **19 – REGISTERS TO BE KEPT**

19.1 The CCCQ Ltd shall keep and maintain Registers, as listed below and may register therein any dog accepted by the CCCQ Ltd as eligible pursuant to these Rules:

**General Register  
Limited Register  
Development Register  
Associate Register  
Sporting Register  
Semen Register  
Deregistered Register**

The CCCQ Ltd may, at its discretion, refuse any application for any entry into its registers or records.

19.2 A breeder shall make application to register the puppies in a litter on the Main or Limited Registers.

- (1) Main Register – is open to dogs whelped from a Sire and Dam that are both registered either in the Main Register of the ANKC Ltd or other Register or Studbook recognised by the ANKC Ltd and the application is accompanied with a DNA Profile for Parentage – i.e. DNA Profiles of the Sire, the Dam and all puppies.
- (2) Limited Register – is open to dogs eligible for registration on the Main Register where the breeder stipulates that the dog is:
  - (i) ineligible for exhibition at a Conformation Exhibition, and/or
  - (ii) not to be used for breeding purposes, and/or
  - (iii) not entire or has been de-sexed, and/or
  - (iv) ineligible for Export pedigree, and/or
  - (v) not registered on the Main Register.

- 19.3
- (1) Dogs which are Registered on the General Register are not subject to any limitation of eligibility in respect to activities conducted under these Rules, with the exception of (imported) crop eared dogs or dogs which are under suspension are ineligible to take part in any sanctioned events. Dogs under suspension may attend Obedience Classes for rehabilitation.
  - (2) Dogs which are registered in the Limited Register are eligible to participate in Sports Disciplines (as defined) and including Sweepstakes associated with such events, but are not eligible to enter a Conformation Exhibition, or be used in breeding or to be issued with an Export Certificate.
  - (3) Dogs which are registered in the Associate Register are eligible to participate in Sports Disciplines (as defined) and including Sweepstakes associated with such events, but are not eligible to enter a Conformation Exhibition, or be used in breeding for registration on the General or Limited Registers or to be issued with an Export Certificate.
  - (4) Dogs which are registered in the Sporting Register are eligible to participate in Sports Disciplines (as defined) and including Sweepstakes associated with such events, but are not eligible to enter a Conformation Exhibition, or be used in breeding for registration on the General or Limited Registers or to be issued with an Export Certificate.
  - (5) Any dog whose registration is suspended or cancelled by Dogs Queensland will be removed from the Main, Limited or Associate Register whilst its registration remains suspended or cancelled and placed on the Deregistered Register.

### **20 – ELIGIBILITY FOR REGISTRATION**

20.1 (1) A person shall not be entitled to register a dog in the General or Development Registers of the CCCQ Ltd unless that person is a financial member of the CCCQ Ltd, is the breeder of such dog, is resident

in Queensland and is the owner of a Registered Prefix, both at the time of mating and time of whelping, for which all fees payable have been paid. Suspension or disqualification of membership negates such eligibility.

- (2) A person shall be entitled to register in the Associate Register any dog not otherwise eligible for registration in the General or Limited Registers, e.g. unregistered purebred or mixed breed, subject to the following provisions:
  - (i) such person is a financial member of the CCCQ Ltd;
  - (ii) up to two (2) dogs may be registered to a membership with the initial registration, with any subsequent registrations to the membership to be dogs eligible for registration on the General or Limited Registers. Members who subsequently wish to register extra dogs that have been acquired under special circumstances or from a registered welfare organisation, may apply for dispensation to do so;
  - (iii) all applications for registration are to be accompanied by a Certificate of De-sexing from a veterinary surgeon.
- (3) A person shall be entitled to register in the Sporting Register any dog that is registered on the register of any ANKC Ltd (CCCQ Ltd) recognised Working Dog Association subject to the following provisions:
  - (i) such person is a financial member of the CCCQ Ltd;
  - (ii) proof of such registration must be provided at the time of application for registration on the Sporting Register. Dogs and bitches on the Sporting Register may remain entire.

20.2 Unless the CCCQ Ltd shall determine otherwise, a dog shall not be eligible for registration for the first time in a Register which is maintained under these Rules unless:

- (1) The dog is whelped in Queensland; or, in accordance with ANKC Ltd policy, where the dog is whelped in any State of Australia other than Queensland and the breeder is resident in Queensland at the time of registration; where a portion of a litter has been registered in any other State/Territory, no further pups from that litter will be eligible to be registered in Queensland; and
- (2) Its sire and dam are each of the same breed and variety except where special inter variety breeding is approved by the ANKC Ltd; and
- (3)
  - (i) its sire and dam are each registered in the General Register; and not suspended or disqualified at the date of mating and/or whelping; or
  - (ii) it is the progeny of a sire not registered in the General Register for Queensland but which is registered in the Register of the Canine Controlling Body recognised as such by the CCCQ Ltd in the State/Territory in which its owner resides and of a dam registered in the General Register for Queensland, provided that the breeder shall deliver to the Secretary a copy of the registered pedigree of such sire, certified to as such by such Controlling Body; or
  - (iii) its dam is imported into the State/Territory in whelp and is the progeny of sire and dam registered as aforesaid; and
  - (iv) in those breeds nominated by the ANKC Ltd, both sire and dam must comply with the ANKC Ltd Code of Practice in regard to Hereditary Diseases; and
- (4) When the sire is domiciled in Queensland, the owner or lessee of the sire is a financial member of the CCCQ Ltd prior to the date of mating; or
- (5) When the sire is resident in another State/Territory, the owner is a member of the Controlling Body of that State/Territory; and
- (6) The application for registration is accompanied by a duly completed Service Certificate, which must be signed at the time of stud by both parties. Should a stud agreement be made, this should be signed by both parties at the same time and be forwarded to CCCQ Ltd office with the Litter Registration Form; and

- (7)
  - (i) all progeny of a litter (eight (8) weeks of age or over) submitted for registration must be positively identified by permanent Microchip (PPID) and recorded on a recognised Registry within Australia;
  - (ii) this Microchip number (or sticker) must be displayed alongside the details of each individual puppy being registered;
  - (iii) all progeny submitted for registration under eight (8) weeks of age will be granted initial registration, if not positively identified by permanent Microchip (PPID) until each individual puppy reaches the age of twelve (12) weeks. After twelve (12) weeks of age, the breeder must supply the Microchip details for all progeny not previously identified by permanent Microchip. No Certificates of Registration and Pedigree will be released until this information is supplied for the whole litter but registration numbers will be supplied to the breeder to allow for Exhibition Entry;
  - (iv) in accordance with the Animal Management Act (Qld) 2008, the CCCQ Ltd will only consider exemption from this Rule upon receipt of a written statement from a veterinary surgeon stating that Microchipping may jeopardise the health and welfare of the individual puppy;
  - (v) additionally, any adult dog which is sold or transferred after 01/07/2011 must be identified by permanent Microchip (PPID) and recorded on a recognised Registry within Australia; and
- (8) This Rule shall not apply to Greyhounds, which must be registered in accordance with the provision of Rule 22.12.

20.3 Provided that the conditions of Rule 20.2 are otherwise met, a dog may be registered in the Limited Register if that dog is nominated on the duly completed "Application for Registration" form when initially submitted by the breeder.

20.4 The terms and conditions for the registration of a dog on a Development Register/Associate Register/Sporting Register will be notified separately as required.

20.5 Persons must be financial members of the CCCQ Ltd in order to register or re-register dogs in the Registers of the CCCQ Ltd.

20.6 Applications submitted to the CCCQ Ltd for registration, re-registration, etc. will be date marked on receipt and accepted as 'lodged' without prejudice. Applications will, however be of no effect until they are certified 'complete' in all respects, after which time they will be processed. The date of effect will be the date on which processing was completed, unless otherwise advised.

## **21 – OBLIGATION TO REGISTER**

21.1 A member who breeds a litter of dogs, the parents of which are registered or eligible for registration with the CCCQ Ltd or other recognised canine controlling body must:

- (1) Register such litter, including all of the living progeny in such litter at one (1) and the same time within eighteen (18) calendar months of the date of whelping or prior to sale or rehoming (see Rule 28). No litter will be registered after twelve (12) months of age without the approval of the CCCQ Ltd;
- (2) Comply with CCCQ Ltd Rules and correctly complete all forms required by the CCCQ Ltd;
- (3) Pay such fees as are determined from time to time by the CCCQ Ltd. A standard fee will be set for registrations received by the office on a date within three (3) months of the date of whelping and a higher fee for registrations received by the office on a date between three (3) and six (6) months or between six (6) and twelve (12) months of the date of whelping;
- (4) Where the breeder wishes to register a puppy with the breeder's name as part owner, an Agreement signed by the purchaser of the puppy is to be attached to the application to register the litter. Only official CCCQ Ltd Partnership Agreement forms are to be used;
- (5) Where the breeder wishes to register a puppy on the Limited Register, an Official CCCQ Ltd Limited Register Agreement statement from the purchaser stating that the implications of the Limited Register are understood is to be attached to the application; and
- (6) A breeder may, at time of registration on the General Register, endorse registration "Not to be exported".

21.2 This Rule only affects the registration and showing of dogs born after 01/07/2009 that have been illegally docked contrary to the Law of Queensland. It does not prohibit the registration and showing of dogs born after 01/07/2009 that are legally docked:

- (1) A Non-Registrable docked dog is any dog that:
  - (i) was born after 01/07/2009; and
  - (ii) has had all or part of its tail removed (other than a part of the tail consisting only of fur, hair or the like), whether by surgical or other means in circumstances where such removal was:
    - (a) not in accordance with the Law of Queensland; or
    - (b) conducted outside Queensland and not in accordance with the Laws of the place where the removal occurred and the dog was not a resident in Queensland on or before the date of the removal.
- (2) At no time may a Non-Registrable Docked Dog:
  - (i) be registered or remain on the register; or
  - (ii) be exhibited or shown at an Exhibition in Queensland.
- (3) If a dog is born after 01/07/2009, the CCCQ Ltd Board of Directors may at any time, by notice in writing, require a member in whose name the dog is registered, or in whose name an application has been made to register the dog, to supply it with documentary evidence which substantiates that a dog is not a Non-Registrable Docked Dog.
- (4) If the member shall not supply to the CCCQ Ltd Board of Directors the evidence referred to in Rule 21.2(3) within thirty (30) days of the date of such notice, the said Board of Directors may suspend the registration of the dog until such evidence is supplied to it. During such suspension, the dog may not:
  - (i) be exhibited in any Exhibition;
  - (ii) be bred with or used at stud; and/or
  - (iii) transferred.
- (5) The CCCQ Ltd Board of Directors may from time to time specify such documentary evidence as shall be required by it pursuant to Rule 21.2(3).
- (6) An Application for Registration of a dog shall contain a certification by the applicant as follows: "This application is in compliance with CCCQ Ltd Rules".

## **22 – APPLICATIONS FOR REGISTRATION**

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22.1 An application must be made to the CCCQ Ltd and its approval obtained before the registration of any dog can be effected. Applications for the registration of litters whelped prior to the breeder becoming a member of the CCCQ Ltd or applying for a Breeder's Prefix will only be considered for registration on the Limited Register and marked never to be upgraded.

22.2 Applications for the registration of dogs shall be accepted only for breeds recognised by the ANKC Ltd and for the progeny of dogs which are included on the General Registers or approved Development Registers. This does not apply to the Associate or Sporting Register.

22.3 Applications for the Registration of dogs in any Register must conform to the following conditions:

- (1) They must be made on forms provided and supplied for that purpose by the CCCQ Ltd;
- (2) Forms must be completed and signed by the breeder and any other particulars required by the form must be supplied;
- (3) All partners in the ownership of the dog are required to sign such documents in person;



- (4) Applications are to specify the Register on which each dog is to be placed;
- (5) Applications for matings from 01/01/2018, to be registered on the Main Register, must be accompanied with a DNA Profile for Parentage – i.e. DNA Profiles of the Sire, the Dam and all puppies.

In line with the ANKC Ltd profiles for DNA testing, DNA collection must be performed by an approved independent collector. Identification of the dog by microchip or unique tattoo is required and it must be verified by the approved collector at the time of DNA collection and recorded on the appropriate form.

- (6) Once any litters of French Bulldogs and British Bulldogs puppies' litter registration forms are lodged and before they can be registered, all puppies must be verified to their registered microchips and colours with the litter registration paperwork. Verification can occur by one (1) of three (3) means:
  - (i) Contact will be made with you to arrange for a panel of three (3) Licensed Judges with at least five (5) years' experience as a Group seven (7) Judge to carry out an inspection; or
  - (ii) A letter from a Veterinary Surgeon stating the colours of the puppies with microchip details for each pup as well as verification of the Sire and Dam must be provided; or
  - (iii) Copies of DNA parentage testing for all puppies and full Canine Breed Profile results must be provided.

In circumstances where litters have been sold prior to the registrations being completed, the above processes will still apply. Where pups have been sold interstate, inspections can be carried out by any other ANKC Ltd Member Body, with inspection reports being submitted to Dogs Queensland from that State.

- (7) Applications are to be accompanied by the appropriate fees;
- (8) Applications must be accompanied by a Service Certificate which has been signed by all owners of the sire;
- (9) Dogs with colours not listed in the ANKC Ltd Standard for that breed are to be registered on the Limited Register only (excluding those breeds listed in ANKC Ltd Regulation Part 6, Section 6.2, whose specific colours preclude them from being registered on any Register);
- (10) Harlequin may be used in isolation; or
- (11) Applications for registration on the Associate Register must be accompanied by a Certificate of De-sexing from a veterinary surgeon.

22.4 A Certificate of Registration will be issued for every dog accepted on the Registers of the CCCQ Ltd and:

- (1) Remains the property of the CCCQ Ltd;
- (2) Must be surrendered to the CCCQ Ltd on demand;
- (3) Returned, or copy thereof returned, to the CCCQ Ltd when the dog is deceased;
- (4) One (1) Certificate only will be issued at any one (1) time for any dog and is not an item for sale. Any member who sells or purports to sell a Certificate of Registration shall be guilty of an offence;
- (5) In the case of litters registered for the first time, be forwarded to the breeder for distribution; and
- (6) In the case of dogs registered or transferred to a partnership, Certificates will be dispatched to the address where the dog is domiciled.

22.5 Authorised endorsements shown on International, Interstate or previous CCCQ Ltd Certificates will be recognised. Provided that: No overseas Titles will be endorsed on a dog's registration certificate unless the Title was achieved while the dog was physically present in the country which awarded the Title.

22.6 Notice of any mistake in any application for entry in the records of the CCCQ Ltd must be given in writing to the Secretary of the CCCQ Ltd as soon as possible after it has been discovered (see also Rule 24.7). Corrective action, if required shall be at the discretion of and as required by the CCCQ Ltd and fees may be charged for corrections made.

- 22.7 Applications for the registration of dogs bred (whelped) in other States/Territories or Countries will not be accepted, except where the litter is eligible for registration under the terms of Rule 20.2.
- 22.8 Litters produced by artificial insemination may be registered at the discretion of the CCCQ Ltd.
- 22.9 In the case of puppies born of the same parturition on different dates of birth, the date of birth of each puppy in the litter shall be taken as the day on which the first puppy was whelped.
- 22.10 Where a bitch is believed to have given whelp to two (2) separate litters, sired by different dogs, born of the same parturition, the progeny may be registered provided that the breeder provides the result of DNA tests to establish the sire of each pup.
- 22.11 DNA testing may be required in cases of disputed identification of litters or progeny. In such cases, the results of properly conducted DNA tests may be accepted for the inclusion of dogs on the Registers of the CCCQ Ltd.
- (1) The CCCQ Ltd shall approve a person to coordinate the testing.
  - (2) The CCCQ Ltd shall notify the owners of the relevant dogs in writing giving the following information:
    - (i) that those dogs are required for DNA testing;
    - (ii) whether they are able to be positively identified by Microchip or Tattoo;
    - (iii) the reason for requiring DNA testing; and
    - (iv) the name of the person coordinating the testing.
  - (3) Where it is found by DNA testing that the registered sire or dam is incorrect, then all registered progeny in that litter shall be immediately suspended and no others registered until parentage is resolved.
  - (4) Responsibility for payment of DNA testing will lie with:
    - (i) the breeder where the breeder/breeders seek the registration of doubtful progeny;
    - (ii) the person who challenges the validity of the pedigree information provided by the breeder; or
    - (iii) in the event that the information provided by a breeder is proved to be incorrect, then the breeder will be required to reimburse any person who has incurred expenses in securing such proof. Similarly, where the breeder's information is proven to be correct, the challenger shall be responsible for all charges incurred.
- 22.12 Greyhounds which are registered in the Registers of the Greyhound Racing Control Board may be re-registered in the General Register of the CCCQ Ltd on production of that Board's registration form plus a certified three (3) generation pedigree, using the dog's racing name. Such dogs may then be exhibited in the normal way.
- 22.13 Dogs which have been imported into Queensland from a foreign Country shall be re-registered on the appropriate Register, provided that:
- (1) The breed is recognised in Australia;
  - (2) The exporting Country's Controlling Body is a recognised Association;
  - (3) An application to re-register the dog is completed in full;
  - (4) An original copy of the Certificate of Registration from the Country of export is submitted and the applicant member is shown as the owner of the dog at the member's Queensland address;
  - (5) The original copy of an Export Certificate or Certified Pedigree as appropriate to the Country of export is submitted and must contain the first and second generations complete and the third generation not more than four (4) names missing;
  - (6) The original copy of appropriate transport documents and/or Certificates of Release from the Department of Agriculture and Fisheries which show the date on which the dog was placed in the possession of the applicant member are submitted;

- (7) The dog must be identified by permanent Microchip (PPID);
  - (8) The appropriate fee is paid;
  - (9) Dogs which are required to be re-registered are not eligible to be exhibited or to be used for breeding purposes until the Application to Re-register the dog concerned is lodged and certified to be complete.
- 22.14
- (1) Frozen semen not previously registered must be registered on the Semen Register at the time of, or prior to, application for registration of a litter from that semen.
  - (2) Upon application, the owners of the semen will be issued with Certificates of Registration of Semen.
  - (3) The registration of litters from frozen semen will require the owner of the semen to sign the Stud Certificate.
  - (4) Transfer of registered semen will occur by using the transfer semen section on the reverse side of the Certificate of Registration of Semen.
  - (5) The following documentation will be necessary to be supplied at time of registration on the Semen Register of local or imported frozen semen:
    - (i) application to register the dog (if imported);
    - (ii) original or certified copy of three (3) generation pedigree (i.e. including names and registration numbers) sent via email direct from the Controlling Body in the Country where the dog is registered to Dogs Queensland;
    - (iii) photocopy of the Ownership Certificate;
    - (iv) photocopy of the Semen Collection Certificate;
    - (v) photocopy of the Department of Agriculture and Fisheries' final Clearance Certificate (if imported).
  - (6) Whenever frozen semen is used, the Certificate of Use of Registered Semen Form #3 is to be lodged with Dogs Queensland by either the owner of the semen, the owner of the inseminated bitch or the inseminating vet practice. The form can be found on the ANKC Ltd website under "About Us/Download Procedures" in "Procedure and Forms for the Registration of Frozen Semen".
  - (7) Litters from artificial insemination by frozen local or Overseas semen will have the words Semen and the Country of origin of the semen shown after the name of the sire on all documentation.
  - (8) This Rule does not apply to the artificial insemination of local fresh or chilled semen.

## 23 – PREFIXES

**[NOTE:** It is a condition of holding and retaining a Breeder's Prefix that any change in membership details shall be notified to the office of the CCCQ Ltd within seven (7) days of such change.]

- 23.1 A registered Prefix shall be part of a dog's name and must always be used when registering a dog bred by the owner of such Prefix and no further or other Prefix shall be added in respect of such dog.
- 23.2 On payment of the fee set out in the scale of charges, a member may apply for the Registration of a Prefix. Applications for the Registration of a Prefix will not be considered unless the applicant has been a member of the CCCQ Ltd or any recognised Controlling Body for a minimum period of twelve (12) months. Such application shall be made on the form prescribed by the CCCQ Ltd and must be accompanied by a completed Open Book Examination based on the VCA Guidelines for Breeder's Booklet. All Prefixes must be owned by individual members or a partnership of members. No Prefix will be issued to a business or company name.
- 23.3 The use of "apostrophes" at the conclusion of a Prefix (e.g. Example's) will not be allowed.
- 23.4 The CCCQ Ltd reserves the right to object to and reject all or any of the names applied for as Prefixes.

- 23.5 A registered Prefix shall not be transferred without the prior consent of the CCCQ Ltd. A jointly owned Breeder's Prefix may be transferred between members of immediate family or from joint to either party owning the Prefix upon receipt of such application accompanied by the written permission of the party surrendering their rights to the Prefix.
- 23.6 No member or person other than the member in whose name a Prefix is registered shall use such Prefix in any way and in particular, no member or other person shall be entitled to use a registered Prefix or part of a registered Prefix as the whole or any part of their business name unless such Prefix is registered in the name of that member.
- 23.7 Should there be any inconsistency with the application of this Rule, then Prefix Rules 23.1 to 23.6, to the extent of such inconsistency, will apply, but in all other cases, this Rule will apply.
- (1) The holder of a Breeder's Prefix ("**the transferor**") may only transfer the Prefix to another person ("**the transferee**") in accordance with the provisions of this protocol.
  - (2) An application to transfer a Breeder's Prefix must be submitted to the CCCQ Ltd on the approved form, specifying:
    - (i) the Prefix to be transferred;
    - (ii) the name/s of the transferor/s;
    - (iii) the name/s of the transferee/s;
    - (iv) the nature of the relationship between the transferor/s and the transferee/s; and
    - (v) the circumstances leading to the proposed transfer.
  - (3) The application form must be signed by the transferor (or, if more than one (1), each of the transferors) and the transferee (or, if more than one (1), each of the transferees).
  - (4) If the transferor (or, if more than one (1), any of them) is deceased, the application form may be signed by an executor or other legal personal representative or by the next of kin of the deceased transferor.
  - (5) By signing the application form, the transferor/s and the transferee/s must agree and acknowledge that:
    - (i) the transferee/s are taking over the whole or the greater part of the breeding stock previously used by the transferor/s;
    - (ii) the transferee/s intend, in good faith, to continue the breeding programme of the transferor/s; and
    - (iii) the transferee/s will use their best endeavours to ensure that all puppies produced by the transferee/s are of a standard and quality at least as high as that of puppies previously produced by the transferor/s.
  - (6) Except with the approval of the Board of Directors, a transfer will only be approved in the following circumstances:
    - (i) a transfer of a Breeder's Prefix to a transferee who is a lineal descendant (that is, a son or a daughter, or grandson or grand-daughter) of the transferor; or
    - (ii) a transfer of a Breeder's Prefix to a transferee who resides permanently as a member of the same household as the transferor.
  - (7) In the case of a Breeder's Prefix held in joint names by persons who were previously in an intimate relationship (whether married or de facto, and whether of the opposite or the same sex), the Prefix may be transferred into the sole name of one (1) of them if:
    - (i) both parties consent; or
    - (ii) one (1) of them is deceased.

- (8) In the case of a Breeder's Prefix held in a person's sole name, the Prefix may be transferred into joint names where the parties are in an intimate relationship (whether married or de facto and whether of the opposite or the same sex).
- (9) Save in exceptional circumstances and with the approval of the Board of Directors, a Breeder's Prefix may not be transferred more than once in any period of twelve (12) months.
- (10) Despite any other provision of this protocol, the CCCQ Ltd may refuse to approve a transfer if the Board of Directors is of the opinion that:
  - (i) the proposed transfer is contrary to the spirit of this protocol or of the Rules of the CCCQ Ltd; or
  - (ii) the proposed transfer is likely to result in purchasers of puppies from the transferee being misled or deceived regarding the quality of such puppies; or
  - (iii) it is otherwise contrary to the best interests of the public, of the CCCQ Ltd, or of members of the CCCQ Ltd generally, that the transfer be approved.
- (11) The Board of Directors in its absolute discretion may, in special circumstances, approve the transfer of a Breeder's Prefix in circumstances which do not otherwise comply with the provisions of this protocol.

## **24 – NAMING OF DOGS**

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24.1 No word that is in the nature of a known Prefix or deceptively similar to a known Prefix and no Prefix except the breeder's registered Prefix may be used in a dog's name unless the following conditions apply:

- (1) The second Prefix must be a suffix added at the time of registration or transfer and will be in addition to the thirty (30) letters or spaces, provided the dog has not been awarded an ANKC Ltd recognised Title, been bred from or used at stud.
- (2) A linking pronoun may be used which will be deemed to be part of the suffix.
- (3) There must be a connection between the dog and the suffix and only dogs under one (1) year of age are eligible.
- (4) The consent in writing of all the owners of the suffix must be given.
- (5) In the case of an Overseas Kennel Name being used, all the owners must certify in writing that they are the owners of the Kennel Name and that it is registered with the appropriate Overseas Canine Control.

It is the responsibility of the complainant to lodge an objection that a name conflicts with this Clause and it is further understood that it is not the responsibility of the processing office to recognise issues prior to lodgement of an objection.

24.2 The use of numbers written as words is permissible in names provided it is clear that it does not represent a numerical sequence. The use of numbers as numerals is not permissible.

24.3 The use of names of towns, places, Countries, notable persons, common names or names that are misleading as to sex, origin or relationship, "Imp", "au", "champ", ampersands, punctuation marks and Roman numerals, shall not be permitted in the name of the dog.

24.4 The name of a dog must include the registered Prefix of the breeder and as such, a Prefix shall be deemed to be part of the name. No name including the Prefix shall exceed thirty (30) spaces to be used as letters or spaces. Prefixes do not apply to the Associate or Sporting Register.

24.5 The CCCQ Ltd may, at its discretion, refuse to accept any name for registration.

24.6 A name, once registered, shall not again be re-registered in the same Prefix.

24.7 Once a name has been registered and accepted, it shall not be altered or added to, except by permission of, or as required by the CCCQ Ltd.

- 24.8 No dog shall be entered for competition or Exhibition or be advertised, except by its full registered name, together with its recognised Title and the word "Imp," plus Country of origin if the dog is imported.

## **25 – REFUSAL OR CANCELLATION OF REGISTRATION**

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- 25.1 The CCCQ Ltd may refuse any application for entry in its records and may cancel or amend any entry or may strike from its records for any period any entry already effected and shall not be bound to assign any reason for so doing or to give notice to any person or persons.
- 25.2 Dogs reported to be non-entire will be dealt with in accordance with Rule 25.3 and/or Rule 70.15.
- 25.3 If a dog is otherwise eligible for registration in the General Register, the CCCQ Ltd may, at the request of the registered owner, transfer the dog to the Limited Register. If the dog is:
- (1) Ineligible or unsuitable to enter a Conformation Exhibition;
  - (2) Not to be used for breeding purposes (for any reason);
  - (3) Not entire or has been neutered; or
  - (4) Not eligible for export.
- (see also Rules 28 and 70.15).

## **26 – IDENTIFICATION OF DOGS AND PUPS SOLD TO RESELLERS**

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- 26.1 Where a sale under item 2.1(6) of the Code of Ethics occurs, the following conditions are to be met:
- (1) All eligible dogs or pups are to be registered in the breeder's name prior to delivery to the reseller.
  - (2) Dogs or pups which are to be registered, are to be positively identified by Microchip or recognised Tattoo system prior to delivery to the reseller.
  - (3) Dogs which are not positively identified prior to delivery, as detailed in Rule 26.1(2), to the commercial outlet, must be permanently registered on the Limited Register.
  - (4) The vendor, being the breeder or a financial CCCQ Ltd member, must notify the CCCQ Ltd in writing in all cases where dogs are delivered under this Rule, list the dogs by name and registered number and name the reseller concerned.
  - (5) Registration of ownership may be transferred to the purchaser from the reseller following sale by the reseller on receipt of the original Registration Certificate, with the transfer form completed and appropriate fees paid.

## **27 – BREEDING RECORDS**

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- 27.1 Each breeder of dogs must keep in a bound book or suitable computer database or spreadsheet, with provision for suitable details, a proper record of his/her dog breeding activities (including whelping, inoculations, purchases, disposals, etc.) as directed by the CCCQ Ltd.
- 27.2 Such records and the kennels and the relevant dogs shall be made available for inspection by any person appointed for that purpose by the CCCQ Ltd.

## **28 – TRANSFERS**

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- 28.1 Upon the sale, exchange, gift, lease, change of domicile or other disposition of a dog, or of any interest in a dog registered in the Registers of the CCCQ Ltd, an Application for Registration of a transfer shall be lodged by the registered owner/s with the office of the CCCQ Ltd within fourteen (14) days of the change except where a dog's domicile is changed for exhibition and/or competition purposes or where a duly executed "Breeder's Terms Contract" exists and a copy of such contract forwarded to the office of the CCCQ Ltd. Such application shall be accompanied by the appropriate fee as set out in the scale of charges and must be signed personally by all partners in the ownership of the dog prior to the change. The name of the transferor is not to be shown as a part owner of the dog unless the Application for Transfer is accompanied by an agreement to that effect, signed by the new owner. Only official CCCQ Ltd Partnership Agreement Forms are to be used. In the case of a Limited Register dog, an Official CCCQ Ltd Limited Register Agreement statement that the purchaser understands the effect of the Limited Register is to be provided.

The transferor shall provide the new owner with a signed “Change of Microchip Ownership” form to allow registration of the new owner’s details on a recognised Registry in Australia.

- (1) The CCCQ Ltd may in special circumstances, transfer the registration of a dog, despite the fact that a transfer signed by the registered owner or his legal representative has not been produced.
- (2) Any person applying for registration in these circumstances (“the applicant”) must satisfy the CCCQ Ltd:
  - (i) that the applicant is entitled to be the registered owner;
  - (ii) where the current address of the registered owner is known, or is ascertainable, that all reasonable attempts to have the registered owner sign a transfer in favour of the applicant have been made;
  - (iii) where the current address of the registered owner is not known, and is not readily ascertainable, that all reasonable attempts to locate the registered owner have been made.
- (3) If the CCCQ Ltd is satisfied that the requirements of Rule 28.1(2) have been complied with, it must give notice to the registered owner of its intention to accept the application for transfer.
- (4) Such notice of intention should be either published in the official magazine of the CCCQ Ltd or sent by registered mail to the address of the registered owner shown in the records of the CCCQ Ltd.
- (5) If there is no response by the registered owner within thirty (30) days of the date of publication or within thirty (30) days of the date of the advisory letter, then the CCCQ Ltd may proceed to transfer the registration of the dog to the applicant.

Please note that any adult dog which is sold or transferred after 01/07/2011 must be identified by permanent Microchip (PPID).

28.2 The CCCQ Ltd may, at its discretion, authorise and record the temporary transfer of a dog to reflect the details of the person or persons who have custody of the dog.

28.3 The CCCQ Ltd may accept or may, without assigning any reason therefore, refuse to record a transfer for a dog.

28.4 A dog may be transferred between the General Register and the Limited Register subject to the following conditions:

- (1) A dog may be transferred once only from the Limited Register to the General Register if:
  - (i) an application for such transfer is lodged with the Secretary;
  - (ii) the application is signed by both the registered owner and the breeder;
  - (iii) the application includes justification for the action;
  - (iv) the application is approved by the Secretary;
  - (v) an application for such transfer for a dog mated from 01/01/2018 must be accompanied with a DNA Profile for Parentage – i.e. DNA Profiles of the Sire, the Dam and all puppies; and.
  - (vi) such a transfer will be considered once only in the life of the dog and may be accepted or rejected at the discretion of the CCCQ Ltd.
- (2) A dog may be transferred once only from the General Register to the Limited Register if:
  - (i) an application for such Transfer is lodged with the Secretary;
  - (ii) the application is signed by the registered owner;
  - (iii) the application includes justification for the action; and
  - (iv) the application is approved by the Secretary.

- 28.5 (1) If, on application for registration or transfer of a dog, its Registration Certificate is endorsed to the effect that:
- (i) the dog is not intended for breeding;
  - (ii) the dog is not to be exported; and
  - (iii) the dog is subject to a lease or partnership agreement,
- the endorsement or words to the effect of the endorsement shall be recorded in the National Register, and;
- (iv) in the case of (i) above, the resultant progeny of that dog shall only be registered on the Limited Register with the notation “never to be upgraded”.
  - (v) in the case of (ii) above, an Export Certificate may not be issued in respect of that dog without the written consent of the owner/breeder who applied the restriction. When these endorsements are recorded on Certificates of Registration, they are also to be included on Contracts of Sale.
  - (vi) in the case of (iii) above, no transfer of ownership may be registered during the term of the lease period without the written permission of all parties cancelling the current lease, or in the case of a partnership, all members of the partnership (see Rules 21.1(4), 22.3(3), 28.1 and 30).
- (2) The CCCQ Ltd recognise endorsements, as contemplated in Rule 28.5(1) and shall ensure that all such endorsements are recorded on Registration Certificates issued after registrations or transfers are affected.
- (3) In accordance with the provisions of Rule 28.5(1), the Secretary shall endorse the registration or transfer of a dog in the General Register or the Limited Register as “NOT FOR EXPORT”.
- (4) When applying to register a litter in accordance with Rule 21.1, the breeder may request that the registration of all dogs in the litter, or some specified dogs in the litter, be endorsed as “NOT FOR EXPORT”.
- (5) The registered owner or owners of a dog may, at any time, request that the endorsement “NOT FOR EXPORT” be entered on the dog’s registration.
- (6) The Secretary shall give effect to a request in accordance with Rules 28.5(4) or 28.5(5) if:
- (i) the person making the request pays the fee (if any) determined from time to time by the CCCQ Ltd as payable in respect of such a request; and
  - (ii) the Secretary, after making any enquires considered necessary or appropriate, is satisfied that the request is made in good faith and for legitimate reasons.
- (7) The Secretary shall refuse to record a transfer of a dog if the registration of the dog is endorsed “NOT FOR EXPORT” unless there is supplied to the Secretary a written official CCCQ Ltd Not for Export statement from the purchaser or transferee agreeing not to export the dog from Australia, otherwise than in accordance with the provisions of this Rule.
- (8) Where the registration of a dog is endorsed “NOT FOR EXPORT”, the dog must not be exported from Australia, except with:
- (i) the prior written consent of the breeder or, if the endorsement was made at the request of an owner other than the breeder, the prior written consent of that person; or
  - (ii) the permission of the CCCQ Ltd.
- (9) A person whose consent is sought in accordance with Rule 28.5(8)(i):
- (i) must not charge any fee for providing such consent;
  - (ii) must not unreasonably refuse such consent; and



- (iii) must not impose any conditions in respect of such consent other than conditions which are fair and reasonable.
- (10) The CCCQ Ltd may grant permission in accordance with Rule 28.5(8)(ii) if consent has been sought in accordance with Rule 28.5(6)(i) and, in the opinion of the CCCQ Ltd, either:
  - (i) such consent has been unreasonably refused; or
  - (ii) such consent has been granted only on conditions which are unfair or unreasonable.
- (11) The CCCQ Ltd may also grant permission in accordance with Rule 28.5(8)(ii) if, in the opinion of the CCCQ Ltd, it is not reasonably practicable to seek consent in accordance with Rule 28.5(6)(i).
- (12) In considering whether to grant permission in accordance with Rule 28.5(8)(ii), the CCCQ Ltd may take into account such circumstances as it thinks fit, including the following considerations:
  - (i) whether the owner/s of the dog are intending to relocate Overseas, and are willing to undertake that the dog will remain in their personal care and custody;
  - (ii) any relevant social, political, cultural or climatic issues applicable to the Country to which the dog is proposed to be exported;
  - (iii) whether or not the dog is entire;
  - (iv) whether or not it is intended to breed from or exhibit the dog in a foreign Country;
  - (v) any specific reasons given for refusing consent to the exportation of the dog; and
  - (vi) any specific reasons given for seeking permission to export the dog.
- (13) The CCCQ Ltd may, in its discretion, impose such conditions as it considers fair and reasonable when granting its permission in accordance with Rule 28.5(8)(ii).
- (14) The Secretary shall take such steps as considered appropriate to prevent the re-registration, in another Country, of a dog exported in contravention of this Rule.
- (15) The endorsement of a dog's registration as "NOT FOR EXPORT" may be cancelled at any time, upon application to the Secretary accompanied by:
  - (i) the written consent of the current registered owner/s of the dog;
  - (ii) the written consent of the breeder, or other person, at whose request that endorsement was entered on the dog's registration; and
  - (iii) payment of the fee (if any) determined from time to time by the CCCQ Ltd in respect of such an application.

