



Email: info@dogsqueensland.org.au, Website: www.dogsqueensland.org.au

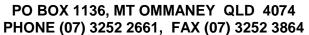
RISK ASSESSMENT - AGRICULTURAL SHOW DOG SECTIONS NOTE: This form is indicative of the process taken and is not designed to lay responsibility with any individual **Event: Event Secretary /** Manager: (Name) Date of Event: **Appointed Dog Section** Steward: (Name) **Designated** (Indicate the physical areas that the appointed Dog Other area: Section Steward is required to report on) inspection \* areas: **Preliminary** Is any remedial action required before the **Event Secretary /** Has repair action been taken as indicated by inspection Manager on completion the Dog Section Steward?: event?: prior to Event: of preliminary inspection: YES / NO / NOT APPLICABLE YES / NO (Signature of Dog Section Steward) (Date) (Sign on completion of remedial Action) (Date) Return to Event Secretary / Manager no later than Final **Event Secretary /** Inspection Manager to sign on (Date) during or completion of final immediately inspection before Event: (Signature of Dog Section Steward) (Sign on completion of final Inspection) (Date) (Date)



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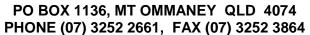
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Factors	Controlling Elements	Prior / During the Event				Comments	
		ок	Not OK	Action Required	Action Taken (if required)		
Grounds	Location suitable for the designated purpose:  > Weather  > Topography  > Access  > Overhead clearance  > Adjacent clearance						
	Free of trip hazards:  > Public > Exhibitors > Animals > Plant						
	Free of slip hazards:  > Public > Exhibitors > Animals > Plant						
	Free of excessive obstacles:  Public Exhibitors Animals Plant						
	Appropriate quantity and location of waste receptacles:  ➤ Industrial  ➤ Household  ➤ Green  ➤ Hazardous						
	Overhanging or impinging vegetation removed  Perimeter Fencing:						
	<ul><li>▶ Intact</li></ul>						

Correct height





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<b>F</b>	Controlling Elements			Prior / During the	Event	Comments
Factors		ок	Not OK	Action Required	Action Taken (if required)	
Grounds (Cont'd)	Arena Fencing suitable public protection					
	Lighting: ➤ Arena ➤ Parking ➤ Pedestrian areas					
	Standby lighting					
	Is fuel and chemical storage restricted from public access?					
	Has all rigging / lighting / sound equipment, etc. been inspected to confirm proper mounting?					
	Has security been briefed on items and areas to protect including goods in care etc.?					
Passageways / Pathways	Clearly marked public pathways					
	Even, level surfaces					
	Slippery when wet					
	Sufficient dimensions					





Factors	Controlling Elements			Prior / During the		Comments
		ок	Not OK	Action Required	Action Taken (if required)	
Passageways / Pathways (Cont'd)	Rubbish / Obstacles					
	Unprotected electrical cables					
	Obstructions to entries / exits					
	Sufficient lighting					
	Mobility impaired access and facilities					
Cleaning	Provision of drinking water					
	Adequate rubbish bins provided					
	Regular rubbish removal					
	Regular toilets and ablutions cleaning					
	Portable toilets if required					

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Factors	Controlling Elements			Prior / During the	Event	Comments
Factors		ок	Not OK	Action Required	Action Taken (if required)	
Cleaning (Cont'd)	Adequate hand washing facilities provided					
	Regular street sweeping					
	Regular pavilion cleaning					
Equipment	Electrical leads tagged and tested					
	Regularly maintained					
	Suitable for task					
	Good working order					
	Star pickets to be driven no more than 600mm into the ground in all areas. Where pickets require more than 600mm depth, the Electrical contractor is to be consulted for cable and water pipe locations					
Security	P A System					

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Factors	Controlling Elements			Prior / During the	Event	Comments
Factors		ок	Not OK	Action Required	Action Taken (if required)	
Security (Cont'd)	Mobile phones					
	Two-way radio					
	Storage facility suitability					
	Security of area					
	Transporting procedure					
Lost Children	Is there a properly set up child minding facility?					
	Is the area constantly attended by a qualified youth worker or First Aider?					
	Is there a properly equipped First Aid Kit in this area?					
	Are adequate P A facilities available for communication of missing children?					
Emergencies	Adequate provisions to deal with injuries and medical emergency.					

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Factors	Controlling Elements			Prior / During the	Event	Comments
		ок	Not OK	Action Required	Action Taken (if required)	
Emergencies (Cont'd)	Ambulance officers or First Aiders available					
	Designated First Aid Room available with internal communication					
	Is First Aid Room properly signposted and accessible to Emergency Services					
	Fire extinguishers					
	Fire hoses					
	Evacuation routes displayed					
	Incident reporting forms at all First Aid facilities					
	Dangerous chemicals safely stored with appropriate signage					
	Bomb threat – is appropriate evacuation plan in conjunction with Emergency Services in place?					
	Terrorist Attack – emergency procedures for terrorist-type activities					



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Factors	Controlling Elements			Prior / During the	Event	Comments
		ок	Not OK	Action Required	Action Taken (if required)	
Welfare	Sufficient meal breaks etc. for employees / volunteers					
	Sufficient toilets for employees / volunteers					
	Suitable arrangements for employees / volunteers during all weather conditions					
	Personal protective equipment supplied					
Other Factors						