DOGS QUEENSLAND

PO BOX 495, FORTITUDE VALLEY QLD 4006 PHONE (07) 3252 2661, FAX (07) 3252 3864 Email: info@dogsqueensland.org.au



DURACK CAMPING BOOKING PROCEDURE

Dogs Queensland members can now book camping sites for Durack online with your entries at www.showmanager.com.au

How do I book a camping site?

There are 2 ways you can book a camping site. When online entries are still open, you can book the camping site at the same time as when you create your online entries. Once the online entries are closed, you can easily book a camping site directly from the 'Event Diary'.

How to book a camping site with your entries:

Once you have added the event into 'My Events' beside the 'Create Entries', there will be a button 'Book Camping Site':



- Click on 'Book Camping Site'.
- Review the files that are listed, these will give you more information about the location including the Camping Site Map, Camping Policy and the Evacuation Plan.
- Select the 'Check in Date' and also the amount for 'Number of Nights' you want to book. The system will default the check in date to the day prior to the show.
- Click on 'Check Availability':



- The system will now display all the lots available, click on the 'Book Lot' button.
- It's possible that a lot may already have a booking on a particular day, you will only be able to make a booking when all lots are available:

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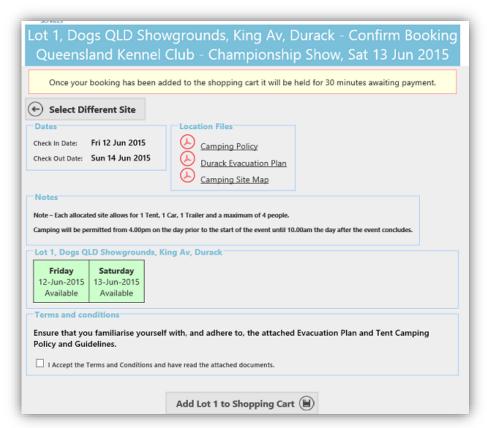
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 Review the details and click on 'Add Lot to Shopping Cart'. Once the booking is put into the shopping cart, you will have 30 minutes to pay before the booking is released:



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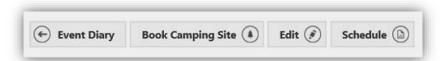
- At this point, you will be returned to the Event Details page where you can complete any entries.
- Click on the 'Create Order and Pay' button to complete your order:



- When the order is all paid you will be emailed your invoice and also the camping permit.
- Print the camping permit and place this on the dash of your car.

How to book a camping site when the entries are closed.

- Log into the website.
- Click on 'All Events' from the top menu.
- Click on 'Event Diary'.
- Click on the show.
- Click on the 'Book Camping Site' button:



• The rest of the process is the same as above, however when you add the booking to the shopping cart, you will then be taken directly to the shopping cart to complete the order.

For more help with the booking process, please email help@showmanager.com.au.

For more information about camping at Durack, please email info@dogsqueensland.org.au.