28.6 The member who is disposing of a dog, whether by sale or other means shall provide to the new owner a detailed record of vaccinations and veterinary history of the dog. Refer to item 2.1(19) of the Code of Ethics for cases of contagious disease found in a kennel.

## **29 – NOTIFICATION OF DEATHS**

- 29.1 In the case of the death of a registered dog, the owner thereof, or if such dog is held under lease, the lessee, shall notify the CCCQ Ltd of the death of such dog within one (1) month after such death and return the original Certificate of Registration, or copy thereof, to the Secretary.
- 29.2 Notwithstanding Rule 29.1, all dogs reaching the age of twenty (20) years shall be deemed deceased and the applicable Registers marked accordingly.

## **30 – LEASES**

- 30.1 A dog may be leased for the purpose of showing or breeding. During the period of the lease, the lessee shall be deemed to be the owner of the dog to the exclusion of the registered owner. An application for the transfer of a dog between Registers will not be accepted from the lessee.

- 30.2 The lease of a dog must be registered in the records of the CCCQ Ltd. Any lease not so registered shall not be recognised nor arbitrated by the CCCQ Ltd.
- 30.3 An application for registration of the lease, which is to be signed personally by all parties, must be made to the CCCQ Ltd and be accompanied by the appropriate fee as set out in the scale of charges.
- 30.4 The CCCQ Ltd may refuse to register any lease.
- 30.5 If a lease be terminated before the due date, notice of such termination shall be given in writing to the Secretary of the CCCQ Ltd both by the registered owner of the dog and by the registered lessee within fourteen (14) days of such determination. The dog must at all times be exhibited in the name of the registered owner.

## **31 – EXPORT CERTIFICATES**

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- 31.1 At the discretion of the CCCQ Ltd, an Export Certificate may be issued in respect of a dog leaving the State of Queensland, provided the prescribed form is completed by the vendor who shall be responsible for the fee set out in the scale of charges. Such Certificate shall contain details of the pedigree of the dog and such other details as the CCCQ Ltd shall decree from time to time. Applications for Export Certificates are to be accompanied by the normal Certificate of Transfer, Transfer Fee, Fee for issue of the Export Certificate and Microchip number.
- 31.2 Export Certificates will not be issued for dogs which are registered on the Limited Register, Development Register, Associate Register, Sporting Register or flagged not for export.

## **32 – OVERSEAS RESIDENTS**

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- 32.1 Overseas residents may be partners in the ownership of a dog which is domiciled in Queensland under the following conditions:
- (1) All owners are members of the CCCQ Ltd;
  - (2) Joint membership is not available to Overseas residents;
  - (3) All CCCQ Ltd Rules and Procedures are to be observed;
  - (4) “Agency” agreements are not accepted; and
  - (5) It will be necessary for all owners to sign documents related to registrations and transfers. Where breeding is involved, a separate jointly owned Prefix must be obtained.

## **33 – IMPORTED DOGS**

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- 33.1 The registration and conditions for imported dogs are in accord with Part 6, Section 3 of the regulation for The Register and Registration of the ANKC Ltd (see <http://www.ankc.org.au>).

## **PART 5 – CONDUCT, ELIGIBILITY, ENTRY REQUIREMENT FOR EXHIBITIONS, TITLES, JUDGES, PROCEDURES, INCIDENTS AT EXHIBITIONS, CANCELLATION, ABANDONMENT OR POSTPONEMENT OF EXHIBITION**

[NOTE: Conduct for Exhibitions, Trials, Games, National Team Events, Tests and Competitions for Sports Disciplines (as defined) and Rules for the Conduct of FCI/CACIB Shows are in accord with the Rules and Regulations of the ANKC Ltd (see <http://www.ankc.org.au>)].

### **Conduct**

## **34 – APPLICABLE RULES**

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- 34.1 These Rules shall apply to all Exhibitions held under the Rules of the CCCQ Ltd, all bodies conducting such Exhibitions and all exhibitors and persons attending such Exhibitions. All members of affiliates shall be deemed to have expressly agreed to submit to, carry out, enforce and be bound by the Rules of the CCCQ Ltd. Any person who takes part in any matter coming within the Rules of the CCCQ Ltd shall be held thereby to consent to be bound by them. The decisions of the Board of Directors of the CCCQ Ltd on all matters shall be final and binding. Sports Disciplines (as defined) are to be conducted in accordance with these Rules and the applicable ANKC Ltd authorised Rules and Regulations.

- 34.2 Any body holding an Exhibition under the Rules of the CCCQ Ltd shall not be responsible for any damage that may be caused through, or by, any exhibit and shall not under any circumstances be responsible for any loss or mis-delivery of exhibits at any Exhibition or any damage thereto (see Appendix 6, Clause 3).
- 34.3 No affiliate shall hold or conduct an Exhibition without permission having been granted by the CCCQ Ltd.
- 34.4 The CCCQ Ltd shall have the power to declare an event to be an unrecognised event whether such event is proposed to be conducted by an affiliate or by any other body (see also Rule 78.7).
- 34.5 All Exhibitions conducted by affiliates shall be held under the Rules of the CCCQ Ltd.
- 34.6 Should an occasion arise when the Rules and/or Regulations of an affiliate are inconsistent with the Rules of the CCCQ Ltd on any matter, those of the CCCQ Ltd shall prevail.
- 34.7 All Rules, Regulations, Definitions or Instructions on the nature of and regulations printed in an Exhibition Schedule and approved by the CCCQ Ltd shall be deemed to be regulations of the Exhibition and shall have the same effect as if they formed part of these Rules, provided they are not inconsistent with these Rules.

## **35 – SAFETY**

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- 35.1. The safety of members and their exhibits is of paramount importance. All persons concerned with the conduct of Exhibitions are required to exercise due care and to ensure that activities are conducted under safe conditions. Legal responsibility for the care and welfare of all dogs at Exhibitions rests with their owner/s, or other person/s authorised by the owner/s, who have taken the dog to the showground. Dogs Queensland cannot regulate to absolve any part of that responsibility. The following requirements are to be observed:
- (1) Exhibitions are not to be conducted under hazardous conditions. Judging is to be suspended immediately unsafe circumstances arise, such as:
    - (i) lightning or electrical storm in the local area; or
    - (ii) gales or high winds; or
    - (iii) heavy rain which renders conditions hazardous.
  - (2) Hazards are to be removed promptly or signposted and secured by barriers.
  - (3) Loose equipment such as umbrellas, chairs, etc. are to be secured.
  - (4) Spiked footwear is not to be worn.
  - (5) Exhibits are not to be left without shelter and/or water.
  - (6) Exhibits are not to be left unattended for long periods (see also Rules 70.2 to 70.14).
  - (7) All persons concerned with the conduct of any Exhibition of any discipline, whether as a member, voluntary worker, Show official, exhibitor or competitor are required to dress appropriately for the task or activity being performed, including safety apparel as and when appropriate and fully closed shoes.
- 35.2 All affiliated Clubs are required to implement and abide by the Heat and Extreme Weather Policy (see Appendix 11).

## **36 – CLASSES FOR CONFORMATION EXHIBITS**

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- 36.1 No classes other than the following shall be provided without the special permission of the CCCQ Ltd and the total number of classes provided for any one (1) breed or variety shall not exceed the maximum laid down by the CCCQ Ltd from time to time. The ordinary classes shall be:
- \*\* Class 1** “Baby Puppy Dog” – for dogs of three (3) and under six (6) months of age.
- \*\* Class 1a** “Baby Puppy Bitch” – for bitches of three (3) and under six (6) months of age.
- Class 2** “Minor Puppy Dog” – for dogs of six (6) and under nine (9) months of age.
- Class 2a** “Minor Puppy Bitch” – for bitches of six (6) and under nine (9) months of age.

- \*\* Class 3    "Puppy Dog" – for dogs of six (6) and under twelve (12) months of age.
- \*\* Class 3a   "Puppy Bitch" – for bitches of six (6) and under twelve (12) months of age.
- \*\* Class 4    "Junior Dog" – for dogs of nine (9) and under eighteen (18) months of age.
- \*\* Class 4a   "Junior Bitch" – for bitches of nine (9) and under eighteen (18) months of age.
- \*\* Class 5    "Intermediate Dog" – for dogs of eighteen (18) months of age and under thirty-six (36) months of age.
- \*\* Class 5a   "Intermediate Bitch" – for bitches of eighteen (18) months of age and under thirty-six (36) months of age.
- Class 6       "Novice Dog" – for dogs six (6) months of age or over which have not won a first prize at any Open Show or Championship Show, Baby Puppy Dog or local classes excepted.
- Class 6a      "Novice Bitch" – for bitches six (6) months of age or over which have not won a first prize at any Open Show or Championship Show, Baby Puppy Bitch or local classes excepted.
- Class 7       "Graduate Dog" – for dogs six (6) months of age or over which have not won a Challenge Certificate.
- Class 7a      "Graduate Bitch" – for bitches six (6) months of age or over which have not won a Challenge Certificate.
- Class 8       "Limit Dog" – for dogs over twelve (12) months of age which have not qualified for the title of "Australian Champion".
- Class 8a      "Limit Bitch" – for bitches over twelve (12) months of age which have not qualified for the title of "Australian Champion".
- Class 9       "State/Territory-bred Dog" – for dogs six (6) months and over which were initially bred in the State/Territory in which it is exhibited (i.e. Queensland).
- Class 9a      "State/Territory-bred Bitch" – for bitches six (6) months and over which were initially bred in the State/Territory in which it is exhibited (i.e. Queensland).
- Class 10      "Australian-bred Dog" – for dogs six (6) months of age or over whelped in Australia.
- Class 10a     "Australian-bred Bitch" – for bitches six (6) months of age or over whelped in Australia.
- Class 14      "Bred by Exhibitor Dog" – for dogs aged six (6) months or over and owned and handled by the breeder of record.
- Class 14a     "Bred by Exhibitor Bitch" – for dogs aged six (6) months or over and owned and handled by the breeder of record.
- \*\* Class 11   "Open Dog" – for all dogs six (6) months of age or over.
- \*\* Class 11a   "Open Bitch" – for all bitches six (6) months of age or over.
- Class 12      "Veteran Dog" – for all dogs aged seven (7) years and over where Class 13 is not offered and seven (7) years and under ten (10) years where Class 13 is offered.
- Class 12a     "Veteran Bitch" – for all bitches aged seven (7) years and over where Class 13 is not offered and seven (7) years and under ten (10) years where Class 13 is offered.
- Class 13      "Veteran Dog" – for all dogs aged ten (10) years or over.
- Class 13a     "Veteran Bitch" – for all bitches aged ten (10) years or over.

The following Neuter Classes may be offered as optional classes.

- Class 15      Puppy Neuter for neuter dogs aged six (6) and under twelve (12) months.

- Class 15a Puppy Neuter for neuter bitches aged six (6) and under twelve (12) months.
- Class 16 Junior Neuter for neuter dogs aged nine (9) and under eighteen (18) months.
- Class 16a Junior Neuter for neuter bitches aged nine (9) and under eighteen (18) months.
- Class 17 Intermediate Neuter for neuter dogs aged eighteen (18) and under thirty-six (36) months.
- Class 17a Intermediate Neuter for neuter bitches aged eighteen (18) and under thirty-six (36) months.
- Class 18 Open Neuter for neuter dogs aged six (6) months or over.
- Class 18a Open Neuter for neuter bitches aged six (6) months or over.
- Classes 15, 15a, 16, 16a, 17, 17a, 18 and 18a shall be ineligible to compete for Challenge or Best of Breed awards.
- Classes 15, 15a, 16, 16a, 17, 17a, 18 and 18a shall be judged at breed level after Best of Breed and any class elimination judging.
- Classes 15, 15a, 16, 16a, 17, 17a, 18 and 18a shall be judged at both Group and Show level immediately after Class 11.

**\*\* These Classes must be offered at Affiliated Club Exhibitions.**

Only dogs or bitches registered with an ANKC Ltd Member Body as a “neuter” shall be eligible to compete in either Classes 15, 15a, 16, 16a, 17, 17a, 18 or 18a.

Any request for registration as a neuter with an ANKC Ltd Member Body must be accompanied by a Veterinary Certificate endorsing that the dog or bitch has been neutered.

- “BRACE”: For two (2) dogs six (6) months of age or over of the same breed, the property of the same owner, each of which has competed in at least one (1) Breed Class at the same Exhibition and which are handled in the judging ring by the one (1) person.
- “TEAM”: For three (3) dogs or more, each six (6) months of age or over, the property of the same owner and of the same breed each of which has competed in at least one (1) Breed Class at the same Exhibition and which are handled in the judging ring by the one (1) person.
- “VETERAN”: For dogs and bitches over seven (7) years of age. The following requirements are to be observed:

**(1) Breed Specialty Club/Multi Breed Club/Group Club Shows**

A Veteran Class (12/12a) for entire exhibits may be conducted after the completion of Classes 11/11a at Breed Specialty/Multi Breed/Group Club Shows. Winning exhibits will be eligible to compete for the Challenge Certificate.

**(2) All Breeds Shows**

An entire Veteran exhibit may compete for a Challenge Certificate, or any Special Prize which is not specifically awarded for a Veteran Class, provided that the said exhibit is entered in an appropriate Breed Class.

**(3) Neutered Exhibits**

Provided they are proven Sires or Dams neutered exhibits may be entered in a category of Veteran Sweepstakes only. Neutered exhibits are not eligible to compete for the Challenge Certificate. Special Register Numbers are to be used where issued, to identify exhibits.

## 36.2 Sweepstakes

- (1) Classes for Baby Puppy, Puppy, Junior, Intermediate, Open, Non-Champion, Champion and Grand Champion (including Supreme Champion) may be offered.
- (2) Veteran Sweepstakes may be conducted for any exhibit over seven (7) years old. Such Sweepstakes may be divided into categories as follows:

Over seven (7) years and under ten (10) years of age;  
Ten (10) years of age or over;  
Full details must be indicated on the Schedule.

Veteran Exhibits entered in Sweepstakes need not be entered in a Breed Class, whether entire or not.

- (3) Sweepstakes for Neutered dogs of six (6) months of age and over may be conducted at Exhibitions. These Sweepstakes are in addition to the normal Veteran sweepstakes. Exhibits in Neutered Sweepstakes are not eligible to compete for a Challenge Certificate or any higher award.

36.3 (1) For the purpose of ascertaining the eligibility of Novice, Graduate and Limit Class pursuant to these Rules, only wins up to and including the day before the date on which entries close shall count.

- (2) Wins at Open Shows shall count at subsequent Open Shows only, but wins at Championship Shows shall count at subsequent Open Shows and Championship Shows.

36.4 For the purpose of these Rules, the age of all dogs shall be computed from and inclusive of the day of their birth to the first day of the Exhibition and months are calculated as calendar months.

36.5 The use of all classes in Rule 36.1 shall be left to the discretion of the Affiliate Club concerned. Deletion of any of these classes will be restricted to Minor Puppy, Novice, Graduate, Limit, State/Territory-bred and Australian-bred, Brace, Team and Veteran.

36.6 Property Classes may be included in Specialist Club Exhibitions for exhibits over six (6) months of age as follows:

- (1) The maximum number of Property Classes permitted is six (6). Property Classes are to be based on the breed characteristics as described in the Breed Standard, for example, feet, head, coat, movement, tail and front (not to include Brace, Team or Veteran as these are Breed Classes, unless specified as sweepstakes). If judged by the General Specials Judge, Property Classes are to be judged after General Specials. If judged by a separate Judge, the time of judging is to be at the discretion of the Club;
- (2) Colour Classes are to count as one (1) class provided that the colours are permitted in the authorised Breed Standard;
- (3) All exhibits entering Property Classes are to be entered in an appropriate Breed Class. Neutered Classes do count as Breed Classes. Neutered exhibits are eligible to compete in Neutered Classes.

36.7 Progeny Classes may be included in Specialist Breed Club Exhibitions. Such classes are to consist of a parent, either Sire or Dam, plus at least two (2) progeny over six (6) months of age. Sire or Dam entered in the Progeny Classes do not have to be entered in a Breed Class in the Catalogue. Neutered exhibits are eligible to compete in Neutered Classes.

### **37 – HANDLERS’ CLASSES**

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37.1 Handlers’ Classes may be held at any Exhibition where Junior Showmanship Handlers’ Classes are held. They may be broken into three (3) Groups only, being from seven (7) to under ten (10) years, ten (10) to under thirteen (13) years and thirteen (13) to under nineteen (19) years.

37.2 To participate as a Junior Handler for Lure Coursing events, the participant must be a minimum of sixteen (16) years of age.

### **38 – CLASSIFICATION OF BREEDS INTO GROUPS**

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38.1 All breeds and purebred varieties of dogs are, for the purposes of these Rules, assembled into the Groups as set out in the ANKC Ltd Group Listings.

### **39 – ORDER OF JUDGING – CONFORMATION EXHIBITIONS**

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#### **39.1 Breed Classes**

- (1) Judge all dog classes in breed.

Judge the dog challenge winner from the exhibits placed first, who are unbeaten, in each of the Breed Classes, excluding baby puppy;

- (2) Judge the reserve challenge winner from the balance of class winning exhibits and the second placed winner from the Class in which the challenge winner was entered;
- (3) Repeat (1) and (2) in the bitch Classes in Breed.

### **39.2 Best of Breed Judging**

- (1) Judge Best of Breed from the challenge winning dog and bitch;
- (2) The exhibit awarded Best of Breed shall automatically be declared the winner of the Class in Breed in which it is entered;
- (3) Judge the Runner Up Best of Breed from the unsuccessful challenge winner in the Best of Breed competition and the exhibit awarded reserve challenge to the exhibit awarded Best of Breed;
- (4) The exhibit awarded Runner Up Best of Breed shall automatically be declared the winner of the Class in Breed in which it is entered, provided that the Best of Breed was not entered in the same class;
- (5) Except for the awards automatically made in accordance with clauses (2) and (4), judge the Best in Class immediately after the Runner Up Best of Breed is judged, from the class winners of each sex within that breed. Only the exhibits awarded Best in Class of breed shall be eligible to compete for Best in Class of Group;
- (6) Repeat the above procedure for each breed within the Group.

### **39.3 Group Specials**

- (1) Judge Best in Group from the Best of Breed winning exhibits only;
- (2) The exhibit awarded Best in Group shall automatically be declared the winner of the Class in Group award in which it was entered;
- (3) Judge Runner Up Best in Group from the balance of the Best of Breed winners and the exhibit awarded Runner Up to the Best of Breed exhibit awarded Best in Group;
- (4) The exhibit awarded Runner Up Best in Group shall automatically be declared the winner of the Class in Group award in which it is entered, provided that the Best in Group winner was not entered in the same class;
- (5) Applicable at Royal Shows only, where the award is offered, judge Best Opposite Sex in Group from the Challenge winning exhibits of the Opposite Sex to the exhibit awarded Best in Group. Provided that if the Runner Up Best in Group is eligible to compete for this award, it shall automatically be declared the winner. This award may only be offered at Royal Shows;
- (6) The exhibits of the same sex as the Best Opposite Sex in Group and any exhibit previously beaten by an exhibit of the same sex as the Best Opposite Sex in Group are not eligible to compete for the Best of Class in Group award for which the Best Opposite Sex in Group was entered. This clause only applies at Royal Shows where the award Best Opposite Sex in Group has been offered;
- (7) Except for the awards automatically made in accordance with Rules 39.3(2) and 39.3(4) and the requirements of Rule 39.3(6), judge Best of Class in Group awards from the respective Best of Breed Class winners.

### **39.4 General Specials**

- (1) Judge Best in Show from the Best in Group winning exhibits only;
- (2) The exhibit awarded Best in Show shall automatically be declared the winner of the Class in Show award in which it was entered;
- (3) Judge Runner Up Best in Show from the balance of the Best in Group winners and the exhibit awarded Runner Up to the Best in Group exhibit awarded Best in Show;

- (4) The exhibit awarded Runner Up Best in Show shall automatically be declared the winner of the Class in Show award in which it is entered, provided that the Best in Show winner was not entered in the same class;
- (5) Applicable at Royal Shows only, where the award is offered, judge Best Opposite Sex in Show from the Group winning exhibits and the Opposite Sex in Group winning exhibits, which are of the Opposite Sex to Best in Show. Provided that if the Runner Up Best in Show is eligible to compete for this award, it shall automatically be declared the winner. This award may only be offered at Royal Shows;
- (6) The exhibits of the same sex as the Best Opposite Sex in Show and any exhibit previously beaten by an exhibit of the same sex as the Best Opposite Sex in Show are not eligible to compete for the Best of Class in Show award for which the Best Opposite Sex in Show was entered. This clause only applies at Royal Shows where the award Best Opposite in Show has been offered;
- (7) Except for the awards automatically made in accordance with Rules 39.4(2) and 39.4(4) and the requirements of Rule 39.4(6), judge Best of Class in Show awards from the respective Best in Group class winners.

### **39.5 Order of Judging**

The order of judging for Best in Breed of Class, Best in Group of Class and Best in Show of Class shall be from Baby Puppy through to Open Class, except where the award is automatic. Judging of these class awards shall, in each case, take place after the judging of Best in Breed, in Group and in Show, Runner Up to these awards and best opposite if applicable.

### **39.6 Optional Order of Judging**

Effective from 01/01/2003, at Specialist and Semi-Specialist Clubs' Championship and Open Shows, the order of judging shall be optional, provided the order of judging is published in the Show Schedule.

## **40 – IN-GROUP AND IN-SHOW PLACING SYSTEM**

### **(Optional for Shows that only offer Best Puppy in Group/Show and Best Exhibit in Group/Show)**

#### **40.1 Breed Judging**

- (1) Breed judging shall be conducted in the same manner as the existing system to select Best of Breed, Best Puppy of Breed and Best Baby Puppy of Breed;
- (2) As Runner-Up to Best Exhibit In Show and Runner-Up to Best Exhibit In Group will no longer be judged, the Runner-Up to Best of Breed awards may be at the discretion of the Show Committee.

#### **40.2 Group/Show Judging**

- (1) Runner-Up to Best Exhibit In Show and Runner-Up to Best Exhibit In Group will no longer be judged;
- (2) Only Best Baby Puppy In Group and Best Puppy In Group awards will be offered. Therefore, only exhibits that have won Best Baby Puppy and Best Puppy of Breed are eligible to compete for Best Baby Puppy and Best Puppy In Group;
- (3) Only Best Baby Puppy and Best Puppy In Show awards will be offered. Therefore, only Best Baby Puppy and Best Puppy In Group winners are eligible to compete for Best Baby Puppy and Best Puppy In Show;
- (4) Only exhibits that have won Best of Breed awards are eligible to compete for Best Exhibit In Group awards 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup>;
- (5) Only exhibits which have won Best Exhibit In Group shall be eligible to compete for Best Exhibit In Show awards 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup>;
- (6) Until 30/06/2017, the sequence of judging Best Exhibit In Group and Best Exhibit In Show awards shall be in the following order:
  - (i) Best Baby Puppy in Group;
  - (ii) Best Puppy In Group;
  - (iii) Best Exhibit In Group, placed in the order of 4<sup>th</sup>, 3<sup>rd</sup>, 2<sup>nd</sup>, 1<sup>st</sup>;



- (iv) Best Baby Puppy In Show;
- (v) Best Puppy In Show;
- (vi) Best Exhibit In Show, placed in the order of 4<sup>th</sup>, 3<sup>rd</sup>, 2<sup>nd</sup>, 1<sup>st</sup>.

As from 01/07/2017, the following order applies:

- (i) Best Exhibit In Group, placed in the order of 4<sup>th</sup>, 3<sup>rd</sup>, 2<sup>nd</sup>, 1<sup>st</sup>;
  - (ii) Best Baby Puppy In Group;
  - (iii) Best Puppy In Group;
  - (iv) Best Exhibit In Show, placed in the order of 4<sup>th</sup>, 3<sup>rd</sup>, 2<sup>nd</sup>, 1<sup>st</sup>;
  - (v) Best Baby Puppy In Show;
  - (vi) Best Puppy In Show.
- (7) As from 01/07/2017, where a puppy is awarded a Best in Group/Best in Show placing in accordance with 40.2(6) (ii) or (iv), the highest placed puppy shall be awarded Best Puppy in Group/Best Puppy in Show and there shall be no elimination.
- (8) **Eliminations** (until 30/06/2017 only – this Rule is deleted from 01/07/2017)
- (i) a Puppy exhibit which wins Best of Breed but is not awarded Best Puppy in Group shall be eliminated from competing for Best Exhibit In Group awards 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup>;
  - (ii) a Puppy exhibit which wins Best Exhibit In Group but is not awarded Best Puppy In Show shall be eliminated from competing for the Best Exhibit In Show awards 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup>.

#### **41 – EXHIBITIONS OFFERING ONLY PUPPY IN SHOW AND BEST IN SHOW**

- 41.1 Where an Exhibition only offers Puppy in Show and no other in show class entry awards, they may offer 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> in Group and in show awards. These awards shall be selected only from the dogs which compete for the Best in Group and Best in Show awards. Under these circumstances, no runner up awards shall be offered.

#### **42 – EXHIBITION SCHEDULES**

- 42.1 The affiliate shall prepare a draft Exhibition Schedule for each Exhibition. Draft Schedules are to be submitted in duplicate on the pre-printed form as published by the CCCQ Ltd. Draft Schedules are to be submitted not less than three (3) calendar months prior to the month of publication of the Exhibition and are to be completed in accordance with the following sub-paragraphs and containing the information required therein. Attention is drawn to Rules relating to Judges. Draft Schedules are to show:
- (1) The name of the body conducting the Exhibition; a statement that the body is affiliated with the CCCQ Ltd; that the Exhibition is to be held under the Rules of the CCCQ Ltd and that a copy of such Rules may be perused at the Office of the Secretary of the body conducting the Exhibition or at the office of the CCCQ Ltd;
  - (2) A statement as to the status of the Exhibition to be held;
  - (3) The date of the proposed Exhibition;
  - (4) The venue and address of the proposed Exhibition;
  - (5) The names of the proposed Judges (excluding Handler Class) and attach copies of Judges' Contracts. The Groups and/or separate breeds to be judged are to be shown. When appointing Judges, Club Secretaries should ensure that the number of breed entries are shown (excluding Sweepstakes, Group and General Specials, Property Classes, etc.). Catalogued Exhibits allocated should not exceed two-hundred-and-fifty (250) to any one (1) Judge except in extenuating circumstances with the prior approval of the Judge and the CCCQ Ltd (refer also to Rule 69.1);

- (6) The number of exhibits, by Group or breed, judged at the previous year's Exhibition;
- (7) The order and time of commencement of judging;
- (8) The closing date for entries;
- (9) The name and address of the person with whom entries are to be lodged and with whom enquiries are to be made. Entries for Agricultural Show Societies must go to the Secretary of said Agricultural Show Society unless a letter of authority is received by the CCCQ Ltd from said Agricultural Show Society advising of an alternative arrangement;
- (10) The entry fee to be charged and/or parking fee to be charged;
- (11) The classes available at the Exhibition;
- (12) Except in the case of Open Shows, Obedience and Field Trial Sweepstakes, a notification that exhibitors must be financial members of the CCCQ Ltd or another controlling body recognised by the CCCQ Ltd;
- (13) If vetting is to be conducted, the starting and finishing time of vetting;
- (14) Details of all awards and trophies to be made at the Exhibition. Where prizes are offered, the value of prizes offered must equate to at least twenty percent (20%) of entry fees and this value must be able to be demonstrated by an affiliate if required. The value of prizes excludes the cost of sashes and prizes such as sample packs of dog food or dog bowls, etc. The value of trophies is to be appropriate having regard to the number of entries received. At exhibitions where entries are less than one hundred and fifty (150) at a sanctioned event, only sashes are required to be provided. Any additional prizes in addition to the requirements of this Rule may be offered at the discretion of the affiliate;
- (15) Mobile telephone or telephone number (e.g. Durack) is to be in the Schedule and on Judges' Contracts for contact on the day of the Show in case of emergency;
- (16) Handler Classes, if held, must be advertised on the Exhibition Schedule and Judges for this event can be appointed on the day of the Show;
- (17) Where two (2) Exhibitions are conducted in conjunction with each other (i.e. Championship and Open Shows), separate entry forms are to be submitted for each Show. Clubs may choose to offer entry to the Open Show at no additional cost to the exhibitors who enter the Championship Show. If the Club wishes to choose this method of entry fee, they must provide a second entry fee in the Schedule for exhibitors wishing to enter the Open Show only. A second method of entry that can be used by the Clubs conducting this type of Show is a separate entry fee for both Shows with separate entry forms for each Show.  
  
This is necessary to allow the Event Manager to clearly identify entries for both Shows;
- (18) Where 'Double Handling' of exhibits is permitted at Breed Specialty and/or Exhibitions where exhibits are shown according to a specialist manner, the following clause must be included in the Exhibition Schedule:

"Double Handling of Insert name of breed is permitted at this Show".

- 42.2 Affiliates will be permitted to conduct Open Shows.
- 42.3 Failure to submit a Draft Schedule with attached copies of Judges' Contracts by the due date may result in cancellation of the Exhibition or publication of a skeleton Schedule at full cost to the Affiliate.
- 42.4 An Exhibition Schedule shall not be published in the Dog World or online until the approval of the CCCQ Ltd has been obtained. The Secretary of the body conducting the Exhibition must forward to the Secretary of the CCCQ Ltd two (2) copies of the Exhibition Schedule with a copy of any International Judges' Contracts (excluding New Zealand Judges' Contracts) at least three (3) calendar months prior to the month of publication of the Show. Schedule advertising must appear in the Dog World two (2) months prior to the month of the Exhibition date.
- 42.5 The CCCQ Ltd policy is confirmed to be that for all Shows conducted at the CCCQ Ltd Dog Sports Grounds at Durack, major sponsors as acknowledged in Schedules and Catalogues, may position DISPLAYS ONLY in

the area between the rings and the clubhouse at no charge. Other traders are to conduct retail activities from their allocated trading location.

### **43 – EXHIBITION CATALOGUES**

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#### **43.1 Conformation Exhibitions – the following shall apply:**

- (1) Unless the special permission of the CCCQ Ltd Board of Directors is obtained beforehand, for every Exhibition there shall be prepared a Catalogue of all exhibits and in the case of Conformation Exhibitions, shall list the breeds of exhibits in alphabetical order within each Group (which shall be the order of judging within each Group), provided that a Catalogue for an Exhibition to last more than one (1) day need not list the breeds of exhibits in alphabetical order. Each exhibit shall be allotted a number.
- (2) There shall also appear in the Catalogue:
  - (i) A statement that the body conducting the Exhibition is affiliated with the CCCQ Ltd and that such Exhibition is conducted under the Rules of the CCCQ Ltd and that a copy of such Rules may be perused at the Office of the Show Secretary or at the office of the CCCQ Ltd;
  - (ii) The name of each exhibitor;
  - (iii) The names of the Show Officials; including Event Manager, Stewards and Writers;
  - (iv) The names of the Judges and their assignments;
  - (v) Particulars of the Sire and Dam of each exhibit (Championship Show only);
  - (vi) The full name, registered number, date of birth and the breed of each exhibit and the class in which each exhibit is entered;
  - (vii) Details of all awards and prizes to be made at such Exhibition;
  - (viii) The starting and finishing time of vetting, if applicable;
  - (ix) The order and time of commencement of judging (see Rule 42.1(7)).
- (3) Catalogues for Open Shows will only contain the name of the exhibitor, name, registered number and date of birth of the exhibit.
- (4) A reasonable number of Catalogues must be made available to the public at all Exhibitions mentioned in these Rules. Event Managers are to be provided with a Catalogue (at least five (5) working days) prior to the date of the Exhibition, allowing sufficient time for pre-planning to occur.
- (5) The Secretary of the body conducting the Exhibition shall forward to the Secretary of the CCCQ Ltd within two (2) weeks of the closing of the Exhibition, one (1) official Catalogue containing full and correct list of all entries, with all the awards and challenge points and absentees correctly marked therein, the completed Show Report, Surcharge Form, Event Manager's Report and the amount of surcharge payable to the CCCQ Ltd.
- (6) It shall be deemed a serious offence for any official of any affiliate or any persons accepting entries or persons producing the Catalogue of exhibits to disclose information as to the exhibits or exhibitors for any Exhibition.
- (7) Club Officials, Stewards and Event Managers must be financial members of the CCCQ Ltd. Event Managers, Stewards and Writers must sign a contract or letter of invitation at least one (1) month prior to the date of the Conformation Exhibition and return a copy to the Club/Agricultural Society for inclusion in the Show Catalogue.

#### **43.2 Sports Disciplines (as defined) – the following shall apply:**

- (1) Catalogues shall be in accord with the procedures as determined by the Queensland Dog Sports Committee for each individual discipline and those procedures submitted to the CCCQ Ltd.
- (2) Changes to those procedures shall be notified to the CCCQ Ltd, members and competitors of the appropriate disciplines affected.

## **Eligibility**

### **44 – ELIGIBILITY FOR EXHIBITION**

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- 44.1 Subject to the provisions of Rule 24.7 and Rule 44.7, all dogs must be registered in the General Register, Limited Register, Associate Register or Sporting Register of the CCCQ Ltd to be eligible for entry for competition at any Exhibition held under the Rules of the CCCQ Ltd, provided that dogs registered in the Limited Register, Associate Register or Sporting Register shall be eligible for competition only in Sports Disciplines (as defined). All owners of dogs normally domiciled in Queensland and entered for Championship Exhibitions and Sports Disciplines (as defined) in Queensland, must be financial members of the CCCQ Ltd (see also Rules 44.3 and 44.4).
- 44.2 The eligibility to enter an Exhibition for dogs registered on a Development Register shall be determined by the CCCQ Ltd and shall be notified with details of such a Development Register.
- 44.3 In order to enter, exhibit or handle a dog in, or at, Championship Shows or Trials, a person, or all persons in a partnership, must be financial members of the CCCQ Ltd or another recognised State/Territory or International Controlling Body, or be sponsored by a financial member (see Rule 13.1(2)).
- 44.4 Persons over eighteen (18) years of age who are not members of the CCCQ Ltd may enter or handle eligible dogs in CCCQ Ltd sanctioned events, e.g. Open Shows, Obedience Sweepstakes or Field Trial Sweepstakes.
- 44.5 (1) A person shall not exhibit a dog which, to his/her knowledge, has been exposed to the risk of any infectious or contagious disease during the period dating from three (3) months prior to the Exhibition or for which they cannot produce a current Vaccination and Health Clearance Certificate;
- (2) Should there be any reason to suspect that any exhibit is diseased or does not possess a current Vaccination and Health Clearance Certificate, the CCCQ Ltd, through its officials, reserves the rights of removing same from, or refusing its admittance to, any official Show or Trial;
- (3) An exhibitor who detects or suspects any illness amongst any of his/her entries whilst the dogs are at any Exhibition must:
- (i) report this fact to the Event Manager;
- (ii) ensure the dog/s is/are contained away from other dog/s on the showgrounds unless advised otherwise by a veterinary surgeon;
- (iii) where feasible to do so, contain soiled bedding from the dog/s within an area as remote as possible to other dog/s being Shown/Tried on that day.
- (4) The CCCQ Ltd Board of Directors shall not be responsible for any loss or damage caused through disease or infection, howsoever arising.
- 44.6 Interstate or Overseas exhibitors eligible to exhibit in Exhibitions conducted by bodies recognised by the CCCQ Ltd may be permitted to exhibit or handle a dog not registered in the General Register of the CCCQ Ltd in Exhibitions conducted under the Rules of the CCCQ Ltd, provided such dog is registered in the comparable Register of their own State/Territory or Country. This dispensation is valid for a period of three (3) months, after which the exhibitor is required to become a member of the CCCQ Ltd.
- 44.7 A CCCQ Ltd member eligible to exhibit in Queensland may exhibit a dog not registered in their name under the following strict conditions:
- (1) The dog is owned by Overseas exhibitors and remains in that owner's name at the date of Exhibition;
- (2) The owner of the dog is eligible to exhibit in Exhibitions conducted by bodies recognised by the CCCQ Ltd;
- (3) The dog is entered in the Exhibition in the name of the owners;
- (4) A copy of the exhibit's pedigree must be lodged with the CCCQ Ltd office prior to the Exhibition. If the exhibit is being campaigned by an Australian resident, a letter of agreement from the Overseas owner authorising the exhibit to be campaigned by the Australian resident must be lodged with the pedigree;
- (5) The dog is registered in the comparable Register of the owner's home Country;

- (6) That the CCCQ Ltd shall grant reciprocal rights to a financial member of a State/Territory Controlling Body in regard to the sole ownership of a dog that resides in another State/Territory for Exhibition and competition purposes without requiring the dog to be transferred to a resident member of the CCCQ Ltd.

The registered owner of the dog must submit a Letter of Authority to the CCCQ Ltd authorising the handler, who shall be a financial member of CCCQ Ltd, to complete entry forms and to be responsible for the dog whilst in that State/Territory;

- (7) If any of the above conditions are breached, the CCCQ Ltd in its absolute discretion, may take whatever action they consider appropriate, including but not limited thereto the cancellation of all challenge points won by the dog.

- 44.8 No person shall exhibit or handle at a Conformation Exhibition under a Judge if that person has billeted that Judge within a period of six (6) months prior to and one (1) month after the Exhibition at which that Judge is officiating. However, a Judge for a Breed/Group Specialty Show may be billeted by an exhibitor after the Show, provided that such information is published in the Schedule, or is known to the Committee, or is published in the Club's newsletter:

Provided that General Specials shall be exempt from the foregoing where the Judge is billeted after the Exhibition and where the exhibit is handled by a person other than the person billeting or their immediate family.

- 44.9 An exhibitor will not exhibit any exhibit under a Conformation Judge who has, within twelve (12) months prior to such Exhibition:

- (1) Owned, part owned, leased or part leased that exhibit; or
- (2) Had any proprietary interests in that exhibit, including for breeding purposes.

- 44.10 Assembly Stewards must not handle dogs judged by the Judge with whom they are assisting at Exhibitions conducted in Zone 1 (as defined in the CCCQ Ltd Constitution). The Assembly Steward may handle dogs judged by the Judge with whom they are assisting at Exhibitions conducted in Zone 2 and Zone 3 (as defined in the CCCQ Ltd Constitution).

An Assembly Steward must be used at an Exhibition where a Judge has more than two-hundred (200) dogs to judge in any one (1) day.

Assembly Stewards must be aged at least sixteen (16) years of age, however supervision by an adult member would be required at all times for Assembly Stewards under eighteen (18) years of age.

Assembly Stewards must act honestly, with integrity and impartiality and conduct themselves in a manner compatible with the standing of a Show official at all times whilst at an Exhibition and in any other capacity which might have a bearing on the interests of the canine world.

- 44.11 Event Managers shall not enter or handle dogs at any Exhibitions conducted in Zone 1 (as defined in the CCCQ Ltd Constitution). Event Managers may enter and handle dogs at Shows conducted in Zone 2 and Zone 3 (as defined in the CCCQ Ltd Constitution).

Event Managers must act honestly, with integrity and impartiality and conduct themselves in a manner compatible with the standing of a Show official at all times whilst at an Exhibition and in any other capacity which might have a bearing on the interests of the canine world.

- 44.12 Ring Stewards may enter dogs in Groups not judged by the Judge they are attending, but cannot leave the ring to exhibit at Exhibitions conducted in Zone 1 (as defined in the CCCQ Ltd Constitution). Ring Stewards may enter dogs in Groups not judged by the Judge they are attending and may leave the ring to exhibit at Exhibitions conducted in Zone 2 and Zone 3 (as defined in the CCCQ Ltd Constitution).

For the judging of General Specials at Exhibitions conducted in Zone 1 (as defined in the CCCQ Ltd Constitution); a dog owned by a Ring Steward may be shown, but not exhibited by the Ring Steward, who has worked with the Judge who is judging General Specials. For the judging of General Specials at Exhibitions conducted in Zone 2 and Zone 3 (as defined in the CCCQ Ltd Constitution); a dog owned by a Ring Steward may be shown and exhibited by the Ring Steward, who has worked with the Judge who is judging General Specials.

Ring Stewards must be aged at least sixteen (16) years of age however supervision by an adult member would be required at all times for Ring Stewards under eighteen (18) years of age.

Ring Stewards must act honestly, with integrity and impartiality and conduct themselves in a manner compatible with the standing of a Show official at all times whilst at an Exhibition and in any other capacity which might have a bearing on the interests of the canine world.

- 44.13 Writers must not enter dogs (owned or part owned), in Groups (including General Specials) in which they officiate at Exhibitions conducted in Zone 1 (as defined in the CCCQ Ltd Constitution). Writers may have contact with the Judges who are judging their dogs entered on the day and may write in the ring where their dogs are being judged at Exhibitions conducted in Zone 2 and Zone 3 (as defined in the CCCQ Ltd Constitution).

Writers must be aged at least sixteen (16) years of age, however supervision by an adult member would be required at all times for Writers under eighteen (18) years of age.

Writers must act honestly, with integrity and impartiality and conduct themselves in a manner compatible with the standing of a Show official at all times whilst at an Exhibition and in any other capacity which might have a bearing on the interests of the canine world.

- 44.14 A dog owned or part owned or leased by a Ring Steward or immediate family of such Ring Steward, irrespective of where they are domiciled, or any other person domiciled with the Ring Steward shall be ineligible for any competition in the ring or Group officiated by the particular Ring Steward (whether for part or whole of the Group or subsequent Groups Judged by the same Judge). Any Ring Steward or immediate family of such Ring Steward, irrespective of where they are domiciled, or any other person domiciled with the Ring Steward shall be ineligible to handle any dogs under any Judge attended by such Ring Steward at that Exhibition, whether or not the particular Ring Steward is officiating at the time.

#### **45 – LIST OF BREEDS TO BE JUDGED**

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- 45.1 Show Secretaries are to provide each Judge who is contracted to judge at an Exhibition with a list of breeds to be judged at that Exhibition and the number of dogs entered in each breed (breed lists must be compiled prior to entries being forwarded to the Cataloguer). Such lists must be received by the Judge at least seven (7) working days prior to the Exhibition. The Judge is not to be provided with a Catalogue until completion of judging.

#### **46 – ENTRY REQUIREMENTS**

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- 46.1 A dog, when entered for an Exhibition, must, either be solely and unconditionally the property of the exhibitor, or leased by him under a lease duly registered with the CCCQ Ltd or an Interstate body recognised by the CCCQ Ltd.
- 46.2 Any person entering a dog for any Exhibition, whether personally or through an agent shall be liable for the fees payable whether or not the dog entered is exhibited, unless these Rules otherwise provide.
- 46.3 Appointments of Agents for the entering of exhibits in Exhibitions are to be lodged with the CCCQ Ltd. This includes family members. Such appointments are applicable only to dogs which are owned in partnership.
- 46.4 Entries must be made on either:
- (1) CCCQ Ltd/ANKC Ltd standard entry forms; or
  - (2) May be submitted online.

Forms which are for the entry of dogs only (excluding composite forms of Agricultural Show Societies and other bodies) shall include the information shown in Rule 46.5. Where photocopies or computer generated forms are used, they must be the same size as the original form. Telephone, facsimile and email entries are not valid.

- 46.5 An exhibitor, or his agent, entering a dog in an Exhibition on his behalf, must complete the entry form. If the exhibitor/agent is using the CCCQ Ltd/ANKC Ltd standard entry forms, or photocopies, or computer generated forms, the forms must be signed. The following must be completed on the form where appropriate:
- (1) The name of the affiliate which is conducting the Exhibition and date of Exhibition;
  - (2) Breed of the dog;

- (3) The name, address and CCCQ Ltd membership number of the exhibitor (and in the case of Field Trials, the exhibitor's Gun Licence number);
- (4) The class in which the dog is entered;
- (5) The name of the dog;
- (6) The sex of the dog;
- (7) The registered number of the dog (when issued, the Special Register number is to be used);
- (8) The date of birth of the dog;
- (9) The Sire and Dam of the dog (optional for Open Shows and Sports Disciplines (as defined));
- (10) The breeder of the dog (optional for Sports Disciplines (as defined));
- (11) The height of exhibits for appropriate Sports Disciplines (as defined);
- (12) Complete the section pertaining to fees including Catalogue cost; and
- (13) The entry form is to include an exhibitor's declarations which are to read:  
 "I hereby apply to enter the foregoing exhibit in terms of and upon the conditions set out in the Control's Constitution, Rules and Regulations, by which I agree to be bound and I hereby certify to the correctness of the particulars endorsed hereon" and "I certify that this exhibit has not, within the said period of three (3) months, been in a kennel affected with any contagious or infectious disease and that the dog possesses a current Vaccination Certificate". The signature of the exhibitor on the entry form is their confirmation of the accuracy of the declarations. Where the entry is made online, this declaration must be acknowledged by the person entering the dog as a condition of the entry being processed.

46.6 The exhibitor shall be responsible for the correctness of the particulars contained in the entry form.

46.7 All entry forms must be kept for at least three (3) months from the last day of the Exhibition and on request, be delivered to the Secretary of the CCCQ Ltd.

46.8 Entries for an Exhibition must close at least twelve (12) clear days prior to the date of the Exhibition, provided that in special circumstances, a different closing date may be approved by the CCCQ Ltd. The closing date must allow sufficient time for the production of the required number of Catalogues for the Exhibition. Under no circumstances will entries be accepted after the entry forms have been forwarded to the person who is to produce the Catalogues.

46.9 A dog may be entered only in a class for which it is eligible. If, through the fault of the intending exhibitor or his agent, an exhibit is entered in the wrong age class, or if an exhibit becomes ineligible for the class in which it is entered, it shall be transferred to the open class prior to the commencement of the said Breed Class judging. If, for any reason, an exhibit is shown in an ineligible class, the said exhibit is disqualified and all awards forfeited. This Rule shall not apply to dogs eligible for entry in Baby Puppy Classes, which shall not be transferred to any other class prior to judging. Where an exhibit is entered in the correct age class but the wrong sex is indicated, the said exhibit will be transferred across.

46.10 The Committee of any body holding an Exhibition shall only have the right to refuse or return any entry if the:

- (1) Exhibitor (either an individual or, in the case of a partnership, any member of the partnership) is suspended or not financial with the CCCQ Ltd or a Member Body of the ANKC Ltd;
- (2) Exhibit is suspended;
- (3) Entries arrive at the postal address of the Show Secretary/Club bearing a postmark after the closing date of entries;
- (4) Entry form is incomplete;
- (5) Payment accompanying the entries is missing or incorrect.

46.11 Where a Judge does not arrive at the scheduled judging time and is more than thirty (30) minutes late, with no notification by the Judge to the Committee the said Judge may be replaced. Once a judging decision has been made by the replacement Judge, the said replacement Judge will complete the group, even if the scheduled

Judge arrives (refer also to Rule 42.1(15)). The replaced Judge shall not receive any expenses from the Club/Association/Society.

46.12 At any Championship Show approved by CCCQ Ltd, no more than one (1) Judge shall be appointed to judge or adjudicate any Breed Class, Group Specials Class or General Specials Class.

## **47 – EXCLUSION OF LIABILITY**

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47.1 It shall be a condition of entry that each exhibitor shall:

- (1) Control their dog, when not kennelled, by means of a suitable collar and leash or harness;
- (2) Secure their dog, when kennelled, in such a manner as to render it incapable of causing damage;
- (3) Hold the body and all its members blameless and indemnify it and them against any claim for damage so caused;
- (4) Entrust the handling of their dog to a responsible person who must be over the age of seven (7) years and physically capable of controlling and handling the dog in the normal manner;
- (5) Ensure that no exhibit shall enter the ring with any form of identification displayed on any collar, coat, tag or other apparel. Identification includes, but is not limited to, the registered or call name of the exhibit.
- (6) Ensure that no exhibitor or handler (excluding exhibitors engaged in Sports Disciplines (as defined) where Club shirts are allowable) shall wear/carry any form of identification or advertising, other than the approved exhibit number, which identifies an exhibit, exhibitor, breeder, kennel, official or other dogs apart from the exhibit within the ring.
- (7) Ensure that soft crates are not utilised within the assembly area at any Exhibition.

## **48 – VETERINARY EXAMINATION**

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48.1 The appointment of a veterinary surgeon or a Steward appointed for that purpose by the Club Committee is optional at any Exhibition, except for Sports Disciplines (as defined), where it is mandatory for entire bitches only. The Exhibition Schedule must advise if vetting is to be conducted at the Exhibition in question.

48.2 At every Exhibition at which a qualified veterinary surgeon or a Vetting Steward appointed for that purpose by the Show Committee is in attendance, he/she shall examine each dog at the entrance to the Exhibition (at a reasonable distance from the ring or point of assembly for competitors) and shall examine any dog objected to during the Exhibition and he/she shall refuse to allow any dog to enter the Exhibition or shall order any dog to be removed from the Exhibition if, in his/her opinion, it is suffering from any contagious or infectious disease or any of the disqualifying features referred to in Rules 78.2(10), (12), (13), (14), (15) and (16), or has been treated or prepared for Exhibition in contravention of the Rules of the CCCQ Ltd. His/Her decision in this regard shall be final. If the veterinary surgeon/Steward takes action against any dog under this Rule he/she shall, at the time of examination, give his/her opinion in writing, signed, to the Show Secretary who shall forward it within seven (7) days to the CCCQ Ltd. No dog objected to may leave the Exhibition before examination.

A Club and the Event Manager have a responsibility to manage and run the operations of sanctioned events to be fair and equitable to all exhibitors and this important principle is a paramount objective at all sanctioned events. The sanctioned event must be demonstratively fair and equitable and exhibitor perception is one (1) of the elements in determining this principle.

48.3 Dogs which are brought to an Exhibition at which vetting is conducted after the completion of veterinary examinations, thereby being too late for such examination, will be prohibited from entering into the precincts of, or taking part in, the Exhibition.

48.4 At every Exhibition, a bowl of suitable disinfectant against contagious or infectious disease and a towel shall be provided for the use of veterinary surgeons/Stewards and Judges.

## **Titles**

## **49 – CERTIFICATES AND TITLES**

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49.1 Challenge Certificates are Certificates awarded at Championship Shows for dogs of outstanding merit. A Challenge Certificate may be awarded to the dog adjudicated to be the best of its sex and to the bitch judged to be the best of its sex:



Provided that where an Agricultural Show clashes with a Breed Club Show within one-hundred (100) kilometres of the CCCQ Ltd Dog Showgrounds at Durack, no Challenge Certificates will be awarded at the Agricultural Show for that breed.

- 49.2 Those dogs eligible to compete for Challenge Certificates shall be six (6) months of age or over, which have competed at the Exhibition in at least one (1) ordinary class and which are unbeaten at that Exhibition by other exhibits of their own breed and sex in an ordinary class.
- 49.3 A Judge shall not award a Challenge Certificate to any exhibit which he/she considers lacks sufficient merit to qualify for the Title of "Champion" (Ch).
- 49.4 A Reserve Challenge Certificate may be awarded to the next best exhibit to any Challenge winner.
- 49.5 Challenge Certificates and Reserve Challenges may be awarded only at Exhibitions for which the CCCQ Ltd has granted the title "Championship Show".
- 49.6 Points shall be allotted for exhibits six (6) months of age or over exhibited in an ordinary class in accordance with the approved current ANKC Ltd Policy. Baby puppies are not eligible:
- (1) Challenge Certificate winner male/female – five (5) points plus one (1) point for each male/female exhibited for the breed.
  - (2) Best of Breed Certificate – five (5) points plus one (1) point for each male and female exhibited over the age of six (6) months.
  - (3) The winner in each of the recognised Groups – five (5) points plus one (1) point for each dog and bitch six (6) months and over exhibited for the Group.
  - (4) Best in Show in an All Breeds Show – twenty-five (25) points.
  - (5) Best in Show at a Specialist Club or a Group Club Show – five (5) points plus one (1) point for each male and female six (6) months of age and over exhibited at such Show.
  - (6) Runner Up to Best in Group – Each Runner Up in the recognised seven (7) groups – ten (10) points less than the Best in Group Winner or six (6) points, whichever is higher.
  - (7) Runner Up to Best in Show – ten (10) points less than the Best in Show winner.

NOTE – The points under (1), (2), (3), (4), and (5) above shall not accumulate and shall in no case exceed twenty-five (25) points at any one (1) Exhibition. The points awarded under (6) above shall not accumulate and shall, in no case, exceed fifteen (15) points at any one Show for Runner Up Best in Group or Runner Up to Best Exhibit in Show. If Breed points account for more than fifteen (15) points, no additional points will be allocated.

#### 49.7 **Neuter Certificates**

- (1) The owner of a neutered dog registered with the ANKC Ltd which:
  - (i) wins not fewer than four (4) Neuter Certificates/Best Neuter of Breed Certificates under not fewer than four (4) different Judges at four (4) different Exhibitions; and
  - (ii) gains a total of one-hundred (100) points may apply for such dog to be known as a Neutered Champion.
- (2) Points shall be allotted for exhibits six (6) months of age and over, exhibited in the Neuter Class as follows:
  - (i) Neuter Certificate Winner – Dogs:

Five (5) points plus one (1) point for each neutered dog of the breed exhibited at the fixture.
  - (ii) Neuter Certificate winner – Bitches:

Five (5) points plus one (1) point for each neutered bitch of the breed exhibited at the fixture.
  - (iii) Best Neuter in Group/Show winner:

Each winner of the recognised seven (7) Groups or Best in Show – five (5) points plus one (1) point for each Neuter dog and bitch exhibited in the Group/Show at the fixture to the maximum of 25 points at any one Exhibition.

- (iv) Best Neuter in Group winner:

Each Neuter winner of the recognised seven (7) Groups – five (5) points plus one (1) point for each Neuter dog and bitch exhibited in the Group at the fixture.

- (v) Best Neuter in Show winner:

The winner of the Best Neuter in Show Award – five (5) points plus one (1) point for each Neuter dog and bitch exhibited in the Exhibition.

The points awarded under (i), (ii), (iii), (iv) and (v) above shall not accumulate and shall, in no case, exceed twenty-five (25) points at any one Exhibition.

Only points accrued as a Neutered dog will be accepted towards the Neutered Champion Title.

- (3) A dog who has gained the title of Champion or Grand Champion prior to being entered on the ANKC Ltd Main Register as Neutered, shall retain such Titles, in addition to Neutered Champion. These Titles shall have precedence and shall appear in front of the Neutered Champion Title in the dog's registered name.
- (4) The Title of Neutered Champion shall fulfil the Conformation Title requirements for Dual and Triple Championships.
- (5) A five (5) year moratorium is imposed on any change to the Neutered Championship Points System.

NOTE – See Appendix 19 – Guidance Notes (Judging Neuter Classes).

## **50 – TITLES: 'CHAMPION', 'GRAND CHAMPION', 'SUPREME CHAMPION', 'INTERNATIONAL CHAMPION' AND 'NEUTER GRAND CHAMPION'**

### **50.1 Champion**

- (1) The CCCQ Ltd shall grant the Title "Champion" only to a dog domiciled in Queensland upon application by the Registered Owner, who is to be a member of the CCCQ Ltd, or if held in joint ownership, either with a person who is a member of the CCCQ Ltd or of another ANKC Ltd Member Body.
- (2) Applications for any Title received must be accompanied by a photocopy of any Challenge or Qualifying Certificates from Interstate Exhibitions in verification of points claimed towards the award. In the absence of a photocopy, the original Certificates would need to be produced which would then be returned with the Title Certificate. In the case of Queensland Exhibitions, as the CCCQ Ltd is able to verify this information from its own records, it is not a requirement that copies or original Certificates be forwarded with the Title application.

50.2 The owner of a dog which wins not fewer than four (4) Challenge Certificates under no fewer than four (4) different Judges at different Shows and gains a total of one-hundred (100) points may apply to the CCCQ Ltd for such dog to be awarded the Title "Champion". The dog's original Certificate of Registration is to be attached to the application.

50.3 In recognition of the Title "Champion", the CCCQ Ltd shall issue to each successful applicant and breeder a Certificate featuring the name of the dog and its breeding particulars.

50.4 Where a dog formerly domiciled in another State/Territory of Australia becomes domiciled in Queensland and is registered with the CCCQ Ltd, it shall retain the challenge points awarded previously. Where a dog remains domiciled in another State/Territory or recognised affiliated Control (e.g. New Zealand), applications should be submitted to the local controlling body.

50.5 The owners of imported dogs which have gained the Title of "Champion" or "International Champion" in the Country from whence they came may apply to the CCCQ Ltd for recognition of such Title. The CCCQ Ltd may grant such recognition on proper verification of the applicant's claim to such Title.

## 50.6 Grand Champion

- (1) Using the points system as approved by the ANKC Ltd at the time, a dog will be required to receive one-thousand (1,000) points to be eligible to the Title of Grand Champion.
- (2) All dogs that qualify for the Grand Champion Tile under Rule 50.9 are eligible to apply for the Title after the implementation date of 01/01/2012.
- (3) The implementation date for the awarding of the Title of Grand Champion is 01/01/1998.
- (4) A Grand Championship will not be awarded to dogs retrospectively but a dog will be eligible to be awarded the Title of Grand Champion if they gain some points towards the Title of Grand Champion (one-thousand (1,000) points) after the implementation date of 01/01/1998.

## 50.7 Supreme Champion

- (1) Using the points system as approved by the ANKC Ltd at the time, a dog will be required to attain the following qualifications to be eligible to the Title of Supreme Champion.  
  
One-thousand (1,000) points, including three (3) All Breeds Best in Shows; or ten (10) Best in Group/Multi-Breed or Specialty Best In Show.  
  
Either three (3) different Best In Show Judges or ten (10) different Best in Group/Specialty Judges must be submitted. There can be no repeated Judges.
- (2) The implementation date for the awarding of the Title of Supreme Champion is 01/07/2012.
- (3) A Supreme Championship will not be awarded to dogs retrospectively, but a dog will be eligible to be awarded the title of Supreme Champion, if they gain some points towards the title of Supreme Champion (one-thousand (1,000) points) after the implementation date of 01/07/2012.

## 50.8 International Champion

- (1) The Title "International Champion" shall be recognised if shown on the Export pedigree of a dog imported into Australia.

## 50.9 Neuter Grand Champion

- (1) Using the points system as approved by the ANKC Ltd at the time, a dog will be required to receive one-thousand (1,000) points to be eligible to the Title of Neuter Grand Champion.

## 51 – OBEDIENCE TITLES

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- 51.1 On application and upon payment of the fee set out in the scale of charges, the CCCQ Ltd may, at its discretion, grant to dogs the Titles of "Community Companion Dog" (CCD), "Companion Dog" (CD), "Companion Dog Excellent" (CDX), "Utility Dog" (UD), "Utility Dog Excellent" (UDX) and "Obedience Champion" (OC) in accordance with the special Rules of the ANKC Ltd for the conduct of Obedience Trials. The dog's original Certificate of Registration is to be attached to the application.
- 51.2 The CCCQ Ltd will, upon approval of the Title of "Grand Obedience Champion" and payment of the prescribed fee, issue to the applicant an Obedience Grand Champion Certificate. The Title of OBEDIENCE GRAND CHAMPION 'O.GR.CH.' is to appear before the name of the dog.
- 51.3 Titles and Qualifying Performance for Rally Obedience are in accord with the ANKC Ltd Rules for the Conduct of Rally Obedience Trials (see <http://www.ankc.org.au>).

## 52 – AGILITY AND GAMES TITLES

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- 52.1 On application and upon payment of the fee set out in the scale of charges, the CCCQ Ltd may, at its discretion, grant the Titles of Agility Dog (AD), Agility Dog Excellent (ADX), Agility Dog Open (ADO), Agility Dog Master (ADM), Jumping Dog (JD), Jumping Dog Excellent (JDX), Jumping Dog Open (JDO), Jumping Dog Master (JDM) or Agility Champion (AG CH) where the dog concerned has gained the appropriate qualifications under the terms of the Rules for the conduct of Agility Trials. The dog's original Certificate of Registration is to be attached to the application.

On application and upon payment of the fee set out in the scale of charges, the CCCQ Ltd may, at its discretion, grant the Titles of Snooker Dog (SD), Snooker Dog Excellent (SDX), Snooker Dog Master (SDM), Gamblers Dog (GD), Gamblers Dog Excellent (GDX), Gamblers Dog Master (GDM), Strategic Pairs Dog (SPD), Strategic Pairs Dog Excellent (SPDX) or Strategic Pairs Dog Master (SPDM) where the dog concerned has gained the appropriate qualifications under the terms of the Rules for the conduct of Agility Games. The dog's original Certificate of Registration is to be attached to the application.

### **53 – ENDURANCE TESTS TITLES**

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- 53.1 On application and upon payment of the fee set out in the scale of charges, the CCCQ Ltd may, at its discretion, issue the Title of Endurance Test (ET) for a dog which has qualified in accordance with the approved Rules for the conduct of this event. The dog's original Certificate of Registration is to be attached to the application.

### **54 – EARTHDOG TESTS TITLES**

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- 54.1 On application and upon payment of the fee set out in the scale of charges, the CCCQ Ltd may, at its discretion, issue the Titles Novice Earthdog (NE), Senior Earthdog (SE) or Master Earthdog (ME) for a dog which has qualified for such Titles in accordance with the approved Rules for the conduct of such events. The dog's original Certificate of Registration is to be attached to the application.

### **55 – FIELD AND RETRIEVING TRIAL TITLES**

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- 55.1 (1) On application and upon payment of the fees set out in the scale of charges, the CCCQ Ltd may, at its discretion, issue the Titles Novice Field Dog (NFD), Field Trial Champion (FT Ch) or Grand Field Trial Champion (Gr FT Ch) to a dog which qualifies in accordance with the special Rules of the CCCQ Ltd for the conduct of Field Trials. A dog which has won a National Field Trial Championship may be awarded the Title National Field Trial Champion (Nat FT Ch). A dog which has won more than one (1) National Championship shall have the year/s of those wins included after the Title. The dog's original Certificate of Registration is to be attached to all applications.

- (2) On application and upon payment of the fees set out in the scale of charges, the CCCQ Ltd may, at its discretion, issue the Titles Qualifying Novice Dog (QND), Novice Retrieving Dog (NRD), Restricted Retrieving Dog (RRD), All Age Retriever Dog (AARD), Retrieving Trial Champion (RT Ch) or Grand R.T. Champion (Gr RT Ch) to a dog which qualifies in accordance with the special Rules of the CCCQ Ltd for the conduct of Retrieving Trials. A dog which has won a National Retrieving Championship may be awarded the Title National Retrieving Trial Champion (Nat RT Ch). A dog which has won more than one (1) National Championship shall have the year/s of those wins included after the Title. The dog's original Certificate of Registration is to be attached to all applications.

On application and upon payment of the fees set out in the scale of charges, the CCCQ Ltd may, at its discretion, issue the Titles Utility Gundog Novice (UG) or Utility Gundog Excellent (UGX) to a dog which qualifies in accordance with the special Rules of the CCCQ Ltd for the conduct of Utility Gundog Ability Tests. The dog's original Certificate of Registration is to be attached to the application.

On application and upon payment of the fees set out in the scale of charges, the CCCQ Ltd may, at its discretion, issue the Titles Novice Retrieving Ability (NRA) or Open Retrieving Ability (ORA) to a dog which qualifies in accordance with the special Rules of the CCCQ Ltd for the conduct of Retrieving Ability Tests for Gundogs. The dog's original Certificate of Registration is to be attached to the application.

### **56 – HERDING TESTS TITLES**

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- 56.1 On application and upon payment of the fees set out in the scale of charges, the CCCQ Ltd may, at its discretion, issue the Titles Instinct Test Certificate, Herding Test (HT), Pre-Trial Test (PT), Herding Started (HS), Herding Intermediate (HI), Herding Advanced (HX) or Herding Champion (HC) in front of name. The preceding Titles for HS, HI and HX will have a letter A, B or C to designate the type of course as well as a small letter of 's' for sheep, 'd' for ducks, or 'c' for cattle as post scripts to identify the course and stock type for which the Title was gained. The dog's original Certificate of Registration is to be attached to the application.

### **57 – TRACKING DOG AND TRACK & SEARCH TITLES**

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- 57.1 On application and upon payment of the fee set out in the scale of charges the CCCQ Ltd may, at its discretion, grant to dogs the Titles Tracking Dog (TD), Tracking Dog Excellent (TDX) or Tracking Champion (T Ch.) in accordance with the special Rules of the CCCQ Ltd for the conduct of Tracking Trials. The dog's original Certificate of Registration is to be attached to the application.

On application and upon payment of the fee set out in the scale of charges the CCCQ Ltd may, at its discretion, grant to dogs the Titles “Track & Search Dog” (TSD) or “Track & Search Dog Excellent” (TSDX) in accordance with the special Rules of the CCCQ Ltd for the conduct of Track & Search Dog Trials. The dog’s original Certificate of Registration is to be attached to the application.

## **58 – DANCES WITH DOGS TITLES**

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- 58.1 On application and upon payment of the fee set out in the scale of charges the CCCQ Ltd may, at its discretion, grant to dogs the Titles Dances with Dogs Freestyle Starter (DWDF.S.), Dances with Dogs Freestyle Novice (DWDF.N.), Dances with Dogs Freestyle Intermediate (DWDF.I.), Dances with Dogs Freestyle Advanced (DWDF.A.), Dances with Dogs Freestyle Champion (DWDF.CH.), Heelwork to Music Starter (HTM.S.), Heelwork to Music Novice (HTM.N.), Heelwork to Music Intermediate (HTM.I.), Heelwork to Music Advanced (HTM.A.) or Heelwork to Music Champion (HTM.CH.) in accordance with the special Rules of the CCCQ Ltd for the conduct of Dances with Dogs Competition. The dog’s original Certificate of Registration is to be attached to the application.

## **59 – LURE COURSING TITLES**

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- 59.1 As from 01/01/2015, on application and upon payment of the fees set out in the scale of charges, the CCCQ Ltd may, at its discretion, issue the following Single Stake Titles (sFCH), (sLCM), (sLCX), (sLCX2), (sLCX3), etc., Veteran Stake Titles (vFCH), (vLCM), (vLCX) (vLCX2) (vLCX3), etc., Open Stake Titles (FCH), Field Champion Stake Titles (LCM), (LCX), (LCX2), (LCX3), etc. and Coursing Ability Titles (CA), (CAA), (CAX), (CAX2), (CAX3), etc. The dog’s original Certificate of Registration is to be attached to the application.

## **60 – SLED SPORTS TITLES**

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- 60.1 As from 01/01/2015, on application and upon payment of fees set out in the scale of charges, the CCCQ Ltd may, at its discretion, issue the following Titles:

- (1) Working Team Dog (WTD),
- (2) Working Team Dog Excellence (WTDX),
- (3) Working Lead Dog (WLD),
- (4) Working Lead Dog Excellence (WLDX),
- (5) Working Lead Dog (WLD),
- (6) Working Lead Dog Excellence (WLDX),
- (7) Working Pack Dog (WPD),
- (8) Working Pack Dog Excellence (WPDX),
- (9) Working Weight Pull Dog (WWPD),
- (10) Working Weight Pull Dog Excellence (WWPDX).

The dog’s original Certificate of Registration is to be attached to the application.

## **61 – DRAFT TEST TITLES**

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- 61.1 As from 01/01/2016, on application and upon payment of fees set out in the scale of charges, the CCCQ Ltd may, at its discretion, issue the following Titles:

- (1) The following Titles are earned after passing once in the respective class:
  - (i) Novice Draft Dog (NDD) in Novice Draft.
  - (ii) Draft Dog (DD) in Open Draft.
  - (iii) Brace Novice Draft (BNDD) in Brace Novice Draft.
  - (iv) Brace Draft Dog (BDD) in Brace Open Draft.

- (2) The following Titles are earned after passing the respective dates five (5) times under at least seven (7) different Judges:

- (i) Advanced Novice Draft Dog (ANDD) in Brace Novice Draft.
- (ii) Master Draft Dog (MDD) in Open Draft.
- (iii) Advanced Brace Novice Draft Dog (ABNDD) in Brace Novice Draft.
- (iv) Master Brace Draft Dog (MBDD) in Brace Open Draft.

**NOTE:** In all Sporting Disciplines – at the discretion of the Club/Trial Secretary, a dog that completes the necessary passes to a Title and that Title is applied for after the closing of entries, may request and be transferred to the next higher class.

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## 62 – RESERVED

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## 63 – RESERVED

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## 64 – RESERVED

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## 65 – DUAL CHAMPIONS

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- 65.1 Dogs awarded two (2) Champion Titles, one (1) Title must be a Conformation Champion, the other Title in any of the other ANKC Ltd recognised disciplines shall be granted the Title 'Dual Champion' and the Title shall appear before the name of the dog, with the other discipline Title indicated in brackets, e.g. DUAL CH. [O].

In the case of an application for a 'Dual Champion' where the Neuter Champion replaces the Conformation Champion, the Title 'Dual Champion' shall be granted and the Title shall appear before the name of the dog with the other discipline Title indicated in brackets e.g. DUAL CH. (Neuter) [O].

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## 66 – TRIPLE CHAMPIONS

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- 66.1 Dogs awarded three (3) Champion Titles, one (1) Title must be a Conformation Champion, the other Titles in any of the other ANKC Ltd recognised disciplines shall be granted the Title 'Triple Champion' and the Title shall appear before the name of the dog with the other discipline Titles indicated in brackets, e.g. TRIPLE CH [O] [T].

In the case of an application for a 'Triple Champion' Title where the Neuter Champion replaces the Conformation Champion, the Title 'Triple Champion' shall be granted and the Title shall appear before the name of the dog with the other discipline titles indicated in brackets, e.g. TRIPLE CH (Neuter) [O] [T].

- 66.2 No Title to a dog's name shall be used unless by permission of the CCCQ Ltd.

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## 67 – DUAL GRAND CHAMPIONS

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- 67.1 Dogs awarded two (2) Grand Champion Titles, one (1) Title must be a Conformation Grand Champion, the other Title in any of the other ANKC Ltd recognised disciplines, shall be granted the Title "Dual Grand Champion" and the Title shall appear before the name of the dog with the other discipline Title indicated in brackets, e.g. DUAL GR. CH. [O].

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## Judges

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## 68 – RULES RELATING TO JUDGES

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- 68.1 (1) No person shall judge at any Exhibition which is held under the Rules of the CCCQ Ltd unless that person is a financial member of the CCCQ Ltd or any other Member Body of the ANKC Ltd and is licensed to judge at the appropriate level for the Exhibition (see also Rule 69.7 Non-Resident Judges).
- (2) ANKC Ltd approved Judges must not officiate at exhibitions organised by Associations not recognised by Dogs Queensland except ANKC Ltd approved Judges for Sports Disciplines who may be exempted from this Rule at the discretion of Dogs Queensland.

- 68.2 Only persons who are members of the CCCQ Ltd or any other Member Body of the ANKC Ltd are eligible to hold a Licence.
- 68.3 Application for a Licence or renewal of a Licence must be made on such form and in such manner as may be prescribed from time to time by the CCCQ Ltd and shall be accompanied by the fee set out in the scale of charges.
- 68.4 No Licence shall be granted unless at a meeting of the Board of Directors of the CCCQ Ltd a two-thirds (2/3) majority of those present is in favour of such Licence being granted.
- 68.5 All Licences shall expire on 31 December following the date granted, unless an extension is granted by the CCCQ Ltd upon application in writing. NOTE: Judges will be requested to pay licence renewal fees and membership fees in advance prior to 30 November to permit the early preparation of the ANKC Ltd/CCCQ Ltd website Judges' List for the following year. Both fees must be paid at one (1) and the same time. Failure by any Judge to pay all fees, including membership fees, by the due date may result in the Judge's name being omitted from the ANKC Ltd/CCCQ Ltd website Judges' List.
- 68.6 Upon notification, the CCCQ Ltd may refuse to grant any renewal of Licence to any person and may cancel or suspend for any period or vary in any way any Licence already granted or may direct any Judge to undergo a medical "fitness to judge" examination by a CCCQ Ltd appointed medical officer or may grant in part only an application for renewal of a Licence and the CCCQ Ltd shall not be bound to assign any reason for so doing or to give notice to any person/s.
- 68.7 Any Judge accepting an Overseas appointment (except in New Zealand) must apply through the CCCQ Ltd for a clearance from the ANKC Ltd and must submit a copy of the invitation contract to the CCCQ Ltd.
- 68.8 General Specials Judges may be appointed in accordance with the following:
- (1) For Championship Shows conducted by Kennel Clubs and Agricultural Show Societies, the General Specials Judge, licensed by the ANKC Ltd, must be of All Breed status.
  - (2) For Open Shows, Judges are to be licensed in a minimum of five (5) Groups. CCCQ Ltd licenced Judges may only officiate at Open Shows.
- 68.9 In the event of a Judge not fulfilling the engagement to judge, they may be required by the CCCQ Ltd to give reasons for such failure and in the event of their explanation not being considered satisfactory, the Judge shall be deemed to have committed an offence against these Rules and will be dealt with as the CCCQ Ltd deems fit.
- 68.10 A Judge who is in breach of a substantial requirement of the ANKC Ltd Regulations or Code of Conduct for Judges may be deemed to have committed misconduct under the terms of these Rules and may be subject to disciplinary action.
- 68.11 A dog owned or part owned or leased or part leased by a Judge or immediate family of such Judge, irrespective of where they are domiciled or any other person normally domiciled with the Judge, shall be ineligible for competition at any Exhibition at which such Judge is officiating as Judge, whether the Judge is judging the whole of the Exhibition or only a section thereof. This Rule does not apply to Sports Disciplines (as defined), provided that the exhibit is not judged by the related Judge. This Rule also does not apply at any Exhibition where the Judge is judging Handler Classes. Where the Exhibition is combined Championship and Open, a dog may be entered in the Exhibition at which the Judge is not officiating.
- 68.12 Any person having dogs in partnership with a Judge may not exhibit any dogs they have in partnership with that Judge at any Exhibition where that Judge is officiating. However, they may exhibit other dogs they own, provided they are not in a Group or General Specials being judged by the partnership Judge. This Rule does not apply to Sporting Disciplines (as defined), provided that the event cannot be judged by the partnership Judge. This Rule also does not apply at any Exhibition where the Judge is judging Handler Classes. Where the Exhibition is combined Championship and Open, a dog may be entered in the Exhibition at which the Judge is not officiating.
- 68.13 Obedience/Rally Obedience/Agility Judges will not be permitted to judge and compete at the same Exhibition. Where Obedience, Rally Obedience, Agility, Jumpers and Games Classes are conducted in part or all together, they are to be considered as one (1) Exhibition for the purposes of this Rule. Where more than one (1) Exhibition is held consecutively on the same day, each Exhibition must be clearly scheduled as a separate Exhibition and a Judge may compete in one (1) Exhibition and judge in another provided each Exhibition has been completed (including presentations) before the commencement of the next Exhibition.

68.14 A Conformation Judge will not be permitted to judge any exhibit they have:

- (1) Owned, part owned, leased, or part leased; or
- (2) Had any proprietary interests in that exhibit, including for breeding purposes within twelve (12) months prior to such Exhibition.

68.15 No Judge shall handle any dog at any Exhibition for financial gain.

68.16 In order to preclude a Judge from being involved in any incident while travelling as an official, Judges licensed by CCCQ Ltd are not to transport dogs when travelling to/from any appointment.

## **69 – RULES RELATING TO THE APPOINTMENT OF JUDGES**

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69.1 A Judge may judge more than one (1) Group at a Kennel Club Championship Show. However, Catalogued exhibits allocated to the Judge should not exceed two-hundred-and-fifty (250) dogs (excluding Sweepstakes, Group and General Specials) except in extenuating circumstances with the prior approval of the Judge and the CCCQ Ltd.

69.2 No Judge is to judge more than one (1) Group at any one (1) day Open Show conducted within a radius of fifty (50) kilometres of the Brisbane GPO. On application to the CCCQ Ltd, a Judge may be authorised to judge an extra breed or breeds.

69.3 (1) No Championship Judge who is judging identical breeds may judge at Exhibitions held within a period of six (6) months of each other and within two-hundred (200) kilometres radius of each other (not including Property Classes or Sweepstakes) without the express permission of the CCCQ Ltd prior to signing the contract.

Note that the two-hundred (200) kilometre radius is to include any and all appointments that are over the border in NSW.

(2) No Open Show Judge who is judging identical breeds may judge at Exhibitions held within a period of three (3) months of each other and within a one-hundred (100) kilometre radius of each other (not including Property Classes or Sweepstakes) without the express permission of the CCCQ Ltd prior to signing the contract.

Note that under these Open Show provisions, where a Judge is to judge at a Single Breed Open Show, this will not prevent them judging the whole of the Group to which that breed belongs to at a subsequent or prior Open Show appointment.

Failure of an Open Show Judge to comply with this Rule may result in the cancellation of all contracts associated with the breach and/or the deletion of the numbers of dogs judged; as well as referral to the CCCQ Ltd Breaches Panel for possible disciplinary action.

(3) No Judge may judge General Specials at All Breeds Championship Shows held within a period of six (6) months of each other and within a one-hundred (100) kilometre radius of each other.

69.4 Handler Classes, whether at Championship or Open Shows, must be judged by a ANKC Ltd licensed Junior Handler Judge. A member of the CCCQ Ltd may be approved to judge Handler Classes on satisfying the following criteria:

- (1) Have attained a minimum age of eighteen (18) years;
- (2) Have completed a minimum of five (5) years membership of a State/Territory Controlling Body; and
- (3) Have achieved a seventy-five percent (75%) pass in an Open Book Examination based upon the ANKC Ltd Junior Handlers Manual.

69.5 Judges licensed at Championship Level for one (1) breed from a Group will still be permitted to judge the whole of the Group at Open Show level, provided the Judge in question is licensed to judge the Group at Open Show level.

69.6 Sweepstakes Judges are to be appointed in accordance with the following:

- (1) At Championship Shows, a Judge must be licensed in all seven (7) Groups at Championship level before being eligible to judge any Sweepstakes.



- (2) Open Show Judges may judge Sweepstakes at Open Shows once licensed in at least five (5) Groups.
- (3) Where an Affiliate engages a separate Judge for Sweepstakes Classes, these classes are to be judged prior to the commencement of breed judging or during the luncheon break. If no additional Judge is engaged, then the classes must be judged prior to commencement of breed judging.

Where an Exhibition is run with a Championship and Open Show at approximately the same start time, the Sweepstakes are not approved.

#### 69.7 Non Resident Judges

- (1) The ANKC Ltd requires the judging application for "Non-Resident Judges" to be forwarded by the affiliate seeking the approval to the CCCQ Ltd at least nine (9) months prior to the date of the Exhibition or where more than one (1) Exhibition is to be judged, nine (9) months prior to the date of the first Exhibition, except for the discipline of Dances with Dogs where at least six (6) months applies.
- (2) The ANKC Ltd reserves the right to withdraw its approval of any Non-Resident Judge for any or all breeds approved or previously approved, without assigning a reason.
- (3) The affiliate conducting the Exhibition must have some knowledge of a Non-Resident Judge and their background and ability to judge.
- (4) A Non-Resident Judge must be able to verbally communicate with exhibitors to a degree that their decisions and directions are clearly understood or have a competent interpreter.
- (5) A Non-Resident Judge on his/her first appointment may not judge more than four (4) Exhibitions in any one (1) State/Territory.
- (6) Overseas persons judging in Australia shall be committed to judge in accordance with Australian standards and recognised principles and procedures.
- (7) Evaluation of a visiting Overseas Judge is to be conducted by an appointed ANKC Ltd Conformation Judge representing Dogs Queensland. Each visiting Overseas Judge must be evaluated once, either the first time they judge in Australia or in the event they have previously judged and not been evaluated, then next time they judge in Australia. Dogs Queensland is responsible for appointing the evaluating ANKC Ltd Judge for the Show, not the Club. The evaluating Judge shall be the Accredited Assessor. The evaluator must not be entered in the Show, nor handle a dog under the Judge.
- (8) New Zealand Judges shall be exempt from completing the approved Overseas Judge's Application Form.
- (9) The organisation conducting the Exhibition must not advertise or otherwise announce the name of any Judge who is not a resident of Australia until they have been formally approved by the ANKC Ltd and the affiliate officially advised of the approval.

69.8 The Judge for each Exhibition must sign an official ANKC Ltd Judge's Contract. The contract must also be signed by an official of each Club and must be completed at least five (5) months before the commencement of the sanctioned event. A Judge has a further responsibility to ensure that they return the completed contract within fourteen (14) days of receipt to the Show Secretary. Once agreed, the Club, Club official, member of the Club or a relative of the member may not amend, vary or alter the contract, which might tend to create a perception of bias or the apprehension of bias in the opinion of the CCCQ Ltd including by offering any inducement and/or a bribe to a Judge. Matters considered herein shall be any undocumented changes to the contract and include upgrades to accommodation or airfares which a reasonable person might consider be designed to influence Judges' decision/s in the conduct of any sanctioned event/s either past, present or future. Where an amendment, variation or alteration to a Judge's contract is approved by the Club or its officials at an approved Club meeting, the reasons shall be clearly stated and all exhibitors promptly advised, preferably prior to the sanctioned event occurring, or if this is unable to be done, then on the day of the sanctioned event and all exhibitors shall be entitled to withdraw their entry/ies without penalty and be entitled to a full refund of fees. Clubs, Club officials or a relative of a Club member shall not, during the conduct of a sanctioned event, remove the Judge from the environs of the event for whatever reason except if the event is being conducted over more than one (1) day or there is a medical or other emergency. Meals and other breaks should be arranged so that Judge remains at the sanctioned event and no socialisation is permitted with exhibitors or relatives of exhibitors. Where any of the above are not adhered to, it will be an offence under the Rules and may result in

penalties ranging from a fine to loss of membership and may include, in the case of an affiliated Club, loss of affiliation.

## **Procedure**

### **70 – PROCEDURES AT EXHIBITIONS**

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70.1 Affiliates conducting Exhibitions are to ensure that the Exhibition is conducted under safe conditions. Exhibitions are to be planned to be completed by no later than:

- (1) Where the Exhibition starts before midday – 5:00pm, or
- (2) Where the Exhibition starts after midday – 11:00pm (see also Rule 34).

70.2 Except under exceptional circumstances, dogs which are brought to a Conformation Exhibition later than two (2) hours after the starting time specified in the Exhibition Schedule, will be prohibited from taking part in the Exhibition.

NOTE: This Rule is relaxed for Conformation Exhibitions conducted outside the one-hundred-and-twelve (112) kilometre radius from the Brisbane GPO. Exhibitors are, however, reminded that changes to judging arrangements previously advertised may be made at the discretion of the Event Manager. Late arrival may, therefore, cause exhibitors to miss their class.

70.3 Procedure for exhibits to enter the judging ring:

- (1) Judging will not commence until the Ring Steward has handed the class over to the Judge. After the Ring Steward has handed a class to the Judge to proceed with the judging, no other exhibit in that class shall be allowed to enter the judging ring.
- (2) An exhibit is not officially absent until the Ring Steward hands a class to the Judge to proceed with judging.
- (3) The Ring Steward only is to declare an exhibit absent, not the Assembly Steward.

70.4 (1) It is the duty of the Ring Steward to call the fact that the judging of a particular Class is about to commence and also to call the Catalogue numbers of exhibits entered in that particular Class. Exhibit numbers are to be worn on the left breast or left arm.

- (2)
  - (i) during Group judging, the Judge has the discretion to select a number of exhibits for further consideration and excuse the remainder from the ring.
  - (ii) where limited cover is available or where climatic conditions warrant, the Judge should be encouraged to select those exhibits the Judge is considering for the Group/Class and excuse the remainder from the ring.

70.5 Provided application is made to the Society or Club conducting the Exhibition and the Event Manager is notified, registered dogs not entered in the Exhibition may be allowed in the precincts of the Exhibition with the permission of the Event Manager. Any such dogs will be required to conform to the Rules and Regulations of the CCCQ Ltd as applicable to dogs entered in the Exhibition. Nothing in this Rule will allow such dogs to be offered or advertised for sale anywhere on the grounds where the Exhibition is being held. This Rule also applies to financial members of any Interstate body.

70.6 Puppies under the age of three (3) months will not be admitted to the precincts of the Exhibition at any time, nor shall any person at any time allow the mating or whelping of any bitches, nor bring nor allow to remain any bitch more than seven (7) weeks in whelp, within the precincts or upon the grounds of any Exhibition, whether or not any such dog or bitch is entered in the Exhibition.

Specific exception granted – Puppies aged eight (8) weeks and over will be admitted to the precincts of the Exhibition for the sole purpose of attending an approved CCCQ Ltd health service, however those puppies must be securely restrained in a crate or similar at all times and only taken out to allow for specific attendance of the health service.

70.7 Any act in contravention of Rules 70.5 and 70.6 shall be an offence against these Rules and shall be a breach of the Code of Ethics relating to the proper and responsible care and control of dogs.

70.8 Except where special approval is given in respect to handling methods, no person outside the judging ring shall interfere with or attract the attention of any dog in the ring or its handler. Whilst in the judging ring, no

person shall interfere in any way with any dog or its handler. Such persons shall be guilty of an offence against these Rules. If, in the opinion of the Ring Steward, any person is guilty of such interference, he/she may suspend judging and order such person, together with any dog handled by him/her, to leave the judging ring and such person shall comply with such order. If such person fails to comply with such order, he/she shall be guilty of a further offence against these Rules.

- 70.9 Any dog, including Challenge winners but excluding Best of Breed winners, may be withdrawn prior to Group Specials, provided the Ring Steward is officially notified of such withdrawal and the Catalogue marked to that effect.
- 70.10 With the exception of dogs eligible for Champion of Show, Runner Up in Show or Opposite Sex of Show, dogs eligible for the remainder of General Specials may be withdrawn provided the exhibitor obtains the permission of the Event Manager or, where there is no Event Manager, the President of the body holding such Exhibition and personally notifies the respective Ring Steward in charge of the Group in which the dog was entered and judged. Dogs eligible for Champion of Show, Runner Up in Show or Opposite Sex of Show that fail to compete for these awards will forfeit the Challenge Certificate and may incur a penalty as the Committee may deem fit. This Rule applies to one (1) day Exhibitions only. It should be noted, however that the Best Puppy will be selected from Puppy Class entries only. Minor Puppy Class entries will not be eligible.
- 70.11 Any person causing annoyance by loud comments on the decision of the Judges or being guilty of unsportsmanlike action while in the precincts of an Exhibition shall be guilty of an offence against these Rules and may, after being cautioned by a member of the Show Committee or other official, be ordered to leave the Exhibition. If such person fails to comply with such order, he/she shall be guilty of a further offence against these Rules.
- 70.12 At the time of judging, no person, without the express permission of the Event Manager or Trial Manager, shall be allowed in the judging ring except the Judge, the properly appointed Steward/s and the exhibitor or his deputy, with the dog eligible to compete in the class.
- 70.13 All eligible exhibits shall be brought before the Judge for adjudication for class or special prize/trophy or Challenge Certificate, as the case may be, immediately the relative class is called by the Ring Steward and an exhibit not so produced shall be deemed to be absent. The Committee of any body holding an Exhibition under these Rules shall accept no responsibility with reference to eligible competitors being brought before the Judge and it is necessary that an exhibitor make his/her own arrangements for the exhibit to be taken into the ring. Under no circumstances must judging be delayed owing to a handler not being available.
- 70.14 If, at an Exhibition, a dog which is six (6) months of age or over is found to be a non-entire dog, the Judge must report the matter to the Show Secretary. The Judge must also inform the exhibitor that this action is being taken. The Show Secretary must immediately advise the CCCQ Ltd office of the report. The CCCQ Ltd office staff will arrange for details of the dog to be removed from the General Register, unless a request is received from the registered owner within fourteen (14) days of the date of the Exhibition for the dog to be examined by appointed Board of Directors representatives. A report on the examination will be submitted to the Board of Directors, whose decision on the findings of the report will be final. In the case of Obedience or Field Trials Exhibitions, the veterinary Steward must report the details of any dog on the General Register which is found to be non-entire (see also Rules 25.3 and 28.4). Dogs removed from the General Register may, if eligible, be placed on the Limited Register.
- 70.15 Where a dog or bitch has been refused a Challenge or Reserve Challenge Award, the exhibit cannot compete with/against any Challenge or Reserve Challenge dog for adjudication for class or special award, prize or trophy.
- 70.16 Where both the dog and bitch Challenge in a breed have been refused, there will be no award for Best Exhibit of Breed.
- 70.17 Where exhibits of a single sex only are present in a breed and the Challenge is refused, there will be no award of Best of Sex and Best of Breed.
- 70.18 A Judge shall not re-judge any competition because of the absence from the judging ring of any exhibit, except where an error has been made by a Steward or where an ineligible exhibit has won the class and all eligible exhibitors are available.
- 70.19 The judging must be carried out in the sequence in which the classes are published in the Catalogue, except where this is in conflict with these Rules and/or the published Schedule.
- 70.20 The judging of Group Specials is not to be delayed whilst awaiting the completion of the judging of individual breeds within the Group by a separate Judge and where the number of dogs in the breed is less than the number of dogs in the remainder of the Group. In cases where the number of dogs in the breed being judged

separately is in excess of the number of dogs in the remainder of the Group, then the judging of the Group Specials may only be delayed for a period of time in proportion to the number by which the individual breed exceeds the number of dogs in the remainder of the Group. Where breeds are extracted from a Group, those breeds must be judged first in alphabetical order unless otherwise advertised.

- 70.21 In cases where breed judging has not been completed except as above, the Group Special judging will proceed in the normal manner and dogs not available for Group Special judging will forfeit the opportunity to be judged at this level. Furthermore, a Judge officiating for the whole of a Group must ensure that all individual breeds within the Group are judged at the same approximate speed.
- 70.22 The judging of a Group must be completed without interruption by the judging of breeds from another Group.
- 70.23 When the Breed Classes of a Group have been completed, no breeds omitted from that Group may then be judged, except in accordance with Rule 70.18.
- 70.24 A Challenge Certificate cannot be awarded to a dog until all eligible dogs of the same sex and breed have been judged.
- 70.25 Challenge Certificates may be issued at any time to any exhibitor who withdraws the exhibit under Rule 70.9.
- 70.26 A Judge's decision on the merit of the exhibits shall be final, except in the case of fraud or misrepresentation. The Judge's decision shall be deemed final at the termination of the judging of the class.
- 70.27 Judges shall be empowered and instructed not to award any prize or special prize, Challenge Certificate or Reserve Challenge to any exhibit which they consider is not of sufficient merit.
- 70.28 The Judge must not award a second (2<sup>nd</sup>) or third (3<sup>rd</sup>) prize instead of a first (1<sup>st</sup>) or second (2<sup>nd</sup>) prize but may withhold a prize altogether where the exhibits are not of sufficient merit.
- 70.29 A Judge shall not place two (2) or more separate exhibits equal for any award.
- 70.30 A defeated exhibit is only eligible to compete for trophies or specials for which the winning exhibit is not eligible.
- 70.31 A dog shall not be eligible to compete for a special prize unless it has been entered in an ordinary class and has been awarded a first (1<sup>st</sup>) prize in the class for which such special prize has been donated.
- 70.32 The CCCQ Ltd may appoint one (1) or more of its members to attend any Exhibition and to observe the conduct of and give such advice as may be necessary.
- 70.33 It is an offence to drink alcohol or smoke in the assembly area or the judging ring.

## **Incidents**

### **71 – INCIDENTS AT SANCTIONED EVENTS**

- 71.1 If, at any CCCQ Ltd recognised event, including all handling and training events sanctioned by the CCCQ Ltd, a dog demonstrated or is reported to have demonstrated any unprovoked aggressive behaviour where an injury has occurred or is likely to occur toward any person or any other exhibit or stock, it shall be the duty of any Judge, Steward, Club or Show Official or any other member of the CCCQ Ltd or any Controlling Body to report in writing to the Chief Steward/Event Manager any and all such incidents on the day of the Exhibition before the closing of the Exhibition. Where the incident occurs in the ring, the Judge may at any time, at their discretion, order that the exhibit concerned be removed from the judging ring and withdrawn from further competition. Having ordered removal/withdrawal of an exhibit, the Judge is to record the incident on the bottom of the Ring Steward's Graph or Judging Sheets and submit a written report to the Event Officials. Having received such a report, the Chief Steward/Event Manager is to:
- (1) Obtain written statements by witnesses to the incident; and
  - (2) Arrange a meeting of the appropriate Club or Show Committee/Sub-Committee to be held on the day of the Exhibition when practical, or within fourteen (14) days of the Exhibition in other cases (see Appendices 6 and 7); and,
  - (3) Advise the owner of the reported exhibit that he/she may make written submissions and attend the Committee/Sub-Committee meeting to be held on this matter. Any failure of the owner or handler of an exhibit to take advantage of the hearing or to provide statements is not to delay or invalidate the procedure. No member who has an interest in the exhibit may be appointed to the Sub-Committee conducting the hearing.

71.2 The Show Committee/Sub-Committee is to consider the report/s at that meeting and if the complaint is considered to be proven, is to:

- (1) Notify the owner of the exhibit that the exhibit is disqualified from Exhibitions for a period of six (6) months from that date; and
- (2) The Event Manager is to forward the Event Manager's Report and all statements, together with a report of the proceedings of the meeting of the Show Committee/Sub-Committee to the Secretary of the CCCQ Ltd within five (5) working days.

71.3 (1) The Secretary of the CCCQ Ltd will confirm the disqualification in writing as soon as practicable, noting the exhibitor has fourteen (14) days in which to appeal, presenting further evidence in writing, to the CCCQ Ltd against the disqualification. The exhibit is to remain disqualified during the course of the appeal.

- (2) Such appeal shall be heard and determined by a panel of competent members/persons constituted by the CCCQ Ltd.

71.4 An exhibit which has been disqualified for unprovoked aggressive disposition or behaviour may not be entered into any Exhibitions until it has been assessed for aggressiveness by a panel of competent members/persons, constituted by the CCCQ Ltd. Upon expiry of the six (6) month period, an owner may apply for assessment. Such application shall include a signed written statement of the remedial measures undertaken. A Handling fee of fifty-dollars (\$50.00) must be paid to the CCCQ Ltd prior to this assessment. This panel is to recommend to the CCCQ Ltd whether:

- (1) The disqualification or suspension should be removed; or
- (2) The period of disqualification or suspension should be extended for a further period; or
- (3) In extreme cases where a serious attack has occurred causing injury, the dog concerned should be disqualified from Exhibition for life.
- (4) During the period of suspension from Exhibition. The CCCQ Ltd recommends that the dog be given remedial training by a professional trainer/qualified animal behaviourist. Training may be conducted at an affiliated Obedience Club subject to the Club being advised of the circumstances surrounding the suspension from Exhibition. The Club has the right to reject the dog or to adjust the training regimen of the dog as appropriate. Where possible, a signed record of attendance at and after completion of corrective training, is to be provided.

NOTE: The following reports can be found on the Dogs Queensland website: Checklist – Dog Aggression Incident Committee Meeting, Checklist – Dog Aggression Statutory Declaration Completion and Suspended Dog Report – Remedial Training Guidelines at this link: <http://www.dogsqueensland.org.au/forms/?id=1154> or a hard copy can be requested from the Dogs Queensland office.

71.5 In cases where a dog has been suspended from Exhibition for unprovoked aggressive behaviour two (2) times within a period of eighteen (18) months, the dog may, at the discretion of the Board of Directors of the CCCQ Ltd, be disqualified from Exhibition for life.

71.6 Any dog which has been declared to be a dangerous dog in accordance with Local Government By-Laws shall be automatically disqualified and removed from the General Register of the CCCQ Ltd and shall remain so while the dangerous dog declaration remains in force.

NOTE – Action in respect to this Rule will be taken only in respect to a specific dog, NOT a breed.

71.7 Notwithstanding anything herein, the CCCQ Ltd may call upon any member (or individual) to show cause why an aggressive dog charge should not be brought. Such a charge may be brought by any member, individual, official of an affiliate Club, Judge, Steward or by motion of the CCCQ Ltd against any member (or individual) who is suspected of exhibiting or handling a dog which, in the opinion of the Board of Directors, may be classified as an aggressive dog. Where such a charge is brought by a member, individual, official of any affiliate Club, Judge or Steward, it must be in writing and presented within seven (7) days of the alleged aggressive incident occurring. The CCCQ Ltd will consider the relevant facts of the show cause notice, determine if the case is proven and notify the determination to all appropriate parties.

71.8 Failure to observe any of the above procedures will not in any way prevent action being taken by the appropriate Committee in respect to the suspension from Exhibition of an aggressive dog.

- 71.9 Incidents involving members which occur at Exhibitions or Club activities of any kind are to be reported to the Event Manager or Club official (President or Secretary) immediately. All details of the incident are to be noted and forwarded in a report submitted to the Secretary of the CCCQ Ltd with the Event Manager's Report within five (5) working days.

In cases where the member wishes to lodge a formal complaint, a Notice of Intention to Lodge a Complaint form must be completed on the day of the Exhibition and forwarded with the Event Manager's Report. The member then has fourteen (14) days from the date of the Exhibition to lodge the complaint in accord with the Dogs Queensland Complaints Procedure. Failure to lodge a complaint within that period will cause the complaint to lapse (see Appendix 5).

### **Cancellation, etc.**

## **72 – CANCELLATION, ABANDONMENT OR POSTPONEMENT OF EXHIBITION**

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- 72.1 Where an Exhibition with contracted Judge/s may be cancelled, abandoned or postponed, a majority of the Show Committee must, wherever possible, physically inspect the site and assess conditions together with any CCCQ Ltd Director before any decision to cancel, abandon or postpone is made.
- 72.2 In an extreme circumstance;
- (1) The CCCQ Ltd Director may make such decision if the timing is prior to the Exhibition and advise the Club accordingly, or
  - (2) A senior member of the Show Committee may make such decision if the timing is during the Exhibition.
- 72.3 The CCCQ Ltd must be advised prior to cancellation, abandonment or postponement of the Exhibition, unless extraordinary circumstances exist, where the Board of Directors must then be advised as soon as possible.
- 72.4 All means of communication (including Radio, Social Media (Facebook, etc.), Dogs Queensland website, Dogzonline and via email) should be employed to advise exhibitors of the cancellation, abandonment and in the case of postponement of an Exhibition, any information regarding a new time or venue, etc.
- 72.5 (1) Should the Exhibition be relocated to new grounds without sufficient time to notify all exhibitors, a person nominated by the Show Committee will remain at/near the original site on the day of the Exhibition until the closing time has expired for collection of exhibit numbers to redirect exhibitors.
- (2) A prominent notice describing the location of the alternate site must also be displayed at/near the original advertised site until the Exhibition has ended.
- 72.6 Entry fees are refundable to exhibitors within twenty-eight (28) days of the advertised Exhibition date for any cancelled or abandoned Exhibition upon application.
- 72.7 (1) Clubs, at their discretion, are at liberty to accept additional entries for Exhibitions postponed to a future date in order to offset losses incurred due to the postponement (i.e. judging expenses, changes, etc.).
- (2) The foregoing is conditional upon a new Catalogue being produced with exhibits entered in classes applicable to the revised date of the postponed Exhibition. This also extends to exhibitors the option to notify of class alterations.

## **PART 6 – GENERAL**

### **73 – PROCEEDING BY CCCQ LTD: PROCEEDING BY CHARGE**

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- 73.1 A member shall strictly observe and act in accordance with the Constitution, Rules and Code of Ethics of the CCCQ Ltd; and
- 73.2 Without limiting Rule 73.1, a member must not engage in any conduct that could reasonably be considered to be:
- (1) Dishonest, malicious, vexatious or scandalous or contrary to law;
  - (2) Discreditable to the member concerned or any other member;

- (3) Prejudicial or injurious or tending to prejudice or injure any person interested in canine affairs;
  - (4) Prejudicial or injurious or tending to prejudice or injure the interests, image or standing of the CCCQ Ltd; or
  - (5) Contrary to the spirit and intent of the Constitution, Rules and Code of Ethics or any other code, resolution policy or direction of the CCCQ Ltd or any Committee.
- 73.3 (1) Failure to adhere to Rules 73.2 and 74.1 would be considered an offence or breach and the member may be called upon to answer a charge regarding such offence, breach, action or conduct.
- (2) Any member of the CCCQ Ltd who fails to comply with a direction given by the CCCQ Ltd or fails to reply to correspondence, whether as an individual member or as an executive officer of a Club, shall be deemed guilty of an offence under these Rules and their membership shall be suspended until such time as either the direction has been complied with, or reply to correspondence delivered to the CCCQ Ltd.
- 73.4 The member so charged with an alleged offence under the terms of these Rules is to be given at least fourteen (14) clear days' notice of the date of hearing of the charge. This notice shall specify the ground of the charge and particulars of the facts and circumstances relied upon in support of the charge. The notice shall also specify the time and place of such hearing and shall be served by Registered Post or comparable equivalent at the most current address of the member concerned as listed in the records of the CCCQ Ltd.
- 73.5 Should any person fail to appear in answer to a charge, the CCCQ Ltd may proceed to inquire into and deal with the charge notwithstanding the absence of that person.
- 73.6 Pending the charge being answered to the satisfaction of the CCCQ Ltd, the CCCQ Ltd shall have the power:
- (1) To debar the person charged from judging and/or taking any part in and/or having any connection with and/or attending any Exhibition of dogs held under CCCQ Ltd Rules, or to suspend the membership of the person concerned.
  - (2) To debar from competition all or any dogs owned and/or part owned and/or leased or part leased by a person and/or registered in the person's name at the date the charge was laid.
  - (3) To refuse to register the transfer of a dog or a Prefix from the name of the person charged to any other person.
- 73.7 If, after hearing the charge, the CCCQ Ltd finds a person guilty of the charge, it may:
- (1) Suspend or disqualify or otherwise debar such person from judging and/or taking part in and/or having any connection with attending any Exhibition of dogs held under CCCQ Ltd Rules; and/or,
  - (2) Suspend or disqualify or otherwise debar from competition all or any dogs owned and/or part owned and/or leased and/or part leased by any person and/or registered in their name:
    - (i) as at the date of the charge being laid or information and/or report being supplied to the CCCQ Ltd by a member of that Breaches Panel; and/or
    - (ii) at any time subsequent to the date of the charge, information or report, but prior to the termination of any period of suspension or disqualification; and/or
  - (3) Impose a fine; or
  - (4) Impose a reprimand or a severe reprimand; or
  - (5) Issue a warning in respect to any matter or activity in respect to a member and the application of these Rules; or
  - (6) Require that any member Show Cause why actions should not be taken or penalties awarded in respect to matters under investigation under these Rules.
- NOTE: Such suspension or disqualification shall take effect notwithstanding the fact that the person charged may no longer have any proprietary interest in the dogs at the date the suspension or disqualification takes effect.

- 73.8 Where any member is found guilty of any breach of, or offence under these Rules, then that member shall (in addition to any penalty otherwise imposed) pay the costs and expenses incurred by the CCCQ Ltd in connection with all administrative, Committee and other inquiry procedures arising out of, or incidental to, the penalty. Such costs and expenses will be assessed by the Secretary and approved by the Board of Directors and shall be paid within fourteen (14) days of demand.

## **74 – SUMMARY PROCEEDINGS**

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- 74.1 Notwithstanding the provisions of Rule 73, the CCCQ Ltd, in acting under these Rules or any of them, shall have the power to suspend the membership of any member for an alleged breach of these Rules if, in the opinion of the Board of Directors, the suspension of the membership is warranted to ensure good governance of the CCCQ Ltd, including the nature of the alleged breach and the urgency of the circumstances.
- 74.2 A member whose membership is suspended under Rule 74.1 shall be notified of the suspension of the membership by letter sent to his/her address (if any) in the Register of the CCCQ Ltd and shall be allowed twenty-eight (28) days from the date of posting of such letter to give notice of the appeal against the suspension of membership. Such notice shall be in writing and state the grounds of appeal and shall be accompanied by the deposit as provided for in the scale of charges laid down from time to time by the CCCQ Ltd.
- 74.3 Within thirty (30) days of receiving a notice of appeal referred to in Rule 74.2, an Appeals Panel, under Rule 18, shall hear the appeal, either upon the evidence previously submitted or upon Statutory Declarations, either in the presence or absence of the person/s concerned. The Appeal Panel may then quash, set aside, remit or confirm the previous decision.
- 74.4 A member's membership shall be suspended or disqualified for an appropriate period as decided by the Board of Directors of the CCCQ Ltd in the event that the member is found guilty of, or pleads guilty to, a charge of cruelty or neglect to a dog:

Provided that the member concerned may submit an appeal, either in substance or in mitigation, with such appeal to be lodged within fourteen (14) days of notification of suspension. All information pertinent to the appeal is to be provided at the same time.

## **75 – POWER TO MAKE INQUIRY**

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- 75.1 The CCCQ Ltd shall have the power at any time to conduct such inquiry as it thinks proper into any matter arising out of, or incidental to, these Rules or the conduct of any acts or omissions of any member.
- 75.2 The CCCQ Ltd may at its discretion investigate matters and/or direct that charges be investigated, findings made and awards given using evidence which has been reduced to writing. Statutory Declarations and/or Affidavits may be required. Such measures will be taken after consideration of the nature of the alleged offence, distances, travel costs and potential time lost. The terms of Rule 81.10 may be applied in respect to investigations and proceedings, whether by charge or summarily.

## **76 – EVIDENCE AND WITNESSES**

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- 76.1 A member shall, upon request of the CCCQ Ltd, attend before the Board of Directors or a Panel concerning any matter and shall, as may be requested, give and produce evidence (including documentary or other evidence) concerning such matter. The CCCQ Ltd Board of Directors or Panel may take evidence in any matter from any other person (not being a member) or source as it thinks proper and may admit as evidence any document or thing which it considers relevant.

## **77 – BREACHES PANEL (refer to Appendix 5)**

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- 77.1 The Legal Chairperson List or, where necessary, other persons deemed by the Board of Directors to have comparable experience and the Dogs Queensland Specialist Member List established under Rule 18 will similarly be utilised as the Breaches Panel to hear matters arising from the exercise of powers by the CCCQ Ltd under Part Six (6) of the Rules.
- 77.2 The powers of the Breaches Panel include the right to suspend or disqualify a member for a nominated period of time.
- 77.3 The decisions of the Breaches Panel as to fact or penalty will be final and binding, subject to a right of appeal to the Appeal Panel pursuant to Rule 18. Penalties awarded are to take immediate effect and, in relation to an appeal lodged in accord with the Dogs Queensland Appeal Procedure, will continue until the appeal is determined.



- 77.4 Proceedings before the Breaches Panel are to be conducted in a non-legalistic fashion. Parties may not be represented by members of the legal profession or other agent. The assistance of an agent may be approved on request in cases of language difficulty or speech or hearing disability. Where such approval is granted, care is to be taken that no other party is disadvantaged. Parties may present their evidence by Statutory Declarations but the Breaches Panel shall ensure that all parties are allowed every reasonable opportunity to present their cases. Should the member concerned refuse or fail to attend the hearing, this will not debar the hearing from proceeding and arriving at any decisions in relation to guilt or penalty, if applicable.
- 77.5 Should there be any legal or other costs involved in an appeal incurred by the CCCQ Ltd, then the Appellant shall bear those costs. Rules 77.2, 77.3 and 77.4 shall however, in no way restrict the Board of Directors from taking direct action in relation to any infringement of Rules in relation to registration and/or transfer of dogs in accordance with these Rules. The maximum penalty which may be summarily awarded by the Board of Directors is limited to:
- (1) Fines not exceeding one-thousand dollars (\$1,000.00) plus administrative costs incurred (see Rule 67.8).
  - (2) Suspension of membership and/or dog registration until all necessary procedures have been complied with or fines paid.
  - (3) The issue of Show Cause notices, warnings, reprimands or severe reprimands.
- 77.6 Rules 74.2, 74.3 and 74.4 shall not restrict the CCCQ Ltd from taking direct action in relation to perceived breaches of item 2.1(22) (iii) of the Code of Ethics and/or Appendix 4 (Code of Conduct), Clause 3 in respect to harassment, bullying or indiscriminate comments in contravention of the Dogs Queensland Social Media Policy and Guidelines.
- The procedure for any perceived breach will be the issue of a Show Cause notice, culminating in dismissal of the perceived breach, warning, fine, suspension and/or termination of membership, dependent upon the severity of the breach.
- 77.7 Rules 77.2, 77.3 and 77.4 shall also not in any way restrict the Board of Directors from taking direct action in relation to matters affecting the good governance of the CCCQ Ltd, whether or not a breach of the Rules may have occurred. The Board of Directors may at all times and at its discretion elect to deal summarily with any issue and exercise any and all powers provided under these Rules. Under ordinary circumstances, the Board of Directors will exercise its summary powers only in relation to minor issues.
- 77.8 A copy of Rules 77.2, 77.3 and 77.4 will be included with the notice of the hearing.

## **78 – OFFENCES IN RELATION TO EXHIBITIONS**

**[NOTE:** Dogs engaged in Sports Disciplines (as defined) are exempt from Rules 78.1(1), 78.1(8), 78.1(10) and 78.1(13)].

- 78.1 A person shall be deemed guilty of an offence against these Rules if they exhibit a dog in the following circumstances:
- (1) If the dog has been exhibited at an Exhibition unrecognised by the CCCQ Ltd; or
  - (2) If the dog is registered in the name of, and/or owned or exhibited by, a person under a term of suspension or disqualification or by an otherwise ineligible person; or
  - (3) Exhibits a dog which is not entered in the Catalogue, except in such cases where a bona fide error is made by the Secretary, or during the preparation of the Catalogue; if the dog has been entered after the closing date for entries as advertised in the Exhibition Schedule; or
  - (4) If the dog has been entered for Exhibition otherwise than in accordance with the Rules of the CCCQ Ltd; or
  - (5) If the dog is not duly registered in the General, Limited, Sporting or Associate Registers, whichever is appropriate, or is suspended from the applicable Register of the CCCQ Ltd; or
  - (6) If the dog is neither the sole and unconditional property of the exhibitor nor leased to him under a lease duly registered in the General Register; or

- (7) If the Ring Steward, or husband or wife or parent or child or brother or sister of such Ring Steward, exhibits as owner or part owner or handles a dog during Group, General Specials or Sweepstakes judging in the ring in which such person is stewarding; or
- (8) If the dog has been exhibited at an Exhibition where its owner or part owner officiates as Judge of any part of the Exhibition; or
- (9) If the dog has been exhibited under any Judge who has owned, part owned, leased or part leased or had any proprietary interests in that dog, including for breeding purposes within a period of twelve (12) months prior to such Exhibition; or
- (10) If the dog has been castrated, or if the bitch has been spayed, except where a proven sire or dam is entered in the Veteran Class or dogs are entered in Neuter Classes; or
- (11) If, subject to the provisions of Rules 68.12 and 68.14, the dog has not been shown in all the classes in which it was correctly entered or other competitions for which it was eligible at the Exhibition in question unless the exhibitor proves to the satisfaction of the appropriate body that the omission was bona-fide; or
- (12) If the dog is suffering from an infectious or contagious disease or has been exposed to the risk of such disease during a period dating from three (3) months prior to the Exhibition; or
- (13) If any dye, colouring, lightening or darkening matter has been used and remains on any part of the dog at the time of Exhibition:
- (i) the Event Manager or his delegate may at any time order the examination of a dog for identification or other purpose by a person appointed by him and call for such evidence as he may require;
  - (ii) the Event Manager or his delegate shall have full power and authority to take possession of any dog for the purpose of determining whether an offence has been committed and for that purpose may take or cause to be made any test or tests including the taking of any specimen, including a hair sample and provided that such test, specimen or sample shall be made or taken in aseptic conditions and where practicable in the presence of the owner or handler of the dog, provided that where a veterinary surgeon is available such specimen shall be taken by him; and provided further that any specimen taken as aforesaid shall be sealed in a satisfactory manner (samples of hair taken should not deface the dog's coat, small samples from several places will provide adequate results);
  - (iii) the expense of any such examination, test or specimen pursuant to the preceding paragraphs of this Rule shall be paid:
    - (a) if, as a result of such examination, test or specimen, it is determined that an offence against these Rules has been committed by the owner or handler of the dog; or,
    - (b) if it is determined that no offence has been committed by the person (other than the Event Manager or his delegate or other Show official) at whose request the examination, test or specimen was made; or
  - (iv) any person who prevents, frustrates, delays or interferes with the making of any such examination, test or specimen or attempts to do so, shall be guilty of an offence against these Rules.
- (14) If any cutting, piercing, breaking by force or any other kind of operation or act which destroys the tissues of the ears or alters their natural formation or which alters the carriage of a dog or which shortens his/her tail or alters the carriage of the tail, has been performed on the dog and provided that it shall be permissible to cut or trim the coat or hair of the dog and remove any dewclaws.
- (15) If any act (other than these acts specifically permitted by the preceding paragraph of this Rule) is performed upon, or in relation to, a dog which alters, or which could result, in altering the natural appearance, characteristics of behaviour of the dog. In this paragraph, the word "act" shall have the widest possible meaning and shall not be read down by reference to any other ground for disqualification mentioned in this Rule, provided that a dog may be handled in the ring in the manner appropriate to the breed.

- (16) Dental treatment of a dog other than restorative treatment of traumatised teeth dental caries, pulp death, correction of miscellaneous disorders such as retained deciduous teeth, enamel hypoplasia and enamel staining, are approved, and would not affect the showing or breeding of a dog.
- 78.2 The Show Committee conducting an Exhibition may summarily disqualify a dog pursuant to Rule 78.1 from competition at that Exhibition subject to the right of appeal conferred by Rule 73.6 hereof.
- 78.3 The CCCQ Ltd may also proceed against a person pursuant to Rule 78.1 by calling on such person to answer a charge in accordance with Rules 73.1, 73.2 and 73.3 or by proceeding summarily pursuant to Rule 74.1.
- 78.4 Either the CCCQ Ltd or the Show Committee may require any prizes awarded in connection with a dog which has been disqualified to be returned.
- 78.5 If a prize winner is disqualified, the dog next in consecutive order or merit, not withdrawn from exhibition (see Rule 70.10) but not lower than the Runner Up (this refers to Challenge, Best of Breed, Best in Group and Best in Show but not a first placing in a class), shall be moved into the higher places in the prize list.
- 78.6 Any dog registered in the name of, or owned or held on lease by any person who is disqualified or suspended under these Rules, shall not thereafter be eligible for, or to compete in, any Exhibition held under the Rules of the CCCQ Ltd during the period of disqualification or suspension.
- 78.7 Any person promoting, exhibiting, judging, making an entry for or in any way officiating at an Exhibition previously declared by the Board of Directors of the CCCQ Ltd to be “unrecognised”, shall ipso facto become ineligible to judge, make an entry, compete, win a prize, make an objection or take any part at a recognised Exhibition or be associated with any body affiliated with the CCCQ Ltd (see also Rule 34.4).
- 78.8 Any person being in any way associated with or supporting any Club, Association, Body or Group of people previously declared by the Board of Directors of the CCCQ Ltd to be “unrecognised,” may, at the discretion of the Board of Directors be debarred:
- (1) From judging, competing, making an objection or taking part at any recognised Exhibition; and/or
  - (2) From being associated with any body affiliated with the CCCQ Ltd.
- 78.9 The membership of any person convicted of criminal offences or animal cruelty charges may, at the discretion of the Board of Directors, be suspended or disqualified from membership of the CCCQ Ltd.
- NOTE: The CCCQ Ltd may cancel the registration of any dogs owned by such person and may disqualify such person from membership of the CCCQ Ltd. The penalties set out in this Rule shall not limit the powers of the CCCQ Ltd under any other Rules.
- 78.10 If a person is found to have committed the following acts, he/she shall be deemed guilty of an offence against these Rules and the CCCQ Ltd may proceed against him pursuant to the Rules or hereof:
- (1) Exhibit, display or handle a dog at an unrecognised Exhibition or participate in any capacity (whether officially or otherwise) in an unrecognised Exhibition; or
  - (2) Exhibit, display or otherwise handle an unregistered dog at any Exhibition; or
  - (3) Cause a suspended dog to be in the vicinity of any Exhibition other than an approved training venue for the purpose of remedial training or assessment.

## **79 – EFFECT OF SUSPENSION OR DISQUALIFICATION OF MEMBERSHIP**

- 79.1 Any person suspended or disqualified by the CCCQ Ltd or any other controlling body affiliated with the ANKC Ltd, or otherwise ineligible to take part in Exhibitions held under CCCQ Ltd Rules shall, during the period of such suspension, disqualification or ineligibility, be not eligible to become or remain a member of any body affiliated with the CCCQ Ltd. If any such person shall attend any Exhibition held under the Rules of the CCCQ Ltd, the CCCQ Ltd shall have power to increase the period of suspension, disqualification or ineligibility from the date of the infraction and/or notification of such infraction.
- 79.2 Any member or entity in any way associated with a member who shall employ, in any capacity in connection with dogs, any person suspended or disqualified by the CCCQ Ltd or any Affiliate which permits such a person or one (1) otherwise ineligible to take part in an Exhibition held under the Rules of the CCCQ Ltd, or accepts an entry for a suspended, disqualified or otherwise ineligible dog, shall, if it is proved to the satisfaction of the

CCCQ Ltd that such suspension or disqualification or other state of ineligibility was shown to such member, be guilty of an offence against these Rules.

- 79.3 Any member of the CCCQ Ltd or Affiliate disqualified by the CCCQ Ltd or any person who becomes ineligible in accordance with the provisions of the Rules, shall not be entitled to the return of his/her annual subscription or other fees or any portion thereof. Any member who has been disqualified must reapply for membership after the period of disqualification has expired.
- 79.4 The membership of any member whose membership is suspended in accordance with these Rules will be automatically reinstated either on completion of the period of suspension imposed or upon completion of all outstanding actions required as the case may be and all membership fees have been paid for each year throughout the period of suspension.
- 79.5 Any person whose membership is suspended or who is disqualified from membership is ineligible for the benefits of membership for the period of suspension or disqualification and no transactions of any kind will be processed on behalf of or involving that member. Members may appeal the provisions of this Rule to the Board of Directors if they believe that there are extenuating circumstances to justify exemption from this Rule.

## **80 – OBJECTIONS AND PROTESTS**

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- 80.1 An objection, complaint or protest in relation to any breach of these Rules may be made by any member, except a member who is under a term of suspension or disqualification or is otherwise ineligible to take part in Exhibitions held under CCCQ Ltd Rules.
- 80.2 If the objection, complaint or protest relates to a happening at an Exhibition, the objection must be in writing and be delivered to the Show Secretary or his deputy at his office at the Exhibition or at his address as advertised in the Exhibition Schedule. If the objection, complaint or protest is made by a person other than a member of the Show Committee, one-hundred dollars (\$100.00) plus GST must be deposited at the same time, which sum shall be returned unless the Show Committee deems the objection frivolous, in which case it shall be forfeited.
- 80.3 Where an objection is made:
- (1) Under Rules 78.1(7) to 78.1(16), it must be made before the Exhibition closes;
  - (2) On any other ground, it must be made within three (3) days of the last day of the Exhibition.
- 80.4 Prizes awarded to exhibits which are the subject of an objection must not be delivered until the objection has been finally determined.
- 80.5 A copy of every objection, complaint or protest shall be lodged by the objector with the CCCQ Ltd within fourteen (14) days of the last day of the Exhibition.
- 80.6 An objection, complaint or protest shall be dealt with at a meeting convened by the Show Committee within fourteen (14) days of receipt of the objection.
- 80.7 Within forty-eight (48) hours of receipt of the objection, a copy of the objection shall be posted by the Show Secretary to the registered owner or lessee of the dog at his/her address as given on the entry form. If the hearing is not held at the Exhibition, the Show Committee shall fix a time and place for the meeting to deal with the objection and shall give written notice thereof by prepaid registered post or certified mail no later than forty-eight (48) hours prior to the time fixed for the meeting to all persons considered by the Show Committee to be concerned or interested.
- 80.8 Such persons shall be entitled to appear at the meeting and give evidence if they so desire.
- 80.9 The Show Committee shall be at liberty to accept and act upon such evidence as it may think fit, regardless of legal rules of evidence and shall cause notes of all the evidence given at the inquiry taken in writing.
- 80.10 Should any person fail to appear in answer to the notice of the meeting at which the objection is to be considered, the Show Committee may proceed to inquire into and deal with the objection, notwithstanding the absence of that person.
- 80.11 The Show Committee may make such determination as, in its opinion, the circumstances warrant and, in particular may impose such penalty or penalties against an offending exhibitor or other person or against his/her property as such Show Committee may deem fit.

80.12 The decision of the Show Committee, together with the notice of the right of appeal hereinafter mentioned, shall be communicated to the parties concerned within forty-eight (48) hours by sending it by prepaid letter to such persons at their last known place of address and a copy of the decision shall be sent to the Secretary of the CCCQ Ltd within forty-eight (48) hours of the decision.

80.13 Rules 80.2, 80.3 and 80.7 to 80.11 inclusive of these Rules shall not apply to any matter in respect of which the CCCQ Ltd shall, at any time, elect to act pursuant to Rules 73.1, 73.2 and 73.3 or 74.1 of these Rules.

## **81 – APPEALS TO CCCQ LTD**

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81.1 Any person affected by a decision of a Show Committee pursuant to Rules 78.2 or 80.11 may appeal to the CCCQ Ltd by giving Notice of Appeal in writing to the Secretary of the CCCQ Ltd within fourteen (14) days of receipt of the decision, stating the grounds of the appeal and enclosing a deposit as set out in the scale of charges of the CCCQ Ltd.

81.2 Upon receipt of such Notice of Appeal and deposit, the Secretary of the CCCQ Ltd shall notify the Secretary of the Show Committee, who shall forthwith send to the Secretary of the CCCQ Ltd particulars of all available evidence.

81.3 The CCCQ Ltd shall hear every such appeal as soon as practicable and may in its discretion accept and act upon such evidence as it thinks fit, regardless of legal rules of evidence and allow further evidence to be adduced.

81.4 The CCCQ Ltd may remit the matter for re-hearing by the Show Committee or uphold or dismiss the appeal or impose a greater or lesser penalty, or may otherwise vary the original finding and/or decision and generally make such other order as the CCCQ Ltd may think fit.

81.5 The CCCQ Ltd may make such order as to the disposal of the deposit and/or deposits lodged with the CCCQ Ltd and/or the Affiliate as it thinks fit.

81.6 Any decision by the CCCQ Ltd under Rules 81.3, 81.4 and 81.5 shall be communicated to the Secretary of the Show Committee and to all other parties concerned and shall be given effect to by the Affiliate.

81.7 Even apart from any appeal pursuant to Rule 81.1, the CCCQ Ltd may of its own accord, on receipt of a copy of a decision of the Show Committee, inquire into the matter and deal with the matter in all respects and to the same extent as if an appeal had been lodged.

81.8 If the CCCQ Ltd has acted directly pursuant to Rule 81.7 and made a decision imposing a penalty thereunder or of, after hearing an appeal pursuant to Rule 81.1, it has affirmed the decision of the body concerned whether the penalty is varied or not, the Secretary of the CCCQ Ltd shall register such decision or such decisions as so affirmed and thereupon they shall be final and binding on the party or parties concerned and shall be given effect to by all affiliates and at all Exhibitions held under the Rules of the CCCQ Ltd.

81.9 The powers conferred by these Rules as to appeals may be exercised by the Board of Directors of the CCCQ Ltd, notwithstanding that the Notice of Appeal may be that only part of the decision is objected to or sought to be reviewed, varied or otherwise dealt with. Such powers may also be exercised against all or any other person or persons who may be considered by the Board of Directors to be implicated, even though he, she or they may not have appealed from such decision or may not have been dealt with by the Board of Directors.

81.10 Whenever the Board of Directors has occasion to come to a decision, whether by inquiry or direct action or in consideration of an appeal, the Board of Directors shall have power to draw inferences of fact or to rely upon Statutory Declarations of spoken evidence or any way it may think fit, either in the presence or absence of the person considered by the Board of Directors to be concerned and to give judgement or decision and make such order as in its opinion the justice of the case requires.

81.11 The Board of Directors shall have power to require any person to make a Statutory Declaration of facts of any matter.

81.12 The penalties provided therein may be for life or such shorter period as the CCCQ Ltd shall fix and the Board of Directors shall have power from time to time to remove, modify or vary in any way suspension, disqualification or ineligibility.

## **82 – PUBLICATION OF FINDINGS**

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82.1 The CCCQ Ltd shall have power to publish the account of any action it takes against any person and/or dog and the names, descriptions and addresses of those concerned and further, to publish the names of and

penalties imposed on such persons and/or dogs of persons and/or dogs which otherwise become ineligible in accordance with the provisions of the Rules. The power to publish conferred by this Rule shall include the power to publish in the official journal of the CCCQ Ltd. A person whose name has been so published shall not have any claim whatsoever against any person in respect of, or arising out of, any such publication.

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### **83 – CCCQ LTD AS ARBITRATOR**

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- 83.1 The CCCQ Ltd or such member or members thereof as the Board of Directors shall from time to time appoint, may act as an arbitrator upon any question or dispute, in relation to the Rules and Constitutions of the CCCQ Ltd or its Affiliates, which shall be submitted to the CCCQ Ltd for determination.
- 83.2 The CCCQ Ltd may prescribe fees to be charged by it or any of its members upon such an arbitration.
- 83.3 Any such arbitration shall be undertaken only on condition that the decision of the arbitrator shall be final and without appeal.
- 83.4 The CCCQ Ltd may make Rules as to the conduct and procedure at any such arbitration and set fees as it deems appropriate.

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### **84 – CASES NOT COVERED BY RULES**

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- 84.1 If any case occurs which is not or which is alleged not to be provided for by the Rules, it shall be determined by the CCCQ Ltd in such manner as it deems fit and its decision shall be final.

# **APPENDIX 1**

## **ANKC LTD REGULATIONS PART 6**

### **6.2.1 Definition of Standard Colour**

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The colours, variations and patterns as stated in the current Breed Standards. A Member Body maintains the right to inspect any litter to ensure that the puppies are being registered as the correct colour/s and features in accordance with the Breed Standard and consequently on the correct register. **(Amended 10/17, 7.2.1 – effective 01/01/18)**

### **6.2.2 Definition of Non Standard Colour**

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Any colour other than the standard colour. The Judge shall assess their colour on the day.

### **6.2.3 Definition of Poor Colour**

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Any variation of the allowed colours as stated in the standard. The Judge shall assess their colour on the day.

### **6.2.4 Special Conditions for Registration of Certain Breeds (Amended 04/15 EAP)**

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- (i) Effective from 03/06/2014, White Boxer:  
White Boxers can only be registered on the Limited Register flagged not to be upgraded, and a White Boxer imported into Australia cannot be registered on any register. **(05/05) (Amended 06/14 EAP)**  
[Note: Prior to the 03/06/2014 (06/14 EAP amendment) the registration of White Boxers is NOT permitted on any register.] **(Amended 10/14 EAP)**
- (ii) Effective from 01/01/2015, Border Collie, Dachshund and Shetland Sheepdog:  
Merle to Merle and Dapple to Dapple matings are prohibited. The Merle or Dapple gene carries an increased risk of impaired hearing and sight problems. Any breach of the regulation will constitute an offence by the member/members who are the owners of the Sire and Dam of the litter. Any puppies resulting from such matings will be placed on the Limited Register and endorsed never to be upgraded. **(05/05) (Amended 06/14 EAP) (Amended 10/14, 7.5.9)**
- (iii) Effective from 01/01/2016, Chihuahua:  
No 'Merle' Chihuahuas can be registered on any register and a 'Merle' Chihuahua imported into Australia cannot be registered on any register. **(Amended 10/15, 6.4)**
- (iv) The word "dapple" must not be used in isolation, but used in association with a colour, i.e. "red dapple", "chocolate dapple" or "silver dapple" only.
- (v) Effective from 01/01/2015, Pug:  
'Brindle' Pugs can be registered on the Limited Register and flagged "not to be upgraded" and a 'Brindle' Pug imported into Australia cannot be registered on any register. **(10/07, 6.2.6) (Amended 06/14 EAP)** [Note: Prior to the 01/01/2015 (06/14 EAP amendment) no 'Brindle' Pug can be registered on any register and a 'Brindle' Pug imported into Australia cannot be registered on any register.]
- (vi) Effective from 01/01/2015, Weimaraner:  
The colour "Blue" is not to be recognised as an allowable colour for Weimaraners and can only be registered on the Limited Register, flagged "not to be upgraded" **(10/10, 8.1) (Amended 06/14 EAP)**  
[Note: Prior to the 01/01/2015 (06/14 EAP amendment) the colour 'Blue' is not to be recognised as an allowable colour for Weimaraners.]
- (vii) Effective from 01/07/2015, British Bulldog:  
Black, Black & Tan, Dudley, or Bulldogs showing marked variation from those listed in the Breed Standard, (Including those registered in other Countries) can only be registered on the Limited Register, flagged "not to be upgraded". **(Added 04/15 EAP).**
- (viii) Effective from 01/01/2017, French Bulldog:  
Merle, Solid Black, Black & White, Black and Tan, Mouse, Grey/Blue, Liver/Chocolate, and all patterns of these colours (including those registered in other countries) can only be registered on the Limited Register, flagged "not to be upgraded". **(Added 10/16, 9.9)**

## **8.6 Colour Breedings – (Added 10/14, 7.5.9)**

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- 8.6.1 The following 'colour' breedings are not permitted for health reasons:
- Border Collie – merle to merle
  - Dachshunds – dapple to dapple
  - Shetland Sheepdogs – merle to merle
- 8.6.2 Any breach of this regulation will constitute an offence by the member/members who are the owners of the sire and dam of the litter. The progeny resulting from such a breach will be registered on the Limited Register and endorsed 'never to be upgraded' and any further penalties may be determined by the member's Member Body.

## **8.7 Coat Inheritance Factors – Chihuahua**

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- 8.7.1 *Long Coat x Long Coat* – all offspring will be long coat. No other option is possible because to be a long coat phenotype no smooth coat dominant genes can be present.
- 8.7.2 *Smooth Coat x Smooth Coat* – the proportion of offspring will vary from 75% smooth/25% long to 100% smooth depending on whether or not any of the parents is carrying the recessive long coat gene.
- 8.7.3 *Long Coat x Smooth Coat* – the proportion of offspring will vary from 100% smooth coat to 50/50 depending on whether or not the smooth parent is carrying the long coat gene or not.

## **8.8 German Shepherd Dog**

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- 8.8.1 Effective 16/10/2005 litters, resulting from the mating of German Shepherd dogs under the age of 18 months (either the Sire or Dam) at the time of mating, are eligible to be registered on the Limited Register only and flagged 'NOT TO BE UPGRADED'. **(Amended 10/07, 6.3.1)**
- 8.8.2 For all German Shepherd litters born after 01/01/1999 and where the parents have been born after 01/01/1997, these parents must show results of X-rays for hips and elbows, and a Haemophilia A result for the males, as defined below:
- Effective 01/09/2004, the following requirements will apply:
    - All imported GSD males must have an Australian H.Neg Certificate prior to ANY progeny being registered in Australia.
    - All sons of imported GSD bitches must be in possession of an H.Neg Certificate prior to ANY of their progeny being registered in Australia.
    - All GSD males born from litters imported in whelp must be in possession of an H.Neg Certificate prior to ANY of their progeny being registered in Australia.
    - Where a GSD bitch is sired by imported semen, any of her male offspring must have an H.Neg. Certificate prior to any of his progeny being registered in Australia. **(05/04)**
    - Any GSD male sired by imported semen must have an Australian Hneg Certificate prior to any of his progeny being registered in Australia. **(10/17, 6.5.1 – effective 01/01/18)**
- 8.8.3 For all German Shepherd litters born from 01/06/2011:
- Both parents of every litter must be screened for Hip Dysplasia through an official Hip Dysplasia Control Scheme. Where the parents have been born after 01/01/2010, they must record a score of no more than twelve (12) on either hip, or in the case of imported dogs, a grading that is deemed to be acceptable for breeding in their country of origin.
  - Both parents of every litter must be screened for Elbow Dysplasia through an official Elbow Dysplasia Control Scheme. Where the parents have been born after the 01/01/2010, they must record a grading of Normal, Grade One or Grade Two on both elbows, and be free from the condition of UAP (Ununited Anconeal Process).
  - Breeders of litters whelped on or after 01/06/2011, will be required to comply as a prerequisite to registration of any litter on the ANKC Ltd Main Register. Dogs must be positively identified by Microchip



or Tattoo prior to being x-rayed. Litters which do not meet the above requirements will be placed on the Limited Register and will be flagged not to be upgraded. **(01/11)**

**8.8.4** For all German Shepherd litters born from 01/01/2017:

- a. Both parents of every litter must be screened for Hip Dysplasia through an official Hip Dysplasia Control Scheme. Where the parents have been born after the 30/06/2015, they must record a score of no more than eight (8) on either hip, with no more than three (3) in any one area, or in the case of imported dogs, a grading that is deemed to be acceptable for breeding in their country of origin.
- b. Both parents of every litter must be screened for Elbow Dysplasia through an official Elbow Dysplasia Control Scheme. Where the parents have been born after the 30/06/2015, they must record a grading of Normal, Near Normal or Grade One (1) on both elbows, and must be free from the condition of UAP (Ununited Anconeal Process).
- c. Breeders of litters whelped on or after 01/01/2017, will be required to comply with the requirements as a prerequisite to registration of any litter on the ANKC Ltd Main Register. Dogs must be positively identified by Microchip or Tattoo prior to being x-rayed. Litters which do not meet the above requirements will only be able to be placed on the Limited Register and will be flagged not to be upgraded. **(03/16)**

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**8.9 Rottweiler**

- 8.9.1 For litters of Rottweilers born where the parents have been born after 01/01/1997, these parents must show results of X-rays for hips and elbows. **(Amended 10/13 – 5.6.4)**

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**8.10 Bedlington Terrier**

- 8.10.1 Litters will be eligible for registration on the Main Register only if both parents have been tested for Copper Toxicosis.

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**8.11 Australian Shepherd**

- 8.11.1 All Australian Shepherd litters, where the parents have been born after 01/07/2001, these parents must be radiographed and assessed for Hip Dysplasia as a prerequisite to registration of any litters. **(05/01) (Amended 10/13 – 5.6.4)**

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**8.12 Labrador Retriever**

- 8.12.1 Breeders will now be required to have parents of all litters radiographed and assessed for the diseases (hip and elbow dysplasia) as a prerequisite to registration of any litter. Any parent whelped before 01/10/1997 may be excluded. **(05/03, Amended 10/13 – 5.6.4)**

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**8.13 Golden Retriever**

- 8.13.1 Breeders will be required to have parents of all litters, where the parents themselves were whelped on or after 01/01/2002, radiographed and assessed for Hip Dysplasia as a prerequisite to registration of any litter. **(10/01).**

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**8.14 Bullmastiff**

- 8.14.1 Effective 01/01/2008 litters resulting from the mating of Bullmastiffs where the dam is under the age of 18 months at the time of mating, are eligible to be registered on the Limited Register only and flagged 'NOT TO BE UPGRADED'. **(10/07, 6.3.1)**

- 8.14.2 For all bullmastiff litters born after 01/01/2013, the following will apply:

- a. Both parents of every litter must be screened for Hip Dysplasia through an official Hip Dysplasia Control Scheme where the parents have been born after 01/06/2011.
- b. Both parents of every litter must be screened for Elbow Dysplasia through an official Elbow Dysplasia Control Scheme where the parents have been born after 01/06/2011.

- 8.14.3 Where either or both parents were born after the 01/07/2011, those parents/parent will be required to comply as a prerequisite to registration of any Bullmastiff litter on the ANKC Ltd Register, main or limited, to the above screening. Dogs must be positively identified by Microchip or Tattoo prior to being x-rayed. Results of

these assessments must be submitted at time of litter registration. Litters which do not meet the above requirements will not be registered.

Note: [Clause 8.18 does not affect dogs born prior to 01/07/2011, nor semen collected and stored prior to 01/07/2012 in Australia]. **(10/12)**

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#### **8.15 Flat Coated Retriever – Effective from 01/03/2009**

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- 8.15.1 Breeders of litters whelped on or after this date will be required to comply as a prerequisite to registration of any litter. Any parent whelped before 01/01/2002 is exempted. Dogs must be positively identified, preferably by Microchip, prior to being tested. **(10/08)**
- 8.15.2 Glaucoma to be designated as a problem in the breed and for Litter Registration Limitations to apply requiring that both parents must be assessed as clear of Glaucoma;
- 8.15.3 Hip Dysplasia to be designated as a problem in the breed and for Litter Registration Limitations to apply requiring that both parents have been radio graphed and assessed for Hip Dysplasia;
- 8.15.4 Elbow Dysplasia to be designated as a problem in the breed and for Litter Registration Limitations to apply requiring that both parents have been radio graphed and assessed for Elbow Dysplasia.

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#### **9.1 Chihuahua (Long Coat) & Chihuahua (Smooth Coat)**

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- 1. Judged separately with each variety receiving separate Challenge Certificates.
- 2. Inter variety breeding is approved.
- 3. Each individual progeny registered as per “coat type”.

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#### **9.2 Chinese Crested Dog & Chinese Crested Dog (PowderPuff)**

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- 1. Judged as the one breed, only one set of Challenge Certificates is issued.
- 2. Inter variety breeding is approved.
- 3. Each individual progeny registered as per “coat type”.

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#### **9.3 Griffon Bruxellois & Griffon Petit Brabancon**

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- 1. Judged as the one breed, only one set of Challenge Certificates is issued.
- 2. Inter variety breeding is approved.
- 3. Each individual progeny registered as per “coat type”.

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#### **9.4 Bull Terrier & Bull Terrier (Miniature)**

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- 1. Judged separately with each variety receiving separate Challenge Certificates.
- 2. Inter variety breeding is approved (Policy reviewed every five [5] years) Next review 2018. **(10/08) (10/12, 7.2.3)**
- 3. All progeny resulting from the inter variety mating **MUST** be registered as Bull Terrier (Miniature) **(10/08) (10/12, 6.1)**

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#### **9.5 Fox Terrier (Smooth) & Fox Terrier (Wire)**

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- 1. Judged separately with each variety receiving separate Challenge Certificates.
- 2. Inter variety breeding is **NOT** approved.
- 3. Reclassified on coat type is **not** permitted.

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#### **9.6 German Shorthaired Pointer & German Wirehaired Pointer**

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- 1. Judged separately with each variety receiving separate Challenge Certificates.
- 2. Inter variety breeding is **NOT** approved.
- 3. Reclassified on coat type is **not** permitted.

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#### **9.7 Hungarian Vizsla & Hungarian Wirehaired Vizsla**

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- 1. Judged separately with each variety receiving separate Challenge Certificates.
- 2. Inter variety breeding is **NOT** approved.
- 3. Reclassified on coat type is **not** permitted.

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#### **9.8 Irish Red & White Setter & Irish Setter**

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1. Judged separately with each variety receiving separate Challenge Certificates.
2. Inter variety breeding is **NOT** approved.
3. Reclassified on colour is **not** permitted.

#### **9.9 Weimaraner & Weimaraner (Longhaired)**

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1. Judged separately with each variety receiving separate Challenge Certificates.
2. Inter variety breeding is approved.
3. Each individual progeny registered as per “coat type”.

#### **9.10 Dachshund (Long Haired); Dachshund (Miniature Long Haired); Dachshund (Smooth Haired); Dachshund (Miniature Smooth Haired); Dachshund (Wire Haired) & Dachshund (Miniature Wire Haired)**

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1. All judged separately with each variety receiving separate Challenge Certificates.
2. Inter variety breeding is **NOT** approved.
3. Reclassification of size type **NOT** permitted.
4. Reclassification on coat type between size same types is permitted.

#### **9.11 Belgian Shepherd Dog (Groenendael); Belgian Shepherd Dog (Laekenois); Belgian Shepherd Dog (Malinois) & Belgian Shepherd Dog (Tervueren).**

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Effective from 01/02/2016 the Inter variety mating of Belgian Shepherd Dogs shall only be conducted if they have been approved by ANKC Ltd in accordance with FCI breeding requirements, and the submission for the Inter variety mating has been received by ANKC Ltd at least 6 months prior to the proposed mating.

The only allowable submissions for Inter variety matings are:

Groenendael to Tervueren, Tervueren to Malinois, Laekenois to Malinois

And the pedigree of both the Sire and Dam must be 3 generations clear for the variety. **(10/12, 7.2.1) (Amended 10/14, 7.2.2) (Amended EM#111, 06/15)**

#### **9.12 Collies (Rough) & Collies Smooth)**

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1. Judged separately with each variety receiving separate Challenge Certificates.
2. Inter variety breeding is approved.
3. Each individual progeny registered as per “coat type”.

#### **9.13 German Shepherd Dog (Stock Coat – Stockhaar) and German Shepherd Dog (Long Stock Coat – Langstockhaar). (10/11, 7.2.10)**

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- 9.13.1 Both coat varieties are to be judged separately with each variety receiving separate Challenge Certificates.
- 9.13.2 Inter variety breeding is NOT permitted and will not be approved for Registration purposes on either register.
- 9.13.3 Reclassification (\*1 see below) on coat type for dogs born before 01/01/2012 is permitted.
- 9.13.4 German Shepherd Dogs (Long Stock Coat - Langstockhaar) that have been registered on the ANKC Ltd “Limited Register” can be upgraded to the ANKC Ltd “Main Register” by using the normal procedure provided they have been reclassified or classified as Long Stock Coat.
- 9.13.5 Progeny that are Stock Coat (Stockhaar) bred from two [2] Stock Coat (Stockhaar) dogs will be registered on the ANKC Ltd Main or Limited Register and marked with a Stock Coat (Stockhaar) identifier/number.
- 9.13.6 Progeny that are classified (\*2 see below) as a Long Stock Coat (Langstockhaar), being bred from two [2] Stock Coat (Stockhaar) dogs will be registered on the ANKC Ltd Main or Limited Register and marked with a Long Stock Coat identifier/number.
- 9.13.7 Progeny bred from two [2] registered Long Stock Coat (Langstockhaar) dogs will be registered on the ANKC Ltd Main or Limited Register and marked with a Long Stock Coat (Langstockhaar) identifier/number.
- 9.13.8 All existing GSD Litter Registration Limitations (LRLs) apply to both coat varieties.

##### **\*1 Reclassification for dogs born before 01/01/2012.**

- Proof of ANKC Ltd registration in owner’s name is required. Identification by Microchip or Tattoo must be checked and confirmed.

- Long Stock Coat (Langstockhaar) dogs are to be submitted for an examination and verification by three [3] current GSDCA Specialist GSD Judges in capital city metropolitan locations. (GSDCA Affiliate Clubs to offer this service regularly at Breed Surveys and/or Shows).
- In remote locations the preferred option is by one current GSDCA Specialist GSD Judge, and two current licensed ANKC Ltd Group 5 Judges. If this is not practicable then dogs can be verified by three (3) Current ANKC Ltd Group 5 Judges.
- Confirmation that a dog is a Long Stock Coat (Langstockhaar) is submitted to the relevant Canine Kennel Control in the State/Territory where dog is registered. (See attached proposed form).
- Verified dogs may be registered on the Main or Limited Register as a Long Stock Coat (Langstockhaar) variety, including provision of cross-transfers between each the ANKC Ltd Main or Limited Long Coat Register.

#### **Procedure for dogs born after 01/01/2012:**

- Registered according to their coat type by breeder.
- Once registered, any changes from Long Stock Coat register to Stock Coat register, or Stock Coat register to Long Stock Coat register, can only be done on verification of coat type by 3 current GSDCA Specialist Judges in capital city metropolitan locations.
- In remote locations, the preferred option is by 1 GSDCA Specialist Judge and 2 current licenced ANKC Ltd Group 5 Judges. If this is not practical, dogs can be verified by 3 current licenced ANKC Ltd Group 5 Championship Show Judges.

#### **9.14 Schnauzer; Schnauzer (Miniature) & Schnauzer (Giant)**

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1. All judged separately with each variety receiving separate Challenge Certificates.
2. Inter variety breeding is **NOT** approved.
3. Reclassified on size type is **not** permitted.

#### **9.15 German Spitz (Klein) & German Spitz (Mittel)**

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1. Judged separately with each variety receiving separate Challenge Certificates.
2. Inter variety breeding is **NOT** approved.
3. Reclassified on size type is **not** permitted.

#### **9.16 Peruvian Hairless Dog – Small: Peruvian Hairless Dog – Medium: Peruvian Hairless Dog – Large (Amended 10/13 – 5.6.4)**

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1. Judged separately with each variety receiving separate Challenge Certificates.
2. Inter variety breeding is NOT approved, with the exception of Hairless to Coated.
3. Reclassified on size type is permitted.
  - 3.1 Where a Peruvian Hairless Dog fails to reach or develops beyond the height for which it is registered then, up to twelve months of age, it may be measured and re-registered within the actual size that the dog has achieved.
  - 3.2 Three [3] licensed Judges selected by ANKC Ltd shall carry out the measuring.
  - 3.3 The three [3] Judges shall be residents of the same State/Territory as that in, which the dog resides.
  - 3.4 The measuring device used shall be that approved by ANKC Ltd.
  - 3.5 Any challenge points awarded to the dog under the size of its original registration shall be cancelled, upon re-registration. **(10/07, 6.2.7)**

#### **9.17 Poodle (Miniature): Poodle (Standard) & Poodle (Toy)**

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1. Judged separately with each variety receiving separate Challenge Certificates.
2. Inter variety breeding is **NOT** approved.
3. Reclassified on size type is **not** permitted.

#### **9.18 Cavalier King Charles Spaniel and King Charles Spaniel**

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Not classified as varieties, Cavalier King Charles Spaniel and King Charles Spaniel are classified as two [2] separate distinct breeds.

#### **9.19 Cocker Spaniel and Cocker Spaniel (American)**

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Not classified as varieties, Cocker Spaniel and Cocker Spaniel (American) are classified as two [2] separate distinct breeds.

## **9.20 Australian Cattle Dog and Australian Stumpy Tail Cattle Dog**

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Not classified as varieties the Australian Cattle Dog and Australian Stumpy Tail Cattle Dog) are classified as two [2] separate distinct breeds.

## **9.21 Welsh Corgi (Cardigan) and Welsh Corgi (Pembroke)**

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Not classified as varieties the Welsh Corgi (Cardigan) and Welsh Corgi (Pembroke) Welsh Corgi (Pembroke) are classified as two [2] separate distinct breeds.

## **9.22 Xoloitzcuintle - Miniature: Xoloitzcuintle Hairless Dog – Intermediate: Xoloitzcuintle Hairless Dog – Standard: Xoloitzcuintle Hairless Dog**

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1. Judged separately with each variety receiving separate Challenge Certificates
2. Coated varieties can be bred from, under specified conditions.
  - 2.1 Coated Xoloitzcuintle breeding to a coated Xoloitzcuintle is NOT permitted.
  - 2.2 Coated Xoloitzcuintle bred to a Hairless Xoloitzcuintle is permitted only when the Coated Xoloitzcuintle is the progeny of a Hairless Xoloitzcuintle to a Hairless Xoloitzcuintle mating.
- 8 Inter variety breeding between the size type is permitted.
- 9 Reclassified on size type is permitted under the following conditions:
  - 4.1 Where a Xoloitzcuintle grows to a height 2 cm above the height as stated in the Standard for the Miniature and the Intermediate varieties it may be measured and re-registered within the actual size that the dog has achieved.
  - 4.2 Three [3] licensed Judges selected by ANKC Ltd shall carry out the measuring.
  - 4.3 The three [3] Judges shall be residents of the same State/Territory as that in, which the dog resides.
  - 4.4 The measuring device used shall be that approved by ANKC Ltd.
  - 4.5 Any challenge points awarded to the dog under the size of its original registration shall be cancelled, upon re-registration.
  - 4.6 Xoloitzcuintle that are 2 cm under the size as stated in the standard are NOT Permitted to be reclassified and are to be moved to the Limited

Register and Marked “Not to be upgraded and not eligible to be issued with an Export Certificate/Pedigree”.

## **9.23 Portuguese Podengo – Small; Portuguese Podengo – Medium; Portuguese Podengo – Large; Each size variety has two coat types - Smooth Haired and Wire Haired (Making six [6] separate varieties)**

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1. Judged separately with each variety receiving separate Challenge Certificates
2. Inter variety breeding between the six [6] varieties (size and coat types) is NOT PERMITTED.
3. Reclassified on size type is permitted under the following conditions:
  - 3.1 Where a Portuguese Podengo on reaching 12 months of age meets the size specified of one of the other size types it may be measured and re-registered within the actual size that the dog has achieved.
  - 3.2 Three [3] licensed Judges selected by ANKC Ltd shall carry out the measuring.
  - 3.3 The three [3] Judges shall be residents of the same State/Territory as that in, which the dog resides.
  - 3.4 The measuring device used shall be that approved by ANKC Ltd.
  - 3.5 Any challenge points awarded to the dog under the size of its original registration shall be cancelled, upon re-registration.

## **APPENDIX 2**

### **CLUBS' AUDIT REQUIREMENTS**

There are three (3) levels of reporting as noted below:

Level 1 – having current assets or total revenue exceeding \$100,000. Their Financial statements must be lodged with the Office of Fair Trading and audited by one (1) of the prescribed persons.

Level 2 – having current assets or total revenue between \$20,000 and \$100,000. They are required to lodge financial statements verified as prescribed by a person who can audit Level 1 associations or a person approved by the Chief Executive of the Office of Fair Trading.

Level 3 – having current assets and total revenue under \$20,000. Their Financial statements have to be verified in the prescribed way by the Association's President or Treasurer.

## **APPENDIX 3**

### **PRIVACY POLICY**

1. **Basic Principles.** This Privacy Policy governs all information received by CCCQ Ltd from members, apart from information which is otherwise in the public domain, and information provided by members to CCCQ Ltd specifically for publication (“**CCCQ Ltd information**”). It is basic on the following broad principles:
  - 1.1 Members are entitled to expect that CCCQ Ltd information will be treated in confidence, unless the circumstances justify disclosure of the information.
  - 1.2 CCCQ Ltd information is used by CCCQ Ltd in the ordinary course of its activities, in accordance with the Constitution and Rules of the CCCQ Ltd.
  - 1.3 CCCQ Ltd information may be disclosed to external agencies only in limited circumstances, as set out in this Privacy Policy.
2. **Information Collected.** Under the Constitution and Rules of the CCCQ Ltd, CCCQ Ltd information is collected from members for a variety of purposes, including:
  - 2.1 Members’ names and contact details, are used to maintain CCCQ Ltd database and to facilitate official communications with members;
  - 2.2 Details relating to ownership and sales of dogs, leasing and partnership arrangements, litter registrations and information concerning the importation and exportation of dogs are used to maintain CCCQ Ltd registers of purebred dogs and for other purposes including the awarding of titles to dogs;
  - 2.3 Information regarding entries at, and results of, events conducted under the auspices of the CCCQ Ltd is maintained to assist in the awarding of titles, the resolution of disputes, the conduct of disciplinary proceedings and other purposes; or
  - 2.4 Information relating to members who are qualified Judges and members who participate in other activities under the auspices of, or in connection with, the CCCQ Ltd, including Event Managers, Stewards and Writers, office-bearers of Clubs affiliated with the CCCQ Ltd and office-bearers of Social Clubs recognised by the CCCQ Ltd, is maintained to facilitate compliance with the Constitution and Rules of the CCCQ Ltd.
3. **Use of Information for CCC (Q) Ltd Purposes.** CCCQ Ltd may use CCCQ Ltd information for the internal purposes of CCCQ Ltd in accordance with its Constitution and Rules, including:
  - 3.1 Official CCCQ Ltd correspondence with members, such as postage of subscription renewals and copies of the CCCQ Ltd journal, *The Queensland Dog World*;
  - 3.2 Maintaining CCCQ Ltd databases, including membership records, registers of purebred dogs, Judges’ lists, records of office-bearers and contacts for Affiliated Clubs and recognised Social Clubs;
  - 3.3 Maintaining records relevant to the awarding of titles to dogs;
  - 3.4 Maintaining records for the scheduling and conduct of events;
  - 3.5 Maintaining records to assist in the handling of complaints, the resolution of disputes, and the conduct of disciplinary proceedings under the CCCQ Ltd Rules.
4. **No Commercial Disclosure.** Except as otherwise provided in this Privacy Policy, CCCQ Ltd information, including members’ names and contact details, will not be supplied to any person or company for use in a mailing list, or otherwise for commercial purposes.
5. **Public Enquiries.** CCCQ Ltd may, in good faith, provide CCCQ Ltd information in response to apparently genuine enquiries from members of the public, comprising:
  - 5.1 Contact details of members who may be able to assist regarding the sale of puppies of a particular breed.

- 5.2 Contact details of office-bearers of Affiliated Clubs and recognised Social Clubs, who may be able to assist in relation to membership enquiries or enquiries for information relating to particular breeds.
- 5.3 Contact details for rescue services provided by Affiliated Clubs and recognised Social Clubs.
6. **Education.** CCCQ Ltd information may be used for the purposes of educating and informing the public on any matter relating to the welfare of dogs, responsible dog ownership, or CCCQ Ltd activities, provide that personal information relating to particular members will not be used except with their permission.
7. **Mandatory Disclosure.** Members should be aware that CCCQ Ltd may be required to provide documents and information under legal compulsion, such as in response to:
  - 7.1 A subpoena issued by a court of law; or
  - 7.2 A statutory notice issued by a public authority such as the Australian Taxation Office, Centrelink, the Department of Social Security, or the Australian Quarantine and Inspection Service.
8. **Disciplinary Matters and Disputes.** CCCQ Ltd information may be used:
  - 8.1 In connection with the investigation and determination of breaches, complaints and other disciplinary issues, and the resolution of disputes amongst members, in accordance with CCCQ Ltd Constitution and Rules; and
  - 8.2 To publish the outcome of disciplinary proceedings, including the name of a person against whom a disciplinary finding is made, or the name of a dog in respect of which such a finding is made.
9. **Insurance.** CCCQ Ltd information may be supplied to CCCQ Ltd's insurer, or to the insurers of other relevant parties, in connection with any claim for damages or compensation.
10. **Other Controls.** CCCQ Ltd information may be shared with the Australian National Kennel Council, canine control bodies in other States/Territories and Overseas Canine Control bodies, in the ordinary course of CCCQ Ltd's activities.
11. **Law Enforcement.** In accordance with CCCQ Ltd's policies of promoting the welfare of dogs and responsible dog ownership, including compliance with laws relating to the ownership and management of dogs:
  - 11.1 CCCQ Ltd will report to the appropriate law enforcement authorities any instance of cruelty to, or other mistreatment of dogs and will co-operate fully in any investigation or prosecution.
  - 11.2 CCCQ Ltd will report to the appropriate law enforcement authorities any offence in respect of which CCCQ Ltd is the victim, such as theft of CCCQ Ltd property or forgery of CCCQ Ltd Certificates and will co-operate fully in any investigation or prosecution.
  - 11.3 CCCQ Ltd will, as required by law, co-operate in the investigation and prosecution of any other criminal offence.
  - 11.4 CCCQ Ltd may, in its discretion, report to the appropriate law enforcement authorities any other matter which may constitute an offence, especially if the offence also involves a contravention of CCCQ Ltd's Rules or Code of Ethics, and may provide assistance to any relevant investigation or prosecution.
12. **Breach of Privacy Policy.** This Privacy Policy is for the guidance of CCCQ Ltd members, office-bearers and staff, and is not intended to create legally binding rights or obligations. Any complaint about non-compliance with this Privacy Policy should be directed to the Secretary in the first instance and may be referred to the Board of Directors for appropriate action.



# **APPENDIX 4**

## **CODE OF CONDUCT**

### **Message from the President**

This Code of Conduct describes the minimum standard of behaviour required by all members, office bearers, staff and affiliated bodies of the CCCQ Ltd and is endorsed in the Constitution of the CCCQ Ltd. Those members holding office on the Board of Directors, Committees and working parties are expected to lead by example at all times when representing the CCCQ Ltd. Staff of the CCCQ Ltd will comply with this Code and be subject to performance reviews including such compliance.

### **1. Values**

Dogs Queensland values:

- respectful behaviour towards others;
- acting with integrity and impartiality;
- acting with transparency and accountability;
- responsible dog ownership amongst the members and the community;
- best breeding practices and the continuation of canine veterinary research; and
- the important roles dogs have within our society.

### **2. Mission Statement**

Dogs Queensland strives to maintain and improve the standard, breeding and Exhibition of pure bred registered dogs and works with members and Affiliate Clubs to help create direction, raise awareness of community and industry issues and improve community and industry standards. Through an increase in membership and creation of additional revenue streams, Dogs Queensland will continue to be able to:

- (1) provide Statewide leadership on all canine/purebred related matters;
- (2) promote responsible dog ownership amongst members and in the wider community;
- (3) set and enforce codes of behaviour and conduct;
- (4) protect the interests of exhibitors and dogs at Exhibitions;
- (5) maintain a comprehensive database detailing stud registry and membership details;
- (6) train Judges to ANKC Ltd standards in all disciplines; and
- (7) have an educational role re canine/purebred dogs in the wider community.

### **3. Required Conduct**

#### **3.1 Personal behaviour – I will:**

- act with integrity and in the way I expect others should act toward me;
- act within the relevant legislation, the CCCQ Ltd Constitution and its policies, Rules and procedures;
- make decisions fairly, impartially and promptly, considering all available information, Legislation, policies, Rules and procedures;
- treat other members of the CCCQ Ltd and members of the public with respect, courtesy, honesty and fairness and have proper regard for their interests, rights, safety and welfare;

- not harass, bully or discriminate against others and comply with the Dogs Queensland Social Media Policy and Guidelines;
- contribute to a harmonious, safe and productive environment; and
- support the CCCQ Ltd values and mission Statement.

### 3.2 Communication and official information – I will:

- not disclose official information or documents acquired through the CCCQ Ltd office, other than as required by law or where proper authorisation is given;
- not misuse information or processes for personal or commercial gain for myself or another;
- adhere to legal and constitutional requirements, the Rules, policies and procedures with respect to communication with the Board of Directors, members, lobbyists or other such agencies, members of the media and members of the public generally;
- report incidents and safety problems in a timely way; and
- respect the confidentiality and privacy of information as it pertains to individuals.

### 3.3 Fraudulent and corrupt behaviour – I will:

- not engage in fraud or corrupt dealings;
- report any fraudulent or corrupt behaviour or breaches of this code of conduct; and
- comply with accountability requirements.

### 3.4 Use of Dogs Queensland resources – I will:

- be accountable for official expenditure;
- use Dogs Queensland funded resources diligently and efficiently – e.g. office facilities and equipment, vehicles, cab charge vouchers, etc;
- use corporate credit cards only for the CCCQ Ltd related expenditure;
- not use office time or resources for personal pursuits, or for personal gain;
- share resources appropriately;
- keep equipment and spaces clean and in good repair;
- adhere to policies and guidelines in the use of computing and communication facilities and use these resources in a responsible manner; and
- ensure that any travel is for official business and the reasons be available for scrutiny.

### 3.5 Record keeping and use of information – I will:

- record actions and reasons for decisions to ensure transparency and correctness of process;
- comply with the CCCQ Ltd record keeping procedures and ensure the secure storage of sensitive or confidential information;
- on the conclusion of holding office, return confidential documents to the CCCQ Ltd for disposal;
- provide effective and timely minutes, notes, documents and other resources relevant to the work of particular Committees and events to those who have carriage of the task; and
- where appropriate and permissible, share information to fulfil our role or to permit others to achieve their objectives.

3.6 Conflicts of interest – I will:

- ensure personal or financial interests do not conflict with my ability to perform my official duties in an impartial manner;
- declare any potential conflict between my personal and the CCCQ Ltd duties;
- recognise that the perception of a conflict needs to be declared; and
- where conflicts of interest do arise, decisions should be arrived at without the person who is the subject of the conflict being involved in the decision making process.

4. **I commit:**

- to taking responsibility for reporting improper conduct or misconduct which has been, or may be occurring; and
- to taking responsibility for contributing in a constructive and positive way to enhance good governance and the reputation of Dogs Queensland.

## **APPENDIX 5**

### **DOGS QUEENSLAND COMPLAINTS PROCEDURE**

1. To ensure an effective complaints resolution process, Dogs Queensland will not deal with:
  - (1) anonymous complaints, whether by telephone, email or in writing;
  - (2) complaints that do not substantially comply with paragraph 5 below; or
  - (3) complaints that are frivolous or vexatious, manifestly ill-founded or which use deliberately false or misleading information, unnecessarily biased, lodged maliciously or contain abusive or inappropriate language.
2. Dogs Queensland will not become involved in disputes between members in relation to the sale of dogs. These are usually private matters to be determined by the contractual agreements between parties. Disputes regarding contractual agreements should be resolved in the Courts and not by Dogs Queensland.
3. Complaints must be submitted directly by the complainant to Dogs Queensland (not via a third party).
4. The complainant must, in the first instance make all attempts to resolve the problem with the member who is the subject of their complaint, for example a breeder; i.e. discuss options of refund, partial refund or replacement, DNA testing, etc.
5. If unable to come to an agreement, the complaint must:
  - (1) be in writing and utilise the Complaint Lodgement Form which, at a minimum, contains:
    - (i) the date the Statutory Declaration is made;
    - (ii) the complainant's name and contact details;
    - (iii) the name of the other person(s) the complaint is being made about;
    - (iv) a factual description of the incident(s) / decision and / or alleged conduct in question also any available sworn witness statements;
    - (v) the time and date of the incident(s);
    - (vi) a factual description of the complainant's attempt at resolving the matter; and
    - (vii) the complainant's signature;
  - (2) be written in a manner that is simple, concise and direct and describes the issues in the clearest possible terms;
  - (3) include reference to the specific Dogs Queensland Rule(s) which are alleged to have been breached (Dogs Queensland's Rule Book 2017 can be viewed on the Dogs Queensland website at the following website address: <http://www.dogsqueensland.org.au/AboutUs/?id=1203>);
  - (4) be supported by directly relevant materials and documentary evidence including proof that the complainant has attempted to resolve the matter and, where the breeder / seller has refused, proof of the breeder's / seller's refusal, receipt / proof of purchase, veterinary report, photographic evidence, etc. The evidence should state relevant facts and support the complaint;
  - (5) contain an acknowledgement that Dogs Queensland has permission to forward a copy of the complaint to the member provided personal details are removed;
  - (6) be delivered in a calm and reasonable manner; and
  - (7) contain an actual copy of the post (i.e. screen shot) if it relates to the Social Media Policy.

In addition, and in order for the complaint to progress, a lodgement fee of \$200.00 plus GST is required. This fee will not be required for any complaint relating to the Social Media Policy or by anyone lodging a complaint who is not a member of an ANKC Member body. This fee will only be refunded if the complaint is referred to a Breaches Panel and thus deemed non-frivolous. The Operations Manager has the discretion to waive this fee in certain circumstances, which are;

- Cases of alleged animal cruelty
- Cases of criminal conviction
- Cases of genuine financial hardship

Upon receipt of all of the above requirements and confirmation that the respondent is a current financial member of Dogs Queensland, the complaint will be forwarded to the respondent for their comments, also to be provided in the form of a Statutory Declaration (such Statutory Declaration to comply with paragraphs 5(2) and 5(6) above). Once the respondent has provided their comments, which in turn will be provided to the complainant, the complainant is entitled to a single right of rebuttal (such rebuttal to also be provided in the form of a Statutory Declaration which complies with paragraphs 5(2) and 5(6) above).

A response from a respondent or the complainant's rebuttal to any such response will not be considered by Dogs Queensland to the extent that it contains material that is frivolous or vexatious, manifestly ill-founded or which uses deliberately false or misleading information, unnecessarily biased, lodged maliciously or contains abusive or inappropriate language.

All correspondence will be forwarded to a Dogs Queensland Disputes Liaison Officer and Specialist Members, who in turn independently review and decide upon the outcome of the complaint, which includes referring the matter to a Breaches Panel if deemed necessary. A subsequent Appeal process is also available if required.

A Complaints Process Flowchart is attached for reference.

**Rob Harrison**  
**OPERATIONS MANAGER**

CURRENTNO. OF DAYS

Statutory Declaration received in Office with \$200 lodgement fee (if applicable). Immediate acknowledgement of receipt given.	2 to send on
DQ letter, Stat Dec, attachments, Complaint Procedure./Social Media Policy forwarded to Respondent via email & mail with tracking	14 to respond
Respondent's reply sent to Complainant for further reply if required	2 to send on 14 to respond
All documents to Dispute Liaison for review	2 to send on
Summary & Findings report received from Disputes Liaison	7 to receive
Complaint & Summary sent to 3 members of Specialist Members List for review	2 to send on
Responses received from the 3 Specialist members	7 to receive
<u>1 Dismissed.</u> Both advised by letter	<u>2 Breach.</u> Advise both
Board updated at next meeting	2 to send on
	Panel convened, date set
	Defendant sent docs via email & mail with tracking/All other parties notified via email
	7 to finalise and send on
	Breach Hearing, decision made, refund \$200 complainant if win, fine respondent \$200
	14
<u>1 Dismissed.</u> Both advised by letter	Breach report received
Board updated at next meeting	7 to receive
	<u>2 Suspended.</u> Letter sent advising both
	2 to send on
<u>1 No Appeal.</u> Suspension finalised	<u>2 Appeal.</u> Form lodged-appellant, appeal fee \$110
Board updated at next meeting	14
	Appellant lodges Appeal docs
	Within 14
	Panel convened, date set
	2 to send on
<u>1 Appellant objects to 1 or more</u>	Appellant advised of Panel members
Panel member(s) changed	7 to reject
	<u>2 Appeal Hearing,</u> decision made
	Approx. 21
<u>1 Upheld.</u> Both advised by letter	Appeal report received
Board updated at next meeting	7 to receive
	<u>2 Dismissed.</u> Both advised by letter. Suspension finalised
	2

## **APPENDIX 6**

### **INCIDENT REPORTING PROCEDURE**

1. Incidents will normally fall into one (1) of the following categories:
  - 1.1 To be dealt with by Clubs/Societies on the day of the incident:
    - (1) Reports of aggressive dogs at Exhibitions or training;
    - (2) Protests received at an Exhibition; or
    - (3) Breach of Club Constitution.
  - 1.2 To be referred to the CCCQ Ltd:
    - (1) Injuries/damage to persons or property;
    - (2) Ground safety which may have future repercussions;
    - (3) Incidents involving another Club or organisation; or
    - (4) Appeals against Club decisions.
2. In all cases, the Event Manager must assume responsibility when an incident is reported by taking the following actions:
  - 2.1 Identify who/what is involved (list dogs by name, registration and Catalogue number);
  - 2.2 Identify all witnesses (including names, addresses and membership number);
  - 2.3 In relation to Clauses 1.1 (1) and (3), obtain signed statements from all parties involved, together with witnesses (must be Statutory Declarations);
  - 2.4 Identify members of the Committee who will deal with the matter on the day. Although there is no specific number necessary, the Committee should have at least three (3) people present.
    - (1) The Committee at an Affiliated Club Show can comprise the Club President, Secretary, Treasurer, Club Committee members or CCCQ Ltd financial member, not related to, or connected with, either party involved; or
    - (2) The Committee at an Agricultural Show can comprise the Chief Steward and / or Committee members, any CCCQ Ltd financial member, not related to, or connected with, either party involved;
  - 2.5 Arrange a meeting with the Committee and advise all parties of the time and location and that their attendance is compulsory;
  - 2.6 Event Manager must be present throughout the entire hearing as an observer to ensure that the CCCQ Ltd Rules are being followed and that both parties are given a fair and just hearing.
  - 2.7 On completion of the hearing, both parties should be asked to leave the meeting to allow the Committee time to consider the evidence (the Event Manager must not have any input into the final decision);
  - 2.8 Both parties will then be asked to return to the meeting, where the Chairperson on the Committee will announce the findings of the Committee;
  - 2.9 In the case of a complaint relating to an act of unprovoked aggression in terms of CCCQ Ltd Rule 71.1, the Chairperson is to:
    - (1) Notify the owner of the exhibit that the exhibit is disqualified from Exhibition for a period of six (6) months from that day; and

- (2) Notify the owner of the exhibit that they have fourteen (14) days in which to appeal, presenting further or new evidence in writing to the CCCQ Ltd against the disqualification. The owner is also to be notified that the exhibit will remain disqualified during the appeal process;

2.10 The Event Manager is to forward the Event Manager's Report, all statements, together with a report of the proceedings of the meeting of the Show Committee/Sub-Committee to the Secretary of the CCCQ Ltd within five (5) working days of the hearing.

3. Incidents where there is injury or damage to property:

- 3.1 Compile an incident report on the CCCQ Ltd Incident Report Form providing as much information of the incident as possible.
- 3.2 Obtain signed witness statements in the form of statutory declarations from any witnesses to the incident. This is particularly important in the case of personal injuries.
- 3.3 Ensure that names and addresses of witnesses are also provided with their statements in case they need to be followed up afterwards.
- 3.4 It is important that as much information as possible is gathered at the time of the incident while everyone's recollection is fresh.
- 3.5 Under no circumstances should any person in an official capacity offer any comment on fault in cases involving injury or damage nor should they make any comment about any insurance arrangements.
- 3.6 Notify the CCCQ Ltd of the incident and forward details within five (5) working days.
- 3.7 Ensure that the Event Manager's Report also carries a reference to any such incident.
- 3.8 The CCCQ Ltd will then forward all details to the CCCQ Ltd Insurers who will then deal directly with the injured party. The injured party needs to liaise directly with the CCCQ Ltd Insurers.



## **APPENDIX 7**

### **EVENT MANAGER'S CHECKLIST:** **INCIDENTS INVOLVING AGGRESSIVE DOGS**

*This list details ALL of the steps that you MUST follow. It is suggested that to assist you in the process and ensure you have not missed anything, check each step as you proceed:*

- Obtain details of the dog/s involved (name, registration, Catalogue number);
- Identify witnesses (name, address, membership number);
- Obtain signed statements from all parties, including witnesses, in the form of Statutory Declarations;
- Identify the members of the Committee to handle the enquiry;
- Arrange a meeting and notify all parties they are to attend;
- Event Manager must be present throughout the entire hearing as an observer to ensure the CCCQ Ltd Rules are being followed and that all parties are given a fair and just hearing;
- Ensure that the Chairperson of the special Committee verbally notifies the person/s involved of its decision on the day at the conclusion of its deliberations;
- If the complaint is found proven, inform the exhibitor that the dog is suspended for six (6) months effective from that date;
- Notify the owner of their right of appeal and that the dog remains suspended during the appeal process; and
- Forward to the Secretary of the CCCQ Ltd the Event Manager's Report, all statements and report of proceedings of the meeting within five (5) working days.

## **APPENDIX 8**

### **SAFETY GUIDELINES FOR DURACK SHOWGROUNDS**

#### **1. General:**

All exhibitors and visitors shall be acquainted with the guidelines and their agreement to abide by them shall be an essential condition of attendance and participation in CCCQ Ltd sanctioned activities. All members should also be conversant with the CCCQ Ltd Rules.

Entry to the CCCQ Ltd Durack Showgrounds is a privilege granted to members and the public on the strict contractual understanding they will follow all directions of the CCCQ Ltd and they acknowledge they are bound by the Constitution and Rules.

#### **2. Extract from CCCQ Ltd Rules – Part 5 (Conduct of Exhibitions) – 35.1 (Safety):**

35.1 The safety of members and their exhibits is of paramount importance. All persons concerned with the conduct of Exhibitions are required to exercise due care and to ensure that activities are conducted under safe conditions. Legal responsibility for the care and welfare of all dogs at Exhibitions/Events rests with their owner/s, or other person/s authorised by the owner/s, who have taken the dog to the Showgrounds. Dogs Queensland cannot regulate to absolve any part of that responsibility. The following requirements are to be observed:

- (1) Exhibitions are not to be conducted under hazardous conditions. Judging is to be suspended immediately unsafe circumstances arise, such as:
  - (i) lightning or electrical storm in the local area; or,
  - (ii) gales or high winds; or,
  - (iii) heavy rain which renders conditions hazardous.
- (2) Hazards are to be removed promptly or signposted and secured by barriers.
- (3) Loose equipment such as umbrellas, chairs etc. are to be secured.
- (4) Spiked footwear is not to be worn.
- (5) Exhibits are not to be left without shelter and/or water.
- (6) Exhibits are not to be left unattended for long periods (see also Rules 70.2 to 70.14).
- (7) All persons concerned with the conduct of any Exhibition of any discipline, whether as a member, voluntary worker, Show official, exhibitor or competitor are required to dress appropriately for the task or activity being performed including safety apparel as and when appropriate and fully closed shoes.

#### **3. Foreward:**

- (1) All Exhibitors are expected to recognise and comply with the requirements of all relevant Legislation and Codes of Practice and to recognise their obligations to Common Law;
- (2) Exhibitors are also expected to comply with the CCCQ Ltd's own Rules with regard to Health and Safety and to accept the CCCQ Ltd interpretation of this handout and any other Statutory provisions;
- (3) No permission or consent, implied or given in this document, shall in any way relieve the Exhibitor of his/her liability for accidents, injury or damage; and
- (4) CCCQ Ltd will not accept any responsibility for loss or damage to materials, plant or equipment.

#### **4. Exhibitors' Liability:**

The Exhibitor is responsible for their own actions and the actions of their agents and children.

The Exhibitor shall comply with all health and safety practices as set down in any applicable Act, Regulation, Code or Ordinance, as well as comply with the safety guidelines and procedures of the CCCQ Ltd. This includes that dogs are not to be left confined in any vehicles on the Showgrounds.

**5. Entry to Durack:**

Vehicles on the grounds must be driven in a safe manner, by licensed persons, and at no time exceed five (5) km/h. Speed bumps have also been positioned around the grounds.

**6. Smoking:**

Smoking is only permitted as per relevant State Government Laws and Regulations.

In summary, smoking is not permitted in any buildings, or within five (5) metres of the entrance to a non-residential building, assembly areas, all food preparation, serving and eating areas and number/Catalogue pickup area. All Cigarette Butts must be disposed of in the receptacles provided.

**7. Consumption of Alcohol:**

The consumption of alcohol is not permitted in Ring Assembly Areas. Any alcohol consumed whilst on the Durack Showgrounds must be consumed in a responsible manner. Drivers are reminded that alcohol consumption must be such that when driving a motor vehicle, they are within the legally permitted limit, both whilst driving on the Showgrounds as well as on exiting.

**8. Signs and Danger Notices:**

Exhibitors will ensure that all warning or advisory signs are obeyed by any person for whom they are responsible.

**9. Children:**

Exhibitors and visitors shall be responsible for the supervision and control of children accompanying them.

**10. Storage of Materials:**

All materials of a flammable or toxic nature must be stored in accordance with statutory requirements and used as per Manufacturer's/Supplier's Guidelines and relevant Material Safety Data Sheets (M.S.D.S.).

**11. Mechanical / Electrical Equipment:**

Exhibitors/Vendors will ensure that all mechanical and electrical equipment is safe for use, fenced or guarded in accordance with statutory regulations. This also includes electrical leads and power boards. The running of electrical leads from the power source shall not compromise the safety of any persons on the grounds. These requirements can be found in the Electrical Safety Act and Regulations of 2002 and other relevant legislation. Security of exhibitors / vendors equipment will be their responsibility.

**12. Housekeeping:**

Areas must be kept clean and as tidy as possible, spilt liquids cleaned up immediately, stairways and passageways kept clear. At the end of each day, all waste must be properly disposed of (e.g. cigarette butts, dog hair). Put your rubbish in the bins provided.

**13. Hazardous Substances:**

All substances used or brought onto the grounds shall be used/stored in a safe manner as required by law and by CCCQ Ltd requirements.

**14. Noise:**

Consideration must be given by all exhibitors in regard to noise generated by mechanical and electrical equipment and fumes omitted from such equipment.

**15. Dust:**

Exhibitors will ensure that any dust or powder used or created by them is minimised and consideration for all other Exhibitors.

**16. Exhibitors' Conduct:**

All exhibitors must abide by the CCCQ Ltd Code of Conduct (Annexure 2) at all times and act in a manner that will ensure the safety and wellbeing of all.

**17. Emergency Services:**

Free access to all fire extinguishers and safety equipment must be maintained at all times. No parking is permitted in the Ambulance Bay adjacent to the First Aid Room.

**18. Accident Reporting:**

The exhibitor shall report immediately to the Event Manager, Club Official or CCCQ Ltd representative all accidents occurring within the duration of the activity or event that result in injury to persons or damage to property.

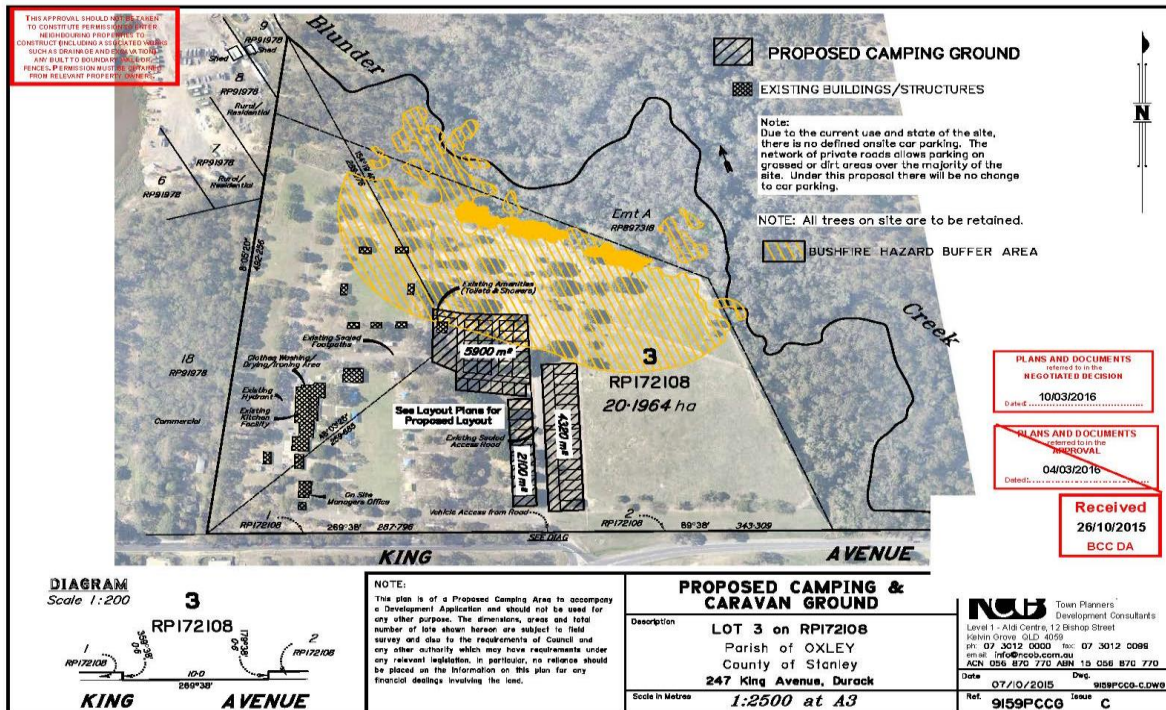
The exhibitor shall cooperate fully in any subsequent investigation of the accident required by the CCCQ Ltd and completion of all relevant documentation.

# APPENDIX 9

## CAMPING GUIDELINES

The benefits of the Brisbane City Council (BCC) issued tent, caravan and motorhome camping (camping) permit goes hand in hand with responsibilities for Dogs Queensland (DQ) members camping on the grounds and for the Affiliated Clubs concurrently holding events at Durack.

These Guidelines have been drafted to provide information about the camping permit granted by the BCC to DQ, linked to events held at Dogs Queensland Sports Ground (Durack).



1. Camping has been approved for forty-nine (49) sites and only within a 12,320 square metre area as highlighted in the aerial picture above. Any camping outside either this area or your allocated site is not approved and may incur disciplinary action or further charge. This area is clearly marked by posts and signage.
2. The site fee is \$20.00 + GST per site per night (i.e. \$22.00). Bookings can be made up to 24 hours prior to the gazetted start time for the event and can only be made online using [www.showmanager.com.au](http://www.showmanager.com.au). A permit will be issued once the online booking is complete and this must be clearly displayed at all times when you are onsite.
3. Each allocated site allows for a maximum of six (6) people and, one (1) vehicle with one (1) trailer/float or caravan or one (1) motorhome with one (1) trailer/float.
4. Sites must be booked according to the configuration of vehicles and trailers, i.e. sites cannot be shared by two (2) vehicles or a vehicle and a motorhome – a separate site will need to be booked for each. When booking your site, please take into consideration the size of the available sites and the area you require. Please note that sites 1-20 are unable to be booked for Caravans or Motorhomes. As a general rule, sites 27-40 are the largest, then sites 42-50, followed by sites 1-26. Also, please note that site 41 is not available to be booked, along with sites 36-40 that will be unable to be booked when clashes with Lure Coursing Events occur. Specifically, the site sizes are as follows:

10.0m x 12.0m – site numbers 1-4 & 7-14 (old “tent camping area”) + 20-26  
 11.2m x 12.0m – site number 5 (old “tent camping area”)  
 12.0m x 12.2m – site number 6 (old “tent camping area”)  
 12.0m x 13.7m – site number 15 (old “tent camping area”)  
 14.6m x 15.9m – site number 16 (old “tent camping area”)  
 10.0m x 13.9m – site number 17 (old “tent camping area”)

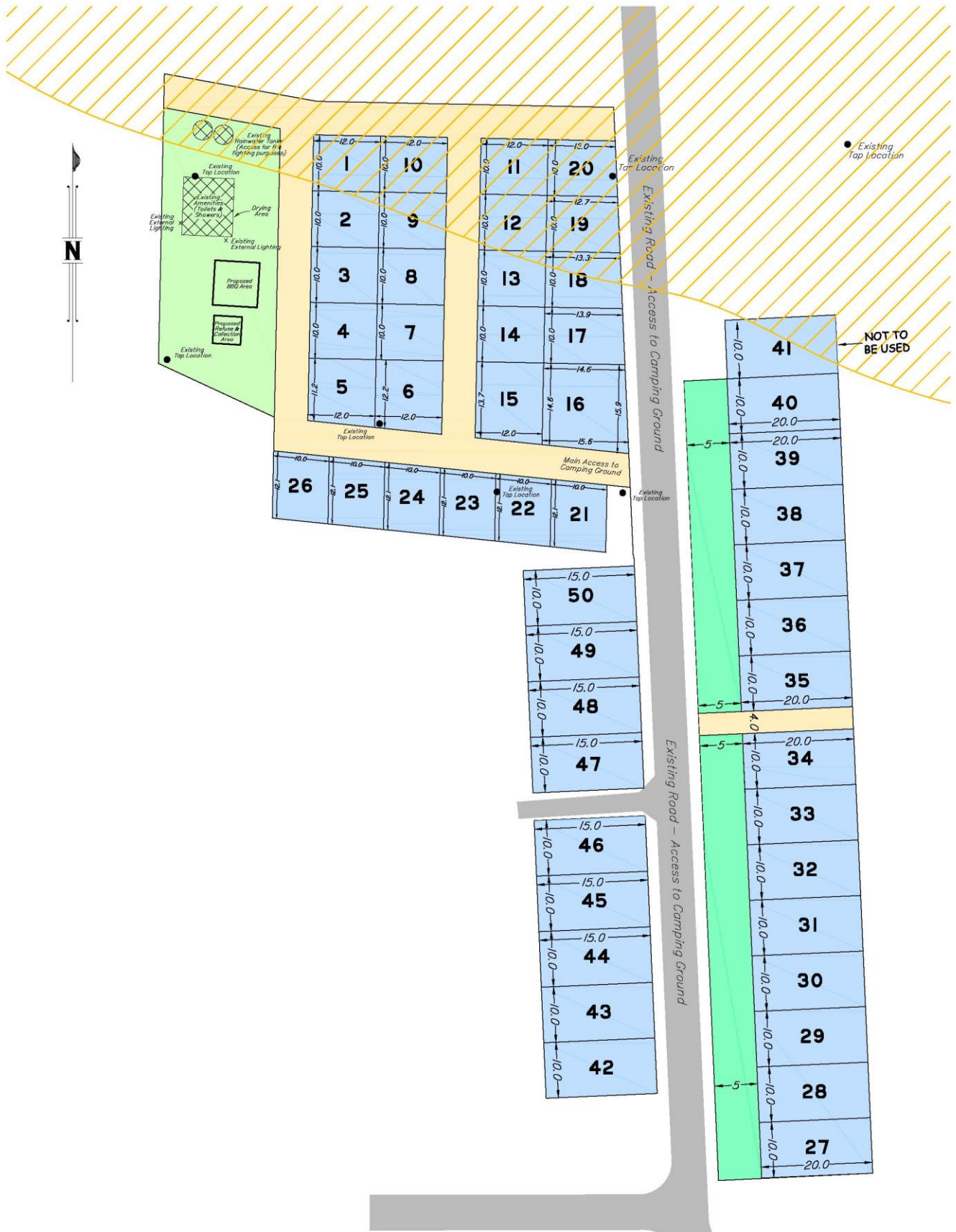
10.0m x 13.3m – site number 18 (old “tent camping area”)  
10.0m x 12.7m – site number 19 (old “tent camping area”)  
10.0m x 20.0m – site numbers 27-40  
Not to be used – site number 41  
10.0m x 15.0m – site numbers 42-50.

5. DQ reserves the right to determine the eligibility of any vehicle, trailer, caravan or motorhome and where there is uncertainty of eligibility in accordance with these Guidelines, the situation should be referred to DQ for clarification prior to booking. Accommodation must be sufficient for accommodation of the occupants of the site (Gazebos and Shade Structures may be erected over trailers for the comfort of dogs in addition to those for the accommodation of persons). Sites are occupied at the user's own risk.
6. Please refer to the diagram on the last page of this document that shows the forty-nine (49) camping sites available and their locations. These requirements have been developed to ensure that DQ complies with the terms of the current permit issued by BCC. Any camping arrangements which do not comply with permit requirements are likely to result in compliance notices/fines and may result in cancellation of the existing permit.
7. With this being the only BCC approved area under the permit, DQ cannot support or approve any camping outside this area. Members who choose to camp in any form outside the designated area are breaching the permit and undertake this activity at their own risk and are liable to disciplinary action.
8. Members should be aware that failure to comply with the legal requirements under the BCC camping permit could adversely affect their coverage under the DQ insurance policies.
9. Camping is only permitted when it happens in conjunction with events being conducted by the host Affiliated Club/s. Applications for camping at National Shows will be considered on a 'case by case' basis by the Board.
10. Camping will be permitted from 4:00pm on the day prior to the start of the event until 10:00am the day after the event concludes.
11. If there are continuous events at Durack for more than one day, camping will be permitted from 4:00pm on the day prior to the first event commencing until 10:00am the day after the last event concludes.
12. Camping sites are not allocated to any particular person and are allocated on a 'first come first served' basis but no bookings will be taken any further than six (6) months prior to the event. Please note that for every event, two (2) campsites will be reserved for Zone 3 residential members, three (3) campsites will be reserved for Zone 2 residential members and two (2) campsites will be reserved for Interstate residential members up until one (1) month prior to the event.
13. Camping sites and all Amenities Blocks are to be left clean and tidy and it is the responsibility of the campers to ensure this is carried out. We have a Grounds Manager on site but he is not there to pick up after you.
14. It is the responsibility of Clubs hosting events to advertise and be responsible for ensuring these Camping Guidelines are adhered to.
15. If members don't comply with the BCC camping permit, the permit to camp could be revoked by the BCC. For this reason, it is important that all members take a direct interest in ensuring that the permit is complied with.
16. In wet weather, all electrical leads are to be covered by wet weather housing.

#### Additional Guidelines to Campers

- Amenities are for Exhibitors Only – no dogs are permitted in any amenities blocks;
- Drunken or unruly behaviour will not be tolerated;
- When a night show has taken place, all generators must be switched off one (1) hour after judging ceases;
- Accidents or damage to property must be reported to the Events Manager or Grounds Manager and the appropriate Incident Report Form is to be completed;
- Dogs are to be restrained at all times;
- Noise level restrictions do apply – please be considerate of other campers;
- No open fires;
- Gates close automatically at 9:00pm and reopen at 6:00am;
- Durack Safety Guidelines are to be adhered to at all times;
- Keep all valuables safe, they are your responsibility.
- Ensure that you familiarise yourself and adhere to these Camping Guidelines and the Durack Evacuation Plan.



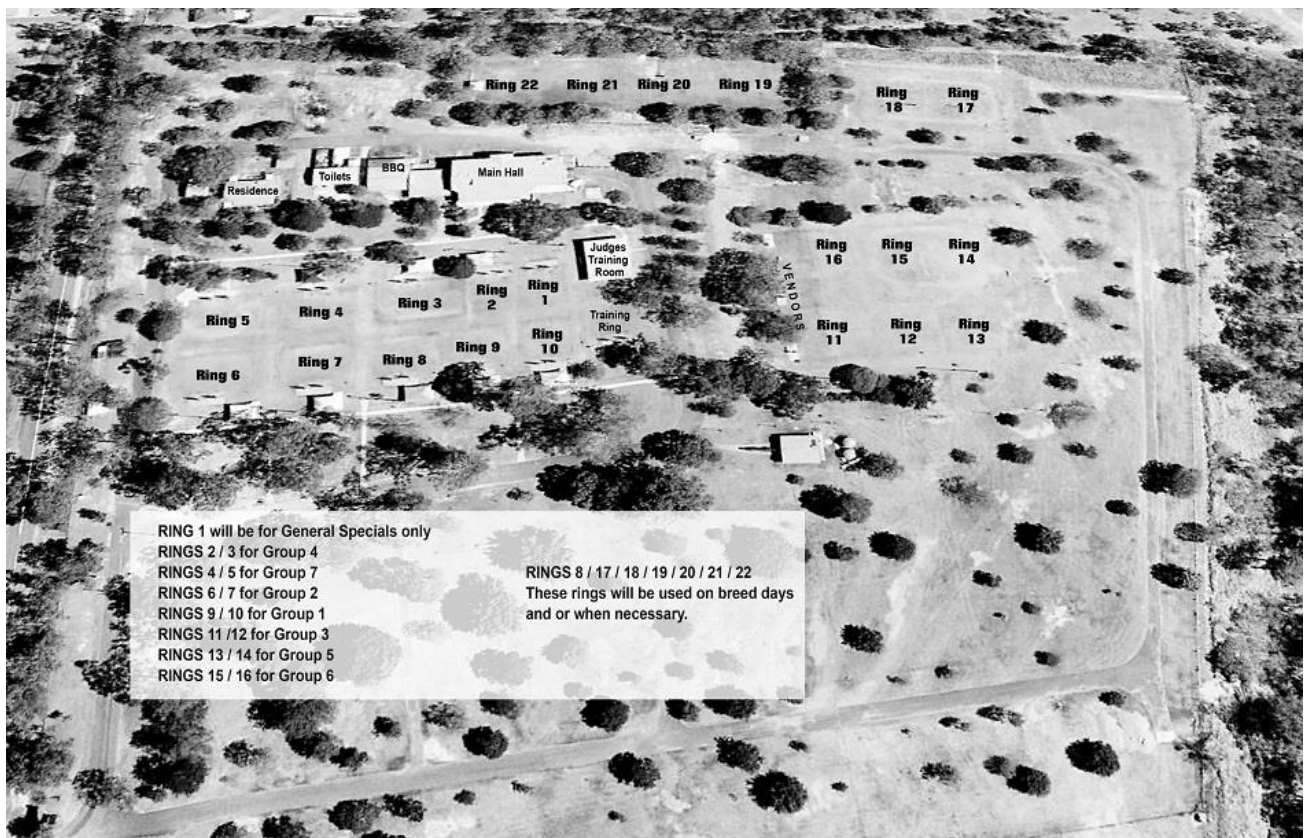


- COMMUNAL AREA
- ACCESS ROAD (UNSEALED)
- ACCESS ROAD (SEALED)

## **APPENDIX 10**

### **ASSEMBLY OF GAZEBOS AND CAMPING**

- Gazebos can be assembled from 4:00pm the afternoon prior to the Event.
- Gazebos may be left assembled overnight for two (2) or three (3) day Shows, provided that there is no matting left on the ground and gazebos are dropped to as low as possible.
- Campers may also arrive from 4:00pm the afternoon prior to the Event but may only sleep in the designated camping areas on the grounds as per Brisbane City Council Regulations.
- Nobody is to sleep in gazebos around the rings.
- On the day of the Event, the gates will be open from 6:00am by the Grounds Manager and the above Rules will apply.
- If these Rules are not abided by, disciplinary action will be taken.
- For emergencies where an ambulance or emergency vehicle is needed to enter the grounds prior to the 6:00am opening, an afterhours number will be available to the emergency services.
- No Gazebo of any description will be permitted to be assembled in the vicinity of the Judges' Training area, or 'Training Ring' as designated on the map below. If any gazebos are found in that area, the owner will be asked to remove them straight away.





# **APPENDIX 11**

## **HEAT AND EXTREME WEATHER POLICY**

Dogs Queensland expects all Affiliated Clubs to adhere to the following:

### **1. Extreme Weather (Heat)**

1.1 Where the weather forecast issued by the Bureau of Meteorology – Queensland ("BOM") on their website (<http://www.bom.gov.au/weather/qld/forecasts/map.shtml>) for the location nearest to any Exhibition, at 10:00am on the day which is two (2) days before the scheduled commencement time of the Exhibition, indicates Extreme Weather (thirty-five (35) degrees Celsius or higher) for the date of the Exhibition, the following will apply:

- (1) The Show Committee conducting the Exhibition must make a decision as to whether to cancel the Exhibition or amend the start time for the Exhibition. This decision must be made no later than thirty-six (36) hours prior to the scheduled commencement time of the Exhibition.
- (2) Any decision which is taken in accordance with 1.1(1) above must be made available to exhibitors within four (4) hours by every possible means of communication i.e. uploading the information onto the Dogs Queensland website, electronic media, verbal telephone communication, text messaging, radio or public announcements, etc.

1.2 Where at any Exhibition, it appears the temperature is rising to levels of approximately thirty-five (35) degrees Celsius or higher, it is the responsibility of the Show Committee/Event Manager to monitor the temperature on at least fifteen (15) minute intervals.

- (1) Where possible, these readings should be taken using the official BOM observations, or otherwise at the sole discretion of the Show Committee/Event Manager, for the location nearest to the Exhibition venue at the BOM website (<http://www.bom.gov.au/weather/qld/observations.shtml>).
- (2) On any occasion where the temperature observation on two (2) successive readings exceeds forty (40) degrees Celsius, the Exhibition is to be immediately cancelled with no further judging to take place after the announcement.

1.3 Whenever an Exhibition or Trial is being conducted in hot or humid conditions, such conditions are to be determined at the sole discretion of the Show Committee/Event Manager. The following recommendations are made to assist in expediting completion of the event. They are not intended to be exhaustive and affiliates, Clubs and members are reminded to consider carefully their individual conditions and circumstances:

- (1) Clubs conducting events should:
  - (i) Ensure that fresh water is easily available for exhibitors and exhibits, i.e. provide the location of taps – there should be several taps available at large Exhibitions.
  - (ii) Provide shade for exhibitors and dogs in the assembly areas.
  - (iii) Ensure Judges are aware that exhibitors and exhibits can be directed to leave the ring for shelter and then come back into the ring for the final selection (i.e. large Class, Group or General Specials).
  - (iv) Provide towels or similar covers to be placed on the examination tables.
  - (v) Provide regular announcements about the dangers of dogs being left in cars, trailers and closed tents (heat exhaustion).
  - (vi) Postpone the luncheon break until after the conclusion of the Exhibition.
  - (vii) Postpone or cancel scheduled events which do not form part of the main competition (e.g. Junior Handler heats, demonstrations, etc.).
  - (viii) Consider future scheduling of your Exhibition as an evening event.

- 1.4 If, at any Exhibition, an exhibitor considers that the heat conditions are or may be prejudicial to the comfort or welfare of their exhibit/s, they may leave the grounds with no penalty or other consequence in relation to any award that may have previously been made at that Exhibition, however they **MUST** inform the Event Manager to be exempt from Rule 70.10.

## 2 Extreme Weather (Flooding)

- 2.1 South of the 26th parallel – The Event Manager may cancel or reschedule the Exhibition up to and including the scheduled start time on the day, if roads within a five (5) kilometre radius are flooded and there are no alternate routes to safely travel to the Exhibition.
- 2.2 North of the 26th parallel – The Event Manager may cancel or reschedule the Exhibition up to and including the scheduled start time on the day, if roads within a two-hundred (200) kilometre radius are flooded and there are no alternate routes to safely travel to the Exhibition.

## **APPENDIX 12**

### **POLICY – GENERAL SPECIALS AT OPEN SHOWS**

1. All Open Show General Specials are optional except for standalone events, eg Breed or Specialty Shows.
2. For All Breeds Open Shows held in conjunction with All Breeds Championship Shows, the following applies:
  - 2.1 Shows commencing before 3:00pm must conduct General Specials.
  - 2.2 Shows commencing after 3:00pm will not conduct General Specials.
3. Clubs should also consider the following options:
  - 3.1 Reduce the number of Classes at the Open Show to four (4) or five (5). Suggested Classes would be Baby Puppy (1 & 1a), Puppy (3 & 3a), Junior (4 & 4a), Intermediate (5 & 5a) and Open (11 & 11a). This would help save time and save money on trophies but also ensure that Judges could potentially judge larger numbers of dogs in the Classes.
  - 3.2 Commence the Open Show half (½) to one (1) hour prior to the start of the Championship Show.
  - 3.3 The Dogs Queensland Heat and Extreme Weather Policy applies equally to Open Shows.

Any proposal to use any of the above options should be submitted with the proposed Schedule at the time of submission.

## **APPENDIX 13**

### **POLICY REGARDING RULE 63.1 (JUDGING MULTIPLE GROUPS WITHIN 80km OF BRISBANE GPO)**

Clubs conducting one (1) day Kennel Club Championship Shows within a radius of eighty (80) kilometres of the Brisbane GPO may apply for dispensation for a Judge to judge more than one (1) Group under the following conditions;

- (1) The Club provides evidence that the total entry for the corresponding Exhibition for a period of three (3) years have been less than six-hundred (600) entries per Exhibition;
- (2) The Club submits a judging plan at least two (2) months prior to the time that their Schedule is due to be lodged at the CCCQ Ltd Office. This plan must show details of the proposed Groups to be allocated to each Judge and must show an even spread of numbers of dogs to be judged based on the corresponding Exhibition for a period of three (3) years;
- (3) The Club must submit, with their proposed judging plan, a timetable for the running of the Exhibition. This must include measures taken to ensure that the Exhibition will be planned to run on a similar basis and timetable to previous years, where each Judge would judge one (1) Group each concurrently; and
- (4) The Club must notify the CCCQ Ltd as soon as possible after the closing date for entries, of the actual number of entries for the Exhibition. Board of Directors, in its absolute discretion, may then have the power to ask the Club to contract an extra Judge or reallocate breeds or Groups if it is deemed that the total number of entries is too far over the six-hundred (600) dogs, or the spread of the dogs between the Judges is not even.

## **APPENDIX 14**

### **POLICY – DOGS WEARING MARKED COATS AT SCHEDULED EVENTS**

#### **1. Introduction**

Whilst reviewing an application for dogs to wear specifically marked coats during an Obedience Trial, The Board of Directors became aware that CCCQ Ltd did not have a policy on the dogs wearing marked coats within the precincts of scheduled CCCQ Ltd Events.

#### **2. Policy Intent**

The intent of the policy is to keep the precincts within which CCCQ Ltd scheduled Events are conducted free of markings on dog coats that can identify, advertise or otherwise highlight a specific dog, individual, organisation or activity.

It must be noted that dogs may wear **unmarked protective** type coats, inclusive of within the Competition Ring where permitted, at the discretion of the Owner/s and/or Handler.

#### **3. Policy**

Dogs are not permitted to wear marked coats within the precincts of any scheduled CCCQ Ltd event. The term marked is inclusive of all:

- 3.1 Individual, member, prefix, kennel or dog type Identification.
- 3.2 Organisation, Club or Association identification or advertising.
- 3.3 Service or Business type advertising.
- 3.4 Category of dog, such as assistance dogs.
- 3.5 In the opinion of the owner, humorous and 'Catchy' statement type markings.

#### **4. Exemptions**

Dogs may wear identification, advisory and/or advertising type coats at CCCQ Ltd sanctioned activities such as Affiliated Club training, demonstrations, fund raising and other public relations activities.

#### **5. Quantitative Statement**

Advisory type markings such as 'Assistance Dog in Training', etc. as required by government regulations to identify and permit such dogs within the precincts of shopping malls and transport medians, etc. are not under training or within public areas when attending and within the precincts of a CCCQ Ltd scheduled event. All CCCQ Ltd scheduled events are competitive in purpose and nature.

## **APPENDIX 15**

### **NOTICE OF INTENTION TO LODGE A COMPLAINT**

**Name of Exhibition:** \_\_\_\_\_

**Date of Exhibition:** \_\_\_\_ / \_\_\_\_ / 20\_\_\_\_ **Event Manager:** \_\_\_\_\_

**Name of Claimant/s:** \_\_\_\_\_

**Name of Respondent/s:** \_\_\_\_\_

**Nature of Complaint:** ☐ Breach of Rules ☐ Breach of Code of Ethics

☐ Other – please specify: \_\_\_\_\_

**I/We acknowledge that failure to lodge a formal complaint to Dogs Queensland within fourteen (14) days of the date of the Exhibition will cause the complaint to lapse.**

**Signed:** \_\_\_\_\_ **Witnessed:** \_\_\_\_\_

**Claimant/s:** \_\_\_\_\_ **Event Manager:** \_\_\_\_\_

**Copies to:**

Dogs Queensland Office  
Claimant/s  
Respondent/s  
Club

## **APPENDIX 16**

### **APPEAL PROCEDURE**

1. The Appellant is to lodge a Notice of Intention to Appeal on the prescribed form within fourteen (14) days of being notified of the decision to suspend, disqualify or terminate the Appellant's membership;
2. Dogs Queensland is to initiate the Appeal Panel selection pursuant to Clauses 18.5 and 18.6 of the CCCQ Ltd Constitution;
3. The Appellant is to lodge full particulars, including comprehensive Grounds and Reasons, by Statutory Declaration/Affidavit within fourteen (14) days of lodging the Notice of Intention to Appeal.
4. Dogs Queensland will provide the complainant and the Legal Chairperson of the Breaches Panel (or if suspension is imposed by the Board of Directors, the Board of Directors) with copies of the Appellant's material for comment.
5. Such comment is to be in the form of a Statutory Declaration/Affidavit or if the Appellant is appealing against the term of penalty, a statement encompassing the Grounds and Reasons relied on for such penalty, be provided by the Legal Chairperson of the Breaches Panel (or if the suspension is imposed by the Board of Directors, by the Board of Directors);
6. Upon completion and receipt of all material relevant to point 5 above, a date of hearing will be determined and all parties notified by Dogs Queensland;
7. Notwithstanding Clause 18.8 of the CCCQ Ltd Constitution, should the Board of Directors be advised and subsequently determine the decision of the Appeal Panel is unconstitutional, wrong in law or a denial of natural justice, such decision of the Appeal Panel will be vacated and the matter determined *denovo*; and
8. The Secretary of Dogs Queensland shall advise the Appellant in writing of the decision as soon as practicable.

## **APPENDIX 17**

### **NOTICE OF INTENTION TO APPEAL**

I, ..... , Membership Number ..... , hereby give notice of **intention to appeal** the decision of the Breaches Panel/Board of Directors regarding the rejection/termination/suspension/disqualification of my membership.  
(Please Circle whichever applies)

**The grounds relied upon for the appeal is one (1) of the following three (3) options:**

1. As to a determination of a member's membership by the Board of Directors under Rule 17.1(1) or (2):

☐

the Board of Directors reached a decision based upon errors of fact.

(Please Tick if applicable)

2. As to a determination of a member's membership by the Board of Directors under Rule 17.1(3) or (4), the Board of Directors reached a decision which:

☐

fails to comply with the Rules or the Constitution;

☐

is wrong in Law;

☐

is a decision made under Rule 17.1(4) which no Board of Directors, acting reasonable, could reach.

(Please Tick one (1) box if applicable)

3. As to a decision of the Breaches Panel/Board of Directors to suspend or disqualify a member from membership, the Breaches Panel/Board of Directors reached a decision which:

☐

fails to comply with the Rules or the Constitution;

☐

is wrong in Law;

☐

is made in circumstances where evidence was not reasonably available to the member at the time of the Hearing which is now available to the member and which materially affects the decision on the facts;

☐

is unreasonable, as to penalty.

(Please Tick any box(es) if applicable)

Dated this ..... day of ..... 20.....

.....  
Signature



## **APPENDIX 18**

### **SOCIAL MEDIA POLICY AND GUIDELINES**

#### ***Commencement Date***

This Policy has a commencement date of 01/04/2016.

#### ***Purpose***

This Policy is intended to provide members or employees of Dogs Queensland with clarity on the constructive and appropriate use of social media platforms to achieve Dogs Queensland's objective of promoting in every way, the standing and improvement of purebred dogs in the wider Queensland community.

#### ***What is Social Media?***

'Social Media' is online media that allows for interaction and/or participation. It is any conversation or activity that occurs online where people can share information about, or that that might impact on, Dogs Queensland, its members or members of any Affiliated bodies who use our services or participate in the events run by our organisation or any of our Affiliated bodies. It includes, but is not limited to:

- Social networking sites – for example Facebook, Twitter, MySpace, Pinterest, LinkedIn;
- Video and photo sharing websites and applications – for example Flickr, Instagram, YouTube, Tumblr;
- Blogs, including corporate blogs and personal blogs – for example SharePoint;
- Blogs hosted by media outlets – for example comments or 'your say' feature;
- Micro-blogging – for example Twitter;
- Wiki's and online collaborations – for example Wikipedia;
- Forums, discussion boards and Groups – for example Google Groups, Facebook Groups, Whirlpool;
- VOD and podcasting – for example SoundCloud;

#### ***Who does this Policy apply to?***

This Social Media policy applies to all members and employees of Dogs Queensland.

#### ***Guiding Principles***

Whenever Dogs Queensland members and employees are interacting on Social Media, whether in an official or personal capacity, the following guiding principles must be followed at all times in any interaction concerning the canine community:

- They are required to abide by the Constitution and Rules of Dogs Queensland (Canine Control Council (QLD) Ltd), including the Code of Ethics;
- They must act in a way which falls within the community expectations of good and appropriate manners;
- They must be polite and respectful to Dogs Queensland, its staff members, its members, its affiliates of and any other related parties, including Judges.
- They must not criticise, disparage or make derogatory or negative comments about Dogs Queensland, its staff members, members or affiliates, or any domestic or international Judges, either expressly or implicitly;
- They must respond to others' opinions respectfully and professionally;
- They must not harass, bully or intimidate, nor will they create a perception of harassment, bullying or intimidation towards any person or organisation;
- They must not make negative or adverse comments about any person on the basis of their race, religion or sexual preference;
- They must not make derogatory or negative comments pertaining to the dogs of another member of Dogs Queensland or any of its affiliates, or create such comment that would be perceived as being derogatory or negative against dogs of another member of Dogs Queensland or any of its affiliates;
- They must not utilise abusive, profane, obscene or sexually explicit language or material;
- They must obtain written permission from Dogs Queensland before posting any content on any Social Media platform or using any I.T. service to make statements or comments on behalf of Dogs Queensland or otherwise which may be construed to be attributed to Dogs Queensland or using the Dogs Queensland logo.

The Canine Control Council (Queensland) Ltd Constitution and Rules includes prohibitions on the engaging of various forms of conduct by Dogs Queensland members. In accordance with section 19.2 of the Constitution and Rule 73.2, a member must not engage in any conduct that could be reasonably considered to be:

- (1) Dishonest, malicious, vexatious or scandalous or contrary to law;
- (2) Discreditable to the member concerned or any other member;
- (3) Prejudicial or injurious or tending to prejudice or injure any person interested in canine affairs;
- (4) Prejudicial or injurious or tending to prejudice or injure the interests, image or standing of the Canine Control Council (Queensland) Ltd; or
- (5) Contrary to the spirit and intent of the Constitution, Rules and Code of Ethics or any other code, resolution policy or direction of the Canine Control Council (Queensland) Ltd or any Committee.

The Constitution and Rules also contains a prohibition on members conducting themselves in such a way as to bring Dogs Queensland into discredit or to bring themselves as a breeder, owner, exhibitor or members into discredit.

### ***Policy Non-Compliance***

Misuse of Social Media can have serious consequences for Dogs Queensland, its staff and its members. All reports of misuse of any I.T. service or Social Media by Dogs Queensland members will be actioned in accordance with the Complaints Procedure (see Appendix 5).

If you do not comply with the Policy, disciplinary action may be taken in accordance with the Complaints Procedure (see Appendix 5). Disciplinary action may include:

- (1) Referral of the matter to a Breaches Panel convened by Dogs Queensland; and/or
- (2) Information being provided to the Queensland Police Service.

Other disciplinary action that may be taken includes, but is not limited to, issuing a formal warning and suspension of membership from Dogs Queensland.

### ***Reporting of Policy Non-Compliance***

Dogs Queensland has a formal Complaints Procedure and third party investigative powers pursuant to Rules 75.1 and 75.2 which must be followed in relation to the reporting of any misuse of I.T. services or Social Media. The applicable Rules dealing with the Dogs Queensland Complaints Procedure must be followed. Any queries regarding the Complaints Procedure or investigative powers can be directed to the office of Dogs Queensland or found in the Canine Control Council (Queensland) Ltd Rules.

## **APPENDIX 19**

### **GUIDANCE NOTES (JUDGING OF NEUTER CLASSES)**

These notes are to be read in conjunction with Rule 49.7 and pertain to the judging of Neuter Classes at all levels.

#### **Procedure**

Where Neuter Classes are offered, they are to be judged at the end of Breed/Group/Show judging at the completion of normal classes. Where more than one (1) class is offered, Neuter Certificate (challenge) and Neuter of Breed runoffs are to be conducted to determine Neuter Certificate Dog and Bitch plus Reserve Neuters, then Best and Runner up Neuters of Breed. Class runoffs may also be required where a dog and bitch have been entered in the same class and those classes were not eliminated by Best or Runner Up.

Neuter in Group and in Show are to be conducted at the completion of normal classes commencing with Best/Runner Up Neuter in Group/Show and then the classes (if offered) where not eliminated. Where only class 18/18A is offered, there will be no class runoffs.

#### **Points**

Points are to be awarded in the following manner – one (1) point for each dog exhibited plus five (5) points for the Certificate. The Neuter of Breed/Group/Show are also awarded one (1) additional point for each Neuter beaten in the Breed/Group/Show to a maximum of twenty-five (25) points per Show.

#### **Awards**

Awards are to be presented for Best/Runner Up Neuter in Group/Show and all Classes of Neuter (15/16/17/18). Where only Class 18/18A is offered, only Best and Runner Up Neuter in Group/Show awards are to be presented with no class award.

The rationale for Best and Runner Up is that, should the best be disqualified after judging, then the award and points can be awarded to the Runner Up as with normal judging.

## **APPENDIX 20**

### **VEHICLE POLICY**

#### **Executive Summary**

Dogs Queensland (DQ) has acquired a Utility Vehicle for the following purposes:

- Towing of DQ Trailer from Durack to events;
- Transport of sponsorship goods to events;
- Transporting Durack grounds supplies – e.g. fuel, oil, maintenance items, hardware;
- Other DQ and affiliated body requirements in association with DQ approved events;
- Mobile promotion of DQ activities.

The Utility Vehicle is an asset that requires to be kept in peak condition to promote the best image of DQ to the Public at large.

The Utility Vehicle must be operated in a safe manner in accordance with this policy and guidelines.

The Utility Vehicle will not be authorised for private use.

SMOKING in this Utility Vehicle is strictly prohibited.

The Utility Vehicle will be located at the Durack Facility.

#### **1.0 Definitions**

- 1.1 Dogs Queensland (DQ) means the business or trading name of the Canine Control Council (Queensland) Ltd.
- 1.2 Affiliated Body means a Dogs Queensland Committee or Sub-Committee, Club, Society, Incorporated Association or a Company of natural persons approved by Dogs Queensland as an Affiliated Body.
- 1.3 Event Organiser means the representative of the affiliated body.
- 1.4 Event means the event or events described in the Dog World magazine or other events approved by Dogs Queensland.
- 1.5 Event Schedule means the Show Schedule or other event approved by Dogs Queensland.
- 1.6 Main Office means the registered office of Dogs Queensland.
- 1.7 Grounds Manager means the person responsible for the care and management of the Durack facility.
- 1.8 Designated Driver means the person or persons responsible for the pickup and return of the Utility Vehicle to Durack.
- 1.9 Booking Certificate means the Certificate issued by the Main Office to the Grounds Manager and Event Organiser.
- 1.10 Fuel Card means the card issued by DQ for use with the Utility Vehicle only.

#### **Policy Guidelines**

##### **2.0 Booking Process**

- 2.1 The Utility Vehicle will be booked by the Event Organiser through the Main Office prior to sending in the Event Schedule.
- 2.2 On approval of the booking, the Main Office will issue a Booking Certificate in triplicate (refer to Addendum 1).
- 2.3 The Main Office will retain a copy of the Booking Certificate. A second copy will be forwarded to the Event Organiser and the third copy will be sent to the Durack Grounds Manager.

### **3.0 Pickup & Return of the Utility Vehicle**

- 3.1 Pickup and return of the Utility Vehicle will be by arrangement with the Grounds Manager.
- 3.2 When the Utility Vehicle is picked up from Durack, the Designated Driver and Grounds Manager will inspect the Utility Vehicle, complete the "Check Out" list and sign the two copies of the Booking Certificate. Each of the parties will retain their copies of the Booking Certificate.
- 3.3 The Grounds Manager must check and record Driver's Licence number of the Designated Driver on his copy of the Booking Certificate.
- 3.4 On the return of the Utility Vehicle, the Designated Driver and the Grounds Manager will inspect the Utility Vehicle and complete the "Check In" section of the Booking Certificate.
- 3.5 If the Utility Vehicle is in an acceptable condition, allowing for normal wear and tear, then the Grounds Manager will sign both copies of the Booking Certificate and return his copy to the Main Office.

### **4.0 Fuel Card**

- 4.1 The Main Office will issue a Fuel Card to the Grounds Manager for use with the Utility Vehicle.
- 4.2 The Grounds Manager will issue to the Designated Driver for the Event Organiser the Fuel Card when the Utility Vehicle is picked up from Durack.
- 4.3 When the Utility Vehicle is returned to Durack, the Designated Driver will give the Grounds Manager the Fuel Card and the transaction receipt for fuel purchases only.
- 4.4 The Grounds Manager will send the Fuel Card transaction receipt to the Main Office, attached to his copy of the Booking Certificate.
- 4.5 On receipt of the Fuel Card transaction receipt from the Grounds Manager, the Main Office will send an invoice to the Event Organiser for payment of the fuel purchased.

### **5.0 Event Organiser**

- 5.1 The Event Organiser must ensure that the Designated Driver of the Utility Vehicle holds a current full Driver's Licence and has adequate experience with towing trailers (see "Safe Towing Guide" from Queensland Transport).
- 5.2 The Designated Driver must ensure the Utility Vehicle is safely loaded with materials at all times.
- 5.3 The Event Organiser will be responsible for any damage to the Utility Vehicle once it departs from Durack and until its return to Durack.
- 5.4 The Event Organiser will be responsible for any insurance excess in the event of an insurance claim whilst the Utility Vehicle is in the Event Organiser's possession.
- 5.5 The Event Organiser will be responsible for any traffic infringement notices received by DQ whilst the Utility Vehicle is in the Event Organiser's possession.
- 5.6 The Event Organiser must return the Utility Vehicle to Durack in a washed and clean condition.
- 5.7 The Event Organiser must return the Utility Vehicle to Durack with a full tank of DIESEL FUEL ONLY.

### **6.0 Main Office**

- 6.1 The Main Office must maintain a register of all bookings.
- 6.2 The Main Office must ensure that the Utility Vehicle has current registration and insurance.
- 6.3 The Main Office, along with the Grounds Manager, will arrange and ensure that all service intervals for the Utility Vehicle are carried out. Services must be carried out by an authorised diesel mechanic.
- 6.4 The Main Office, along with the Grounds Manager, will arrange and ensure that all reported defects are rectified to an acceptable standard and in a timely manner.

## 7.0 Grounds Manager

- 7.1 The Grounds Manager must ensure that the Utility Vehicle is stored in a dry, clean environment at Durack.
- 7.2 The Grounds Manager must inspect, weekly all oil levels and tyre pressures.
- 7.3 The Grounds Manager must inspect and report to the Main Office any defects – e.g. body damage, tyres, towbar and ball connection, lights, indicators, number plate, etc.
- 7.4 The Grounds Manager will inspect and report to the Marketing Manager any defects to the Utility Vehicle, such as superficial damage to paintwork and signage, including mobile event promotional posters, etc.

## 8.0 Marketing Manager/Committee

- 8.1 The Marketing Manager, or designated Committee member, will ensure that the Utility Vehicle is kept up to date with current event promotional advertisements and sponsors' logo's.

## ADDENDUM 1

### Utility Vehicle Booking Certificate

#### Booking Certificate (in triplicate)

No. 000001

Event Organiser:	[ Name of Affiliated Body ]	_____
Designated Driver's Name:	[ Person driving the vehicle ]	_____
Driver's Licence No.:	[ Person driving the vehicle ]	_____
Event Location:	[ Where the vehicle will be driven to ]	_____
Date of Event:	[ Pickup date from Durack ]	_____
Return Date:	[ Date the vehicle returns to Durack ]	_____

Condition Checklist	Check Out	Check In	Remarks
1. Damage to vehicle body work:	_____	_____	_____
2. Internal vehicle damage:	_____	_____	_____
3. Full tank of fuel:	_____	_____	_____
4. Has the vehicle been washed?:	_____	_____	_____
5. Tyres condition and pressures:	_____	_____	_____
6. Spare wheel:	_____	_____	_____
7. Tow bar and ball connection:	_____	_____	_____
8. Trailer plug:	_____	_____	_____
9. Head lights, Tail lights:	_____	_____	_____
10. Stop lights & Indicators:	_____	_____	_____
11. Number plate lights:	_____	_____	_____
12. Fuel Card:	Odometer Out: _____	Odometer In: _____	

Head Office:                      Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Booking Accepted: \_\_\_\_\_

Grounds Manager: \_\_\_\_\_

Accepted by Designated Driver: \_\_\_\_\_

Date & Time Out: \_\_\_\_\_ Date & Time In: \_\_\_\_\_

## **APPENDIX 21**

### **SUMMER START TIME POLICY**

During the hottest and wettest months of October, November, December, January, February and March, or any period of excessive temperatures or rainfall, Clubs are encouraged to not start their Events prior to 4:00pm.

If Clubs still wish to start their Shows before 4:00pm, it is expected that they will take all reasonable measures to ensure the safety and wellbeing of all dogs, exhibitors, Judges and all workers at the Event.

Measures to consider are to include, but are not limited to, the following;

- a. The provision of adequate shaded areas for sun and rain;
- b. Consideration of earlier Start Times to take advantage of cooler temperatures earlier in the day; and
- c. Structure Events efficiently to allow dogs and exhibitors to be in the ring and assembly areas for the minimum amount of time.

Clubs may also wish to consider a temperature ceiling – e.g. 35 degrees Celsius (refer to the Heat and Extreme Weather Policy – Appendix 11). This would be a set temperature at which all Clubs must be even more vigilant and also be prepared to suspend the Event if necessary until the temperature has decreased to allow more comfortable showing conditions.

All exhibitors are also asked to be more aware of their dogs during this period and any other period of excessive heat and monitor them and the temperature more closely than usual.

Different breeds react more adversely to the heat and exhibitors must be prepared to withdraw their dogs from the Event should they deem the heat to be a safety issue. Above all else, the welfare of the dog should be paramount at all times.

## **APPENDIX 22**

### **PHOTOGRAPHY POLICY AND GUIDELINES**

#### **Executive Summary**

A panel of professional photographers are available to officiate at events being held at the Durack Showgrounds or at other locations where approved events are conducted.

Currently, there are three main classes of photography being practiced at Dogs Queensland or Affiliated events. These are:

- Quality Professional Photography in a controlled environment;
- Semi-Professional/Hobby Photography in a controlled or uncontrolled environment;
- Amateur Point and Shoot Photography in an uncontrolled environment.

The Professional Photographer is a skilled photographer who will have invested in very expensive equipment and most likely studied at degree level to produce quality photographs for sale. To produce the best quality photography, this photographer may wish to operate in a controlled environment such as a studio or an area at an event where it is quiet and devoid of distractions. However, sometimes this photographer will roam around an event at the invitation of the Show Manager, a Dogs Queensland member or official or the Event organiser.

The Semi-Professional/Hobby Photographer is a person who is generally an Affiliated Club member who produces casual photographs for Club members or Club magazines. This activity will usually happen at Specialty Breed Shows immediately after General Specials is completed where "in show" winners are photographed with the show judge. This photographer may also be asked by an exhibitor to take an impromptu photograph outside of the show ring.

The Amateur Point and Shoot Photographer is a person who wants to take snaps of their own show dog or another dog with permission of its owner with a compact camera or smartphone. This activity is usually ad-hoc and uncontrolled.

Dogs Queensland recognises the benefits of photography in promoting the activities and public image of Dogs Queensland and its Affiliated Bodies and does not want to create an environment where these benefits are unnecessarily limited.

The purpose of this Policy and Guidelines is to provide Dogs Queensland members and Affiliated Bodies clear procedures and operating etiquette for Photography at a Dogs Queensland approved event.

#### **1.0 Definitions**

- 1.1 Dogs Queensland means the business or trading name of the Canine Control Council (Queensland) Ltd.
- 1.2 Affiliated Body means a Dogs Queensland Committee, Sub-Committee, Club, Society, Incorporated Association or a Company of natural persons approved by Dogs Queensland as an Affiliated Body.
- 1.3 Event means the event or events described in the Dog World magazine or other events approved by Dogs Queensland.
- 1.4 Event Organiser means the Show Secretary or person responsible for running the event approved by Dogs Queensland.
- 1.5 Show Manager means the Dogs Queensland official in charge of the approved event.
- 1.6 Main Office means the registered office of Dogs Queensland.
- 1.7 Grounds Manager means the person responsible for the care and management of the Durack facility.
- 1.8 Studio means a building or designated area within the Durack Showgrounds.
- 1.9 Controlled area means an area within the show ring designated by the Ring Steward for photography of the General Specials winners.
- 1.10 Uncontrolled area means any area at least twenty (20) metres away from Show Rings, Studio or a Photography designated area.



## **2.0 Policy Procedure**

### **Dogs Queensland Official Photographer**

- 2.1 The Organising Committee will nominate a Photographer to be available at a Dogs Queensland approved event, and where possible publish a "Photographer on Duty" list in the Dog World magazine and on the Dogs Queensland website.
- 2.2 The Office will maintain up to date contact details of the list of Photographers and publish in the Dog World magazine periodically and always on the Dogs Queensland website.
- 2.3 Event Organisers will book the Photographer on Duty to officiate at the approved event through the published contact details.
- 2.4 Dogs Queensland members will make a private booking or a casual booking with the Photographer on Duty, either in person or through the published contact details.
- 2.5 The Photographer on Duty will be free to roam at approved events and offer photography to interested members.
- 2.6 The Photographer on Duty is responsible for the safety and security of all of his/her photographic equipment.

### **Grounds Manager**

- 2.7 The Grounds Manager, in consultation with the Photographer on Duty, will designate a controlled area for use at the approved event. This may be a building or a cordoned off area within the Durack Showgrounds if the approved event is held at Durack.
- 2.8 The Grounds Manager will provide and erect appropriate signage for the designated areas. The signage will indicate that the designated area is for the "Dogs Queensland Official Photographer Only".

### **Event Organiser**

- 2.9 If the event is held at a location other than Durack, then the Event organiser will consult with the Photographer on Duty and designate a controlled area.
- 2.10 If the event is held at a location other than Durack, then the Event Organiser will consult with the Photographer on Duty as to the appropriated signage for the designated area.

### **Semi-Professional/Hobby Photographer**

- 2.11 Affiliated Bodies may appoint their own photographer from within their ranks for the purpose of taking photographs of General Specials winners at Specialty Breed Shows for publishing in their official magazine.
- 2.12 Members of Affiliated Bodies may ask their appointed photographer to take impromptu photographs outside of the show ring.
- 2.13 If an Affiliated Body appoints a photographer from within their ranks, the Affiliated Body's Show Secretary will advise the Ring Steward of the appointment.

### **Amateur Point and Shoot Photographer**

- 2.14 Appropriate signage will be erected at the Official Photographer designated areas. Signage will detail that "No Compact or Smartphone Cameras allowed within 20 metres of this area".

## **3.0 Operation of this Policy**

- 3.1 The Dogs Queensland Official Show Manager has ultimate responsibility for managing and enforcing this policy at approved events conducted at the Durack Showgrounds.
- 3.2 The Event Organiser has ultimate responsibility for managing and enforcing this policy at approved events at locations other than the Durack Showgrounds.

## **ADDENDUM**

### **DOCUMENT CONTROL – CHANGES TO THESE RULES**

<b>DOCUMENT VERSION NO.</b>	<b>RULE NUMBER CHANGED</b>	<b>DETAILS OF CHANGE(S)</b>	<b>IMPLEMENTATION DATE OF CHANGE</b>
V1.1	18	“(refer to Appendix 16)” inserted after Heading	27/02/2017
V1.1	73.3	Sub-Rule number (1) inserted	27/02/2017
V1.1	73.3 (2)	Added this new clause: “Any member of the CCCQ Ltd who fails to comply with a direction given by the CCCQ Ltd or fails to reply to correspondence, whether as an individual member or as an executive officer of a Club, shall be deemed guilty of an offence under these Rules and their membership shall be suspended until such time as the direction has been complied with, or reply to correspondence delivered to the CCCQ Ltd.”	27/02/2017
V1.1	77	“(refer to Appendix 5)” inserted after Heading	27/02/2017
V1.1	Appendix 22	Alteration to list of names	27/02/2017
V1.1	Table of Contents	Appendix 13 – Add the following to the heading: “(Judging Multiple Groups within 80km of Brisbane GPO)”	24/04/2017
V1.1	Rule 15.2	Replaced Rule 15.2 entirely with new wording	24/04/2017
V1.1	Appendix 1	Replaced 6.2.4 (iii) entirely with new wording from ANKC Regulation 6.2.4.3	24/04/2017
V1.1	Appendix 1	Added 6.2.4 (viii) – from ANKC Regulation 6.2.4.8	24/04/2017
V1.1	Appendix 6	Point 2.9 – Rule 65.1 changed to Rule 71.1	24/04/2017
V1.1	Appendix 8	Point 2 – Rule 34.1 changed to Rule 35.1	24/04/2017
V1.1	Appendix 11	Point 1.4 – Rule 70.11 changed to Rule 70.10	24/04/2017
V1.1	Appendix 15	“Club” added as the fourth copy on the bottom line of the form	24/04/2017
V1.1	Appendix 16	Point 2 – Rule numbers changed as follows: 19.5 to 18.5 and 19.6 to 18.6	24/04/2017
V1.1	Appendix 16	Point 7 – Rule 19.8 changed to Rule 18.8	24/04/2017
V1.1	Appendix 18	Constitution Clause 20.2 changed to 19.2 and Rule numbers changed as follows: 262 to 73.2, 69.1 to 75.1 and 69.2 to 75.2	24/04/2017
V1.1	Appendix 18	Under “Policy Non-Compliance”, at the end of the first paragraph, deleted the word “investigated” and added the words “actioned in accordance with the Complaints Procedure (see Appendix 5)”	24/04/2017
V1.1	Appendix 18	Under “Policy Non-Compliance”, in the second paragraph, deleted the words “will be taken” and replaced them with the words “may be taken in accordance with the Complaints Procedure (see Appendix 5)”	24/04/2017
V1.1	Appendix 18	Under “Reporting of Policy Non-Compliance”, in the second sentence, deleted the words “, including the payment of the required complaint fee”	24/04/2017
V1.1	Appendix 19	Rule 48.7 changed to 49.7	24/04/2017
V1.1	Addendum	Inserted this Addendum (Document Control – Changes to these Rules)	24/04/2017
V1.1	Appendix 22	Added a new photographer to the Policy Attachment	04/07/2017
V1.1	Index	Page 3, changed “Drafting Tests Titles” to “Draft Test Titles”	31/07/2017
V1.1	3	In Definitions, under “Sports Disciplines”, changed “Drafting” to “Draft Test”	31/07/2017
V1.1	61	Heading changed from “Drafting Tests Titles” to “Draft Test Titles”	31/07/2017
V1.1	68.8 (2)	Changed “licensed” to “licenced”	31/07/2017
V1.1	68.9	Changed “he/she” to “they” and “his/her” to “their”	31/07/2017
V1.1	69.8	Deleted “and all exhibitors shall be entitled to withdraw their entry/ies and be entitled to a full refund of fees”	31/07/2017

DOCUMENT VERSION NO.	RULE NUMBER CHANGED	DETAILS OF CHANGE(S)	IMPLEMENTATION DATE OF CHANGE
V1.1	Appendix 22	Removed the Attachment (List of Photographers) from the Policy and added to the website under Clubs	25/08/2017
V1.1	42.1 (14)	Replaced Rule entirely with new wording	27/11/2017
V1.1	79.5	Added the following sentence at the end – “Members may appeal the provisions of this Rule to the Board of Directors if they believe that there are extenuating circumstances to justify exemption from the Rule”	27/11/2017
V1.1	69.3 (1)	Changed the words “six (6)” to “twelve (12)”	01/01/2018
V1.1	69.3 (3)	Changed the words “three (3)” to “twelve (12)”	01/01/2018
V1.2	Code of Ethics 2.1(17)	Added the following words at the end of the sentence: “and I will include the following wording in the advertisement: “Please contact Dogs Queensland to verify my membership”.”	29/01/2018
V1.2	Code of Ethics 2.1(23)	Added this new item after 2.1(22): “I shall not register a dog with a Registry Body not recognised by ANKC Ltd.”	29/01/2018
V1.2	22.3(5)	Inserted this new item after item 22.3(4): “Applications for matings from 01/01/2018 must be accompanied with a DNA Profile for Parentage – i.e. DNA Profiles of the Sire, the Dam and all puppies.  In line with the ANKC Ltd profiles for DNA testing, DNA collection must be performed by an approved independent collector. Identification of the dog by microchip or unique tattoo is required and it must be verified by the approved collector at the time of DNA collection and recorded on the appropriate form.”	29/01/2018
V1.2	22.3(5) to (9)	Renumbered these Clauses to 22.3(6) to (10)	29/01/2018
V1.2	22.14(6)	Inserted this new clause after clause 22.14(5): “Whenever frozen semen is used, the Certificate of Use of Registered Semen Form #3 is to be lodged with Dogs Queensland by either the owner of the semen, the owner of the inseminated bitch or the inseminating vet practice. The form can be found on the ANKC Ltd website under “About Us/Download Procedures” in “Procedure and Forms for the Registration of Frozen Semen.”	29/01/2018
V1.2	22.14(6) to (7)	Renumbered these Clauses to 22.14(7) to (8)	29/01/2018
V1.2	24.3	Inserted the words ““au”, “champ”, ampersands, punctuation marks” after the word “Imp” and deleted the words “hyphens, apostrophes.”	29/01/2018
V1.2	28.5(1)(iv)	Deleted the words “no progeny of that dog may thereafter be registered” and added the words “the resultant progeny of that dog shall only be registered on the Limited Register with the notation “never to be upgraded”.”	29/01/2018
V1.2	PART 5 – NOTE after heading	Added these words after the words “Sports Disciplines (as defined)”: “and Rules for the Conduct of FCI/CACIB Shows”	29/01/2018
V1.2	36.1	Added the following 2 Classes after Class 10a: “Class 14 “Bred by Exhibitor Dog” – for dogs aged six (6) months or over and owned and handled by the breeder of record.” And Class14a “Bred by Exhibitor Bitch” – for dogs aged six (6) months or over and owned and handled by the breeder of record.”	29/01/2018
V1.2	42.1(5)	Added these words after the words “to any one (1) Judge”: “except in extenuating circumstances with the prior approval of the Judge and” and deleted the words “without the express permission of”	29/01/2018
V1.2	49.6(7)	Inserted this new clause after clause 49.6(6): “Runner Up to Best in Show – ten (10) points less than the Best in Show winner.”	29/01/2018

V1.2	69.1	Added these words after the words “(excluding Sweepstakes, Group and General Specials)”: “except in extenuating circumstances with the prior approval of the Judge and” and deleted the words “without the express permission of”	29/01/2018
V1.2	69.7(7)	Inserted this new clause after clause 69.7(6) “Evaluation of a visiting Overseas Judge is to be conducted by an appointed ANKC Ltd Conformation Judge representing Dogs Queensland. Each visiting Overseas Judge must be evaluated once, either the first time they judge in Australia or in the event they have previously judged and not been evaluated, then next time they judge in Australia. Dogs Queensland is responsible for appointing the evaluating ANKC Ltd Judge for the Show, not the Club. The evaluating Judge shall be the Accredited Assessor. The evaluator must not be entered in the Show, nor handle a dog under the Judge.”	29/01/2018
V1.2	69.7(7) to (8)	Renumbered these Clauses to 69.7(8) to (9)	29/01/2018
V1.2	Appendix 1	Added entire sections 6.2.1, 6.2.2 and 6.2.3	29/01/2018
V1.2	Appendix 1	Added the following numbering only: 8.6.1 & a, b, c, 8.6.2, 8.7.1, 8.7.2, 8.7.3, 8.8.1, 8.9.1, 8.10.1, 8.11.1, 8.12.1, 8.13.1, 8.14.3	29/01/2018
V1.2	Appendix 1	Removed Heading 8.9 and renumbered to 8.8.2 & added a.	29/01/2018
V1.2	Appendix 1	Inserted 8.8.2 a. 5 entirely	29/01/2018
V1.2	Appendix 1	Removed Heading 8.10 and renumbered to 8.8.2, changed 1 to a, changed 2 to b & added c	29/01/2018
V1.2	Appendix 1	Removed Heading 8.11 and renumbered to 8.8.4, changed 1 to a, changed 2 to b & added c	29/01/2018
V1.2	Appendix 1	Renumbered 8.12 to 8.9 and added number 8.9.1	29/01/2018
V1.2	Appendix 1	Renumbered 8.13 to 8.10 and added number 8.10.1	29/01/2018
V1.2	Appendix 1	Renumbered 8.14 to 8.11 and added number 8.11.1	29/01/2018
V1.2	Appendix 1	Renumbered 8.15 to 8.12 and added number 8.12.1	29/01/2018
V1.2	Appendix 1	Renumbered 8.16 to 8.13 and added number 8.13.1	29/01/2018
V1.2	Appendix 1	Renumbered 8.17 to 8.14 and added number 8.14.1	29/01/2018
V1.2	Appendix 1	Removed Heading 8.18 and renumbered to 8.14.2 and changed 1.1 to a and changed 1.2 to b	29/01/2018
V1.2	Appendix 1	Renumbered 8.19 to 8.15, added number 8.15.1, changed 8.19.1 to 8.15.2, changed 8.19.2 to 8.15.3 and changed 8.19.3 to 8.15.4	29/01/2018
V1.2	18.3	Amend twenty-eight (28) days to fourteen (14) days in line with the Constitution	26/02/2018
V1.2	22.5	Added the following after the existing sentence: “Provided that: No overseas Titles will be endorsed on a dog’s registration certificate unless the Title was achieved while the dog was physically present in the country which awarded the Title.”	26/02/2018
V1.2	22.3(6) to (10)	Renumbered to 22.3(7) to (11)	26/02/2018
V1.2	22.3(6)	Inserted this new clause “Once any litters of French Bulldogs and British Bulldogs puppies’ litter registration forms are lodged and before they can be registered, all puppies must be verified to their registered microchips and colours with the litter registration paperwork. Verification can occur by one (1) of three (3) means: (i) Contact will be made with you to arrange for a panel of three (3) Licensed Judges with at least five (5) years’ experience as a Group seven (7) Judge to carry out an inspection; or (ii) A letter from a Veterinary Surgeon stating the colours of the puppies with microchip details for each pup as well as verification of the Sire and Dam must be provided; or	26/02/2018

		(iii) Copies of DNA parentage testing for all puppies and full Canine Breed Profile results must be provided. In circumstances where litters have been sold prior to the registrations being completed, the above processes will still apply. Where pups have been sold interstate, inspections can be carried out by any other ANKC Ltd Member Body, with inspection reports being submitted to Dogs Queensland from that State".	
V1.2	Appendix 16	1. Amend twenty-eight (28) days to fourteen (14) days in line with the Constitution 3. Add the following at the end of the sentence: "within fourteen (14) days of lodging the Notice of Intention to Appeal"	26/02/2018
V1.3	Appendix 8	Amended - 'Smoking', 'smoking not permitted in any buildings, or within five (5) metres of the entrance to a non-residential building'.	09/03/2018
V1.4	69.3(1)	Amended – 'No Championship Judge who is judging identical breeds may judge at Exhibitions held within a period of six (6) months of each other and within two-hundred (200) kilometres radius of each other (not including Property Classes or Sweepstakes) without the express permission of the CCCQ Ltd prior to signing the contract.'	09/05/2018
V1.4	69.3(3)	Amended – 'No Judge may judge General Specials at All Breeds Championship Shows held within a period of six (6) months of each other and within a one-hundred (100) kilometre radius of each other.'	09/05/2018
V1.4	Appendix 12	Amended - 'All Open Show General Specials are optional except for standalone events, eg Breed or Specialty Shows.'	28/05/2018
V1.4	42.4	Amended – 'An Exhibition Schedule shall not be published in the Dog World or online until the approval of the CCCQ Ltd has been obtained. The Secretary of the body conducting the Exhibition must forward to the Secretary of the CCCQ Ltd two (2) copies of the Exhibition Schedule with a copy of any International Judges' Contracts (excluding New Zealand Judges' Contracts) at least three (3) calendar months prior to the month of publication of the Show. Schedule advertising must appear in the Dog World two (2) months prior to the month of the Exhibition date.'	28/05/2018
V1.4	Appendix 5(1)	Amended – 'be in writing and utilise the Complaint Lodgement Form which, at a minimum, contains..'	28/05/18
V1.4	Appendix 5 (1) iv	Amended – ' a factual description of the incident/s/decision and/or alleged conduct in question plus any available sworn witness statements'	28/05/18
V1.4	Appendix 5 (7)	Amended – 'Contain an actual copy of the post (i.e. screen shot) if it relates to the Social Media Policy'	28/05/18
V1.4	Appendix 5	New Complaints Process Flowchart added	28/05/18
V1.4	19.2(1), 22.3(5), 28.4(v) and 28.4(vi)	Amended to include new DNA Limited Register provisions.	23/07/